County of Santa Clara – Amendment to Service Agreement

This is an amendment to an existing agreement that has not expired.

P.O. No. 4300003719 | Amendment No. 2 | Effective Date

Maximum Financial Obligation: $39,140.00  |  New Contract Amount: $78,280.00

Changes to the contract amount must be explained on page 2.

For County Use Only – SAP

<table>
<thead>
<tr>
<th>Account Assignment</th>
<th>General Ledger</th>
<th>Cost Center</th>
<th>Amount</th>
<th>WBS</th>
<th>Internal Order</th>
</tr>
</thead>
<tbody>
<tr>
<td>0000000000</td>
<td>52555000</td>
<td>3702</td>
<td>$39,140.00</td>
<td></td>
<td>100136</td>
</tr>
<tr>
<td>0000000000</td>
<td>52555000</td>
<td></td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

PARTIES TO AGREEMENT

Contractor: Fresh Lifelines for Youth, Inc. (FLY)  |  County of SANTA CLARA

Legal notices pertaining to this agreement will be sent to the name, address and contact person below:

Name: Christa M. Gannon  |  Mail Invoices to County of Santa Clara at:

Address: 120 W. Mission Street  |  Address: 2314 No. First Street

City/State/Zip: San Jose CA 95110  |  City/State/Zip: San Jose, CA 95131

Telephone: (408) 263-2630  |  Telephone: (408) 278-6056
Fax: (408) 263-2631  |  Fax: (408) 278-6056

SCC Vendor No. (SAP): 1004060  |  Fiscal Contact: Lydia Ho (408) 469-1818

SIGNATURES

Amendment is not valid until signed by Contractor and Procurement Department on behalf of the County. Signatures of the County Counsel and Office of the County Executive are required for contracts executed by a delegation of authority.

Contractor:

Procurement:

Agency/Dept. Manager:

Agency/Department Fiscal Officer:

County Counsel:

Office of the County Executive:

Date 06/27/07  |  Date 06/27/07  |  Date 06/27/07  |  Date 06/27/07  |  Date 06/27/07

FLY Amend2 FY08  |  Page 1 of 3 – Effective July 2006
REASON(S) FOR AMENDING THE SERVICE AGREEMENT

Reasons for amending a Service Agreement include changing the expiration date, scope of services, maximum contract amount, or other terms and conditions of the contract. If necessary, attach additional documentation to this amendment.

 Amend term of agreement: Contract was set to terminate on: 06/30/07

Contract will now terminate on: 06/30/08

Vendor's performance in FY07 has been satisfactory and has been recommended to continue providing Aftercare services in FY08 to probation youth.

Amend scope of service

Attach amended scope of service or explain below

Reason:

1. Section 5 "Contract Specifics," Subsection D, Paragraph 2, First Sentence is amended to read "Contractor must submit invoices by the fifteenth working day of every month as described in the revised Exhibit C, attached and incorporated by this reference."

2. Section 5 "Contract Specifics," Subsection B, Paragraph 1, is amended to add a second sentence, "Contractor must submit a Monthly Narrative Report by the fifteenth working day of each month, as described in Exhibit D, attached and incorporated by this reference."

3. Section 5 "Contract Specifics," Subsection C, is amended to add "9. During the performance of this Agreement, Contractor will have access to confidential information about the client/probationer, which is protected by California and Federal privacy laws, and such information is not permitted to be disclosed, disseminated or distributed to another entity or party other than the County's Probation Department staff and staff from the Probation Department's contracted evaluation consultants, Community Crime Prevention Associates. Contractor must use all necessary care to maintain and secure confidential information at all times, including the destruction of this information when it is no longer needed and/or upon termination of this Agreement. Contractor must not discuss such information with any other party, without the express written consent of the Probation Department or as Contractor may be required by law to disclose. In the event that Contractor receives a subpoena, court order, or other legal document requiring release of the information, or is informed that such document is being requested, Contractor must immediately give notice to the Probation Department in order to permit the County to seek a protective order or other similar order."

See Attachment ________________________ attached hereto and incorporated herein by this reference

A new Agreement should be created if the scope of service is significantly modified or expanded.

Please give the reason for an increase in price, where there is no change in scope of service or term date:

Amend amount of agreement as follows:

<table>
<thead>
<tr>
<th></th>
<th>Maximum Financial Obligation:</th>
<th>$39,140.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>(Same as on page 1)</td>
<td></td>
</tr>
</tbody>
</table>

B. Requested amount to be amended: $39,140.00

C. Revised maximum contract amount: $78,280.00

(A + B will equal C)
**Contract History**

*If agreement covers services that occur in more than one fiscal year, enter information below.*

Total financial obligation from prior fiscal year(s) $ ____________________

Financial obligation in current fiscal year $ ____________________

☐ Other (Explain other changes here or attach memo)

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**Insurance**

☒ Insurance does not require changes

☐ Insurance exhibit is replaced by Exhibit B-________ due to this amendment
### MONTHLY INVOICE

#### Vendor Name: 

#### Service Category: 

#### Funding Source: 

#### Prepared By: 

#### Approved By and Signature: 

#### Date Invoice Submitted: 

#### Invoice Period: 

#### Invoice Amount: 

<table>
<thead>
<tr>
<th>DIRECT COSTS</th>
<th>Approved Budget</th>
<th>Current Expenses</th>
<th>YTD</th>
<th>Balance</th>
<th>% Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. PERSONNEL</td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Lead Agency Positions</td>
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<tr>
<td>Fringe Benefits &amp; Rate</td>
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<tr>
<td>SUBTOTAL</td>
<td></td>
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<tr>
<td>B. OTHER DIRECT COSTS</td>
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<td></td>
<td></td>
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<tr>
<td>SUBTOTAL</td>
<td></td>
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<td></td>
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<tr>
<td>C. CONSULTANTS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Not to include youth attend, youth grants, or subcontractors)</td>
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<tr>
<td>SUBTOTAL</td>
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<tr>
<td>D. SUBCONTRACTS</td>
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<td></td>
</tr>
<tr>
<td>SUBTOTAL</td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

#### Unrelated Statements:

- Item 1
- Item 2
- Item 3
- Item 4
- Item 5
- Item 6
- Item 7
- Item 8
- Item 9
- Item 10
- Item 11
- Item 12
- Item 13
- Item 14
- Item 15
- Item 16
- Item 17
- Item 18
- Item 19
- Item 20
- Item 21
- Item 22
- Item 23
- Item 24
- Item 25
- Item 26
- Item 27
- Item 28
- Item 29
- Item 30
- Item 31
- Item 32
- Item 33
- Item 34
- Item 35
- Item 36
- Item 37
- Item 38
- Item 39
- Item 40
Santa Clara County Probation Department
FY 2007-2008 Monthly Narrative Report

Name: ___________________________ Agency: ___________________________
Phone: ___________________________ E-mail: ___________________________

☐ July  ☐ August  ☐ September  ☐ October  ☐ November  ☐ December
☐ January  ☐ February  ☐ March  ☐ April  ☐ May  ☐ June

1. Discrepancies: Explain any discrepancies between projected numbers and actual numbers for the quarter. State what happened and why (delete examples and add more lines if needed).

<table>
<thead>
<tr>
<th>Activity 1</th>
<th>Example: We did not meet our recruitment numbers because the program started late.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Activity 2</td>
<td></td>
</tr>
<tr>
<td>Activity 3</td>
<td></td>
</tr>
<tr>
<td>Activity 4</td>
<td></td>
</tr>
<tr>
<td>Activity 5</td>
<td></td>
</tr>
</tbody>
</table>

2. Shortfalls: For each activity explain what you are doing to address shortfalls (delete examples and add more lines if needed).

<table>
<thead>
<tr>
<th>Activity 1</th>
<th>Example: We are going to recruit more youth in Quarter 2.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Activity 2</td>
<td></td>
</tr>
<tr>
<td>Activity 3</td>
<td></td>
</tr>
<tr>
<td>Activity 4</td>
<td></td>
</tr>
<tr>
<td>Activity 5</td>
<td></td>
</tr>
</tbody>
</table>

3. Program Highlights: Discuss activities that are going particularly well and why.

4. Updates: Provide updates on changes concerning staff, scheduling, space, etc.

5. Collaborative Activities: (collaboratives only) Discuss activities and developments among partner agencies.

6. Result Statements: (Progress toward achieving your result statements as indicated in your proposal.) List each result statement and indicate how you are measuring its success. Note: remember in the fourth quarter report you will be expected to give your completed result statements.

7. Additional comments: Provide comments or feedback to Probation Department staff.

(Add second page if necessary.)