DELEGATION OF AUTHORITY COVER SHEET

TO BE COMPLETED BY DEPARTMENT/AGENCY

Department Submitting: SSA/DDOP  Fiscal Year: FY07-08

Board Meeting Date and Agenda Item # when Delegation of Authority was approved: April 24, 2007, #7

Contractor’s Name: Bill Wilson Center  Amount of this contract is? N/A

What is the maximum amount of the Delegation of Authority? N/A

What is the end date of the Delegation? 6/30/2010

How much has been approved by Contract(s) to date? $0.00

(Add up the total amount of all contracts under this Delegation)

Is the insurance requirement current on the online Insurance Compliance System? Yes ☐ No ☐

If no, please explain _

Does not pertain to this agreement

A copy of the Executive Summary on the selection process is attached ☐ Yes Program open to eligible host families

Contact Name: Lynette Harrisson  Contact Number: 491.6877

Processing Requirements (Specific instructions to the OBA Analyst for distribution of approved copies):

Date Needed: ______________________  Comments: ______________________

TO BE COMPLETED BY COUNTY COUNSEL, OBA ANALYST, AND OFFICE OF THE COUNTY EXECUTIVE:

Name/Date

Approved by County Counsel for form and legality  Yes ☑ No ☐  Barb 5/16/08

Recommended for Approval by OBA  Yes ☑ No ☐  Add: Acme 5/16/08

Approved by Office of the County Executive  Yes ☐ No ☐  CAS 5/19/08

County Counsel Comments:

OBA Comments:

Office of the County Executive Comments:

Upon execution of agreement, forward a copy and any subsequent amendment(s) to: delegations@cob.secgov.org, together with the delegation of authority transmittal. Department retains original copy of agreement on file.

Last updated: December 2006
OPERATIONAL & PARTNERSHIP AGREEMENT

This Operational & Partnership Agreement stands as evidence that Bill Wilson Center and the County of Santa Clara, Social Service Agency, intend to work together toward the mutual goal of providing maximum available assistance for crime victims residing in Santa Clara County. These agencies agree that implementation of the Child Abuse Treatment Services (CHAT) grant, as described herein, will further this goal.

To this end, all agencies agree to participate in the program, if selected for funding, by coordinating/providing the following services:

Bill Wilson Center will closely coordinate the following services with the Social Service Agency:

- Project staff will be readily available to Social Service Agency Social Workers (Child Protective Services) in the Department of Family and Children’s Services for the provision of psychotherapy services to children victims of abuse and neglect.

- The Social Service Agency agrees to make available to its clients, information about CHAT services offered by Bill Wilson Center.

- Social Workers, if appropriate, will attend regularly scheduled meetings between therapy staff, counselors, and coordinators to discuss strategies, timetables and implementation of mandated services.

- The Social Service Agency will assist in the development of appropriate and pertinent training topics for Social Workers and will disseminate training session information to staff and other interested parties for the purpose of increasing knowledge and facilitating appropriate CHAT referrals from the Social Services Agency to Bill Wilson Center.

This term of this Agreement is July 1, 2008 through June 30, 2009, with an option to extend the term for two additional one-year periods. This Agreement may be terminated by any signing party by notifying the other parties in writing 30 days prior to the effective date of termination. Delegation of authority shall expire on June 30, 2009.

IN WITNESS WHEREOF, the parties hereto have executed this Operational Agreement effective July 1, 2008.

County of Santa Clara

Will Lightbourne, Director
Social Services Agency

Approved as to Form and Legality

Kristin Baker, Deputy County Counsel

Bill Wilson Center

Sparky Harlan, Executive Director

Office of the County Executive

Gary A. Graves, Assistant County Executive