RESOLUTION PROCLAIMING
APRIL 25, 2007 AS OFFICE PROFESSIONALS’ DAY
IN THE COUNTY OF SANTA CLARA

WHEREAS, the County of Santa Clara currently employs over 3,000 office professionals, which is about one-quarter of its workforce; and

WHEREAS, office professionals provide an important and necessary element to the organization through skilled clerical, secretarial, and accounting services; and

WHEREAS, office professionals are critical to the daily operation of County departments and agencies in providing excellence in service to a large and diverse community; and

WHEREAS, office professionals are the County’s primary “customer care agents.” Often, they are the first and only interaction with our customers. These encounters and the direct services provided may leave the general public with lasting impressions of government workers and services; and

WHEREAS, office professionals understand the importance of continued learning for themselves and the organization and remain committed to professional development through County training programs such as the Training for Office Professionals (T.O.P.) Program and other internal and external training curriculums; and

WHEREAS, office professionals continue to unfailingly perform superior public service that deserves praise and recognition;

//
//
//
//
//
//
//
//
//

Resolution proclaiming Office Professionals’ Day 1 of 2 April 24, 2007
NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Santa Clara does hereby proclaim April 25, 2007 as

OFFICE PROFESSIONALS’ DAY

in conjunction with National Administrative Professionals’ Day, previously known as National Secretaries’ Day.

PASSED AND ADOPTED, this Twenty-Fourth Day of April in the year Two Thousand and Seven by unanimous vote.

____________________________________
Donald F. Gage, Chairperson
Board of Supervisors

Blanca Alvarado
Supervisor, District Two

Pete McHugh
Supervisor, District Three

Ken Yeager
Supervisor, District Four

Liz Kniss
Supervisor, District Five

Attest:

____________________________________
Phyllis Perez
Clerk, Board of Supervisors

Approved as to Form and Legality:

[Signature]
Ann Miller Ravel
County Counsel

Resolution proclaiming Office Professionals’ Day 2 of 2 April 24, 2007