

County of Santa Clara Roads Commission



DATE: February 11, 2019, Regular Meeting
TIME: 12:30 PM
PLACE: Conference Room 157
County Government Center – 70 W. Hedding Street, 1st Floor
San Jose, CA 95110

AGENDA

In compliance with the Americans with Disabilities Act and the Brown Act, those requiring accommodations in this meeting should notify the Clerk of the Roads Commission no less than 24 hours prior to the meeting at (408) 299-5001, or TDD (408) 993-8272.

Please note: To contact the Commission and/or to inspect any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to all or a majority of the Board of Supervisors (or any other commission, or board or committee) less than 72 hours prior to that meeting, visit our website at <http://www.sccgov.org> or contact the Clerk at (408) 299-5001 or 70 W. Hedding Street, San Jose, CA 95110, during normal business hours.

Persons wishing to address the Commission on a regularly scheduled item on the agenda are requested to complete a request to speak form and give it to the Deputy Clerk. (Government Code Section 54953.3.) Individual speakers will be called by the Chairperson and are requested to limit their comments to two minutes. Groups of speakers on a specific item are asked to limit their total presentation to a maximum of twenty minutes for each side of the issue.

COMMUTE ALTERNATIVES: The Board of Supervisors encourages the use of commute alternatives including public transit, bicycles, carpooling, and hybrid vehicles.

For public transit trip planning information, contact the VTA Customer Service Department at (408) 321-2300 Monday through Friday between the hours of 6:00 a.m. to 7:00 p.m., and on Saturday from 7:30 a.m. to 4:00 p.m. Schedule information is also available on the web at www.vta.org.

Bicycle parking racks are available in the James McEntee, Sr., Plaza in front of the County Government Center building. If this Board or Commission does not meet in the County Government Center, please contact VTA for related routes.

Opening

1. Call to Order/Roll Call.
2. Public Comment.

This item is reserved for persons desiring to address the Commission on any matter within the subject matter jurisdiction of the Commission that is not on this agenda. Members of the public who wish to address the Commission on any item not listed on the agenda should complete a request to speak form and give it to the Deputy Clerk. The Chairperson will call individuals to speak in turn.

Speakers are limited to the following: three minutes if the Chairperson or designee determines that five or fewer persons wish to address the Commission; two minutes if the Chairperson or designee determines that between six and fourteen persons wish to address the Commission; and one minute if the Chairperson or designee determines that fifteen or more persons wish to address the Commission.

The law does not permit Commission action or extended discussion of any item not on the agenda except under special circumstances. If Commission action or response is requested, the Commission may place the matter on a future agenda.

Regular Agenda - Items for Discussion

3. Approve minutes of the January 14, 2019 Regular Meeting.
4. Discuss and approve submitting a letter to the Housing, Land Use, Environment and Transportation Committee in support of Crossroads Database. (Roads and Airports Department)
5. Consider recommendations relating to forming an ad hoc committee for the purpose of Commissioner outreach.
Possible action:
 - a. Approve forming an Outreach Ad Hoc Committee.
 - b. Discuss Ad Hoc Committee's mission, objectives, time frame, and deliverables.
 - c. Appoint Commissioners to serve on the ad hoc committee.
6. Discuss and approve a letter to the Housing, Land Use, Environment and Transportation Committee relating to repairs on Montague Expressway in San Jose.
7. Consider recommendations relating to the Roads Commission Work Plan. (ID# 94877)
Possible action:
 - a. Discuss and approve Roads Commission Work Plan for Fiscal Year July 1, 2019 through June 30, 2020 (FY 2020) and Accomplishments for FY 2019, to be submitted to the Clerk of the Board by April 1, 2019, and subsequently forwarded to the Board of Supervisors through the Housing, Land Use, Environment and Transportation Committee.
OR
 - b. Approve formation of an ad hoc committee to draft a Work Plan for Commission consideration in March 2019, and appoint Commissioners to serve on the committee.
OR
 - c. Authorize a Commissioner to draft a Work Plan for Commission consideration in March 2019.
8. Discuss Commissioner recruiting and appointment process.
9. Receive verbal report from Bicycle and Pedestrian Advisory Committee. (Wadler)
10. Receive report from the Bylaw Revision Ad Hoc Committee and provide feedback to the Committee.

11. Receive verbal reports from Chairperson and Commissioners.
12. Receive verbal reports from Roads Director and Staff.
13. Propose items for the next meeting.

Announcements

14. Announcements and correspondence:
 - a. Chairperson's announcements.
 - b. Commissioners' announcements.
 - c. There is currently one vacancy on the Commission. For Internet access to the vacancies list and applications visit <http://www.sccgov.org/sites/bos/bnc>.
 - d. The County of Santa Clara provides reimbursement to appointed Commissioners for family care expenses incurred during the time spent performing their official County duties. For additional information please contact the Office of the Clerk of the Board at (408) 299-5001.

Adjourn

15. Adjourn to the next regular meeting on Monday, March 11, 2019 at 12:30 p.m. in Room 157, 70 West Hedding Street, San Jose.



DATE: January 14, 2019, Regular Meeting
TIME: 12:30 PM
PLACE: Conference Room 157
 County Government Center – 70 W. Hedding Street, 1st Floor
 San Jose, CA 95110

MINUTES

Opening

1. Call to Order/Roll Call.

Chairperson Muirhead called the meeting to order at 12:30 p.m. A quorum was present.

Attendee Name	Title	Status	Arrived
Barinder Ahluwalia	Commissioner	Present	
Matthew Cohen	Commissioner	Present	
Peter Hertan	Vice Chairperson	Present	
Doug Muirhead	Chairperson	Present	
Herman Wadler	Commissioner	Present	
Mila Zelkha	Commissioner	Absent	

2. Public Comment.

No public comments were received.

Regular Agenda - Items for Discussion

3. Approve minutes of the December 10, 2018 Regular Meeting.

Approve as amended to correct Chairperson and Vice Chairperson titles in Item No. 1 and to reference Mr. Prasad's name in Item No. 4.

3 RESULT: APPROVED AS AMENDED [5 TO 0]
MOVER: Herman Wadler, Commissioner
SECONDER: Peter Hertan, Vice Chairperson
AYES: Ahluwalia, Cohen, Hertan, Muirhead, Wadler
ABSENT: Zelkha

4. Discuss and approve forwarding a recommendation in support of Crossroads Database to the Board of Supervisors through the Housing, Land Use, Environment and Transportation Committee.

Commissioners Hertan and Wadler expressed concern regarding funding for Crossroads. Barry Ng, Deputy Director, Infrastructure Development, Roads and Airports

Minutes Acceptance: Minutes of Jan 14, 2019 12:30 PM (Regular Agenda - Items for Discussion)

Department, informed the Commission of options that include Valley Transportation Authority (VTA) funded grants, cost sharing with other agencies, State and Federal grants, and funds from the Roads Department. The Commission approved submitting a letter to Housing, Land Use, Environment, and Transportation Committee (HLUET) drafted by the Roads Department in support of the Crossroads Database.

4 RESULT: APPROVED AS AMENDED [5 TO 0]

MOVER: Doug Muirhead, Chairperson

SECONDER: Peter Hertan, Vice Chairperson

AYES: Ahluwalia, Cohen, Hertan, Muirhead, Wadler

ABSENT: Zelkha

5. Discuss and approve forming an Outreach Ad Hoc Committee and appoint Commissioners to serve on the committee.

On order of Chairperson Muirhead, there being no objections, the item was held to February 11, 2019.

5 RESULT: HELD [NO VOTE]

6. Receive report from the Roads and Airports Department relating to providing feedback to questions on the 2019 Roads Department Workplan. (ID# 94804)

Commissioner Ahluwalia expressed concern relating to vacancies, duration of vacant positions including staff and road workers, the fleet's road repair equipment inventory, depreciation of equipment, and replacement of obsolete equipment. Mr. Ng suggested that the Department address Commissioner Ahluwalia's concerns at a later date pending the completion of the budget process in March. Chairperson Muirhead requested review of the budget and the opportunity to provide suggestions.

Commissioner Ahluwalia requested information for the Commission regarding bridge inspections. Mr. Ng stated that the Federal Government and the California Department of Transportation are responsible for the bridges. He further stated that the Department is interested in working with the California Department of Transportation in the future.

6 RESULT: RECEIVED

7. Discuss the Transportation section of the proposed 2019 Legislative Policies and approve comments for submission concurrent with Board of Supervisors consideration for approval. (ID# 94879)

Chairperson Muirhead called the Commissioners' attention to the Transportation section of the proposed 2019 Legislative Policies. Discussion ensued relating to the various policies. Chairperson Muirhead expressed concern relating to Item No. 8a regarding extending the light rail from downtown San Jose to the East Valley. Chairperson Muirhead suggested additional bus routes rather than the extension of the light rail.

7 RESULT: NO ACTION TAKEN

- 8. Discuss Roads Commission Work Plan for Fiscal Year July 1, 2019 through June 30, 2020 (FY 2020) and Accomplishments for FY 2019, to be submitted to the Clerk of the Board by April 1, 2019, and subsequently forwarded to the Board of Supervisors through the Housing, Land Use, Environment and Transportation Committee. (ID# 94877)**

Chairperson Muirhead suggested that each regular meeting include a report from one representative from one of the districts to report on actions being done in their district. He also expressed a need for new Commissioner education. On order of Chairperson Muirhead, there being no objections, the item was held to February 11, 2019.

8 RESULT: HELD [NO VOTE] Next: 2/11/2019 12:30 PM

- 9. Receive verbal report from Bicycle and Pedestrian Advisory Committee. (Wadler)**

No report was received.

- 10. Receive verbal reports from Chairperson and Commissioners.**

Commissioner Wadler expressed concern for the lack of County Bicycle and Pedestrian Advisory Committee (BPAC) Meeting. Ellen Talbo, County Transportation Planner, Roads and Airports Department, stated that once a year, the Department has brought at least one capital project to BPAC and has received public comments on them at what was considered a County Workshop. Discussion ensued regarding various projects in progress.

Commissioner Ahluwalia suggested that the Commission send a letter to HLUET regarding their work done in getting the pothole on Montague Expressway fixed and he stated that he will draft the letter.

Chairperson Muirhead stated that he reviewed the Technical Advisory Committee packet and noted that there is no mention of Crossroads.

10 RESULT: RECEIVED

- 11. Receive verbal reports from Roads and Airports Department Staff.**

Mr. Ng stated the completion of road construction on Montague Expressway was a success due to their partnership with Granite Rock who worked 48 hours consecutively to correct the issues. He also informed the Commission that Ananth Prasad was promoted to Principal Civil Engineer for the Roads Department.

Ms. Talbo stated that the California Transportation Commission recently announced the award recipients of the Active Transportation Funding Cycle 3 and the Public Health Department applied and received \$1.7 million in funds for the Safe Routes to School State Programs.

11 RESULT: RECEIVED

12. Propose items for the next meeting.

Chairperson Muirhead noted prior requests including letters to HLUET regarding repairs to Montague Expressway in San Jose and support of the Crossroads Database, formation of an Outreach Ad Hoc Committee, and Commission's work plan.

Announcements

13. Announcements and correspondence:

a. Chairperson's announcements.

Chairperson Muirhead announced that Commissioner Zelkha is scheduled for reappointment on January 15, 2019.

b. Commissioners' announcements.

No announcements were made.

c. There is currently one vacancy on the Commission. For Internet access to the vacancies list and applications visit <http://www.sccgov.org/sites/bos/bnc>.

d. The County of Santa Clara provides reimbursement to appointed Commissioners for family care expenses incurred during the time spent performing their official County duties. For additional information please contact the Office of the Clerk of the Board at (408) 299-5001.

Adjourn

14. Adjourn to the next regular meeting on Monday, February 12, 2019 at 12:30 p.m. in Room 157, 70 West Hedding Street, San Jose.

Chairperson Muirhead adjourned the meeting at 2:06 p.m.

Respectfully Submitted,

Charisse Sumoba

Deputy Clerk



94877

DATE: February 11, 2019
TO: Roads Commission
FROM: Charisse Sumoba,
SUBJECT: Work Plan discussion

RECOMMENDED ACTION

Consider recommendations relating to the Roads Commission Work Plan.

Possible action:

- a. Discuss and approve Roads Commission Work Plan for Fiscal Year July 1, 2019 through June 30, 2020 (FY 2020) and Accomplishments for FY 2019, to be submitted to the Clerk of the Board by April 1, 2019, and subsequently forwarded to the Board of Supervisors through the Housing, Land Use, Environment and Transportation Committee.
OR
- b. Approve formation of an ad hoc committee to draft a Work Plan for Commission consideration in March 2019, and appoint Commissioners to serve on the committee.
OR
- c. Authorize a Commissioner to draft a Work Plan for Commission consideration in March 2019.

ATTACHMENTS:

- Work Plan (PDF)

HISTORY:

01/14/19 Roads Commission

HELD [NO VOTE]

Next: 02/11/19



COUNTY OF SANTA CLARA

ROADS COMMISSION

FISCAL YEAR 2018-2019 WORK PLAN

Members

Doug Muirhead, Chairperson

Peter Hertan, Vice Chairperson

Mila Zelkha, Commissioner

Herman Wadler, Commissioner

Barinder Ahluwalia, Commissioner

Attachment: Work Plan (94877 : Work Plan discussion)

MISSION STATEMENT:

The purpose of the Santa Clara County Roads Commission is to give advice and make recommendations to the Board of Supervisors on matters generally relating to the planning, policy, and funding of our County’s transportation network, and such other matters as directed by the Board. This includes motor vehicle, pedestrian, bicycle, and transit uses of County expressways and roads as well as efforts to promote city-county-VTA cooperation on traffic issues.

HISTORICAL BACKGROUND:

After the dissolution of the Santa Clara County Transportation Commission, which dealt with all transportation matters including an advisory role on Road Fund issues, the Board of Supervisors in April of 1995 passed an ordinance establishing a citizen’s Roads Commission to advise the Board of Supervisors on matters pertaining to the County’s expressways and roads. County owned roads have generally been considered as being in one of three groups: expressways, rural commuter and intra-county connectors, and local county roads. The Roads Commission has been involved with developing a vision, plans and funding for these facilities that will best serve the public’s needs both now and in the future.

To address the Roads Commission’s most immediate concerns over effectiveness of our expressway system, the Roads Commission lobbied to initiate, then participated in a Comprehensive Expressway Study guided by a Policy Advisory Board. The study’s findings and recommendations were approved by the Board of Supervisors in 2003. A fifth year update of this expressway study was completed in 2008. Its tenth-year update, Expressway Plan 2040 was initiated in October 2013. The Roads Commission has two ex-officio members on the Expressway Plan 2040 Policy Advisory Board, which meets according to the schedule developed for the update of the Expressway plan. At this time, there is no upcoming update planned for the Expressway Plan 2040 after the 2017 Update.

WORKPLAN PURPOSE:

Plans for land use and transportation within Santa Clara County, neighboring Counties, and Counties within the general commute-shed of Santa Clara County are of interest to the Roads Commission because of their interrelation to the multi-modal travel behavior of County citizens, and commuters into the County. This includes city General Plans within the borders of Santa Clara County, and the Counties of Alameda, Merced, Monterey, San Benito, Santa Cruz, San Mateo and Stanislaus. The purpose of this work plan is to develop a basis for providing recommendations on County transportation issues and policies to the Board of Supervisors and/or other committees drawing on a series of influential goals/objectives.

Acronym Key

BEP	Bicycle Expenditure Plan
BOS	Board of Supervisors
BPAC	Bicycle Pedestrian Advisory Committee
C&M	Circulation and Mobility

EIR	Environmental Impact Report
FY	Fiscal Year
HLUET	Housing, Land Use, Environment and Transportation
LOS	Level of Service

PAB	Policy Advisory Board
TDA	Transportation Development Act
VTA	Valley Transportation Authority
VTP	Valley Transportation Plan

FISCAL YEAR 2019 WORK PLAN - DRAFT

GOAL/OBJECTIVE	PROPOSED ACTIVITIES	AGENDA FREQUENCY
1. Technology and Safety	New Commissioner Orientation	Annual (held at the Transportation Operations Center)
	Annual Transportation Systems Monitoring Report (VTA)	Annual (usually published in late Fall)
	County Roads Operational Safety Report	Fall 2018 (every even year thereafter)
	County Deployment of Bicycle/Ped Detection (camera sensing technology)	Topic presentation
	Crossroads Safety/Vision Zero Progress in the County	Topic presentation
	Signal Implementation and County ITS Investment	Topic presentation
2. Autonomous Vehicles (AVs) https://www.its.dot.gov/v2i/	Introduction to Autonomous Vehicles	Topic presentation
	Current Regulatory Environment for Autonomous Vehicles	Topic presentation
	AVs in Santa Clara County/Bay Area	Topic presentation
3. Planning	Significant EIRs/ VTA Development Review	Ongoing
	High Speed Rail updates	Ongoing
	Legislative Updates as they pertain to County issues	Quarterly
	SB 743 (Vehicle Miles Travelled – Level of Service Transition)	Topic presentation overview and follow up reporting
	Expressway Plan 2040	Winter 2017/2018
	General Plan Circulation & Mobility Element	Jan - Jun 2018
	MTC planning issues of regional impact	Quarterly
	County Emergency Response/Evacuation	Topic presentation
	Road Usage Fees	Topic presentation
	Countywide Bicycle Plan Update	VTA Staff update
4. Funding	2016 Measure B Implementation	VTA Staff update
	State gas tax/other fees for operations & maintenance (SB 1)	Ongoing
	Grant Progress and Review	Quarterly
	Discussion of Road Charge/Road Usage-Fee programs	Topic presentation
	Roads and Airports Department Budget	Annually
5. Operations/ Maintenance	Expressway LOS Report (Spring every odd year)	Spring 2019
	Pavement Maintenance Program	Quarterly
6. Outreach	Open Houses/Community Events related to transportation projects	Ongoing
	Outreach with Supervisor aides	Ongoing

Attachment: Work Plan (94877 : Work Plan discussion)

GOAL/OBJECTIVE	PROPOSED ACTIVITIES	AGENDA FREQUENCY
7. Administrative	Revise bylaws regarding standing committees, appointing chair, etc	Ongoing

PRIOR YEAR (2017-2018) ACCOMPLISHMENTS

GOAL/OBJECTIVE	ACTIVITIES SUPPORTING GOAL	STATUS
Advocacy (1), Planning (2), Efficiency (2), Response (3), Commission Stature (4)	New Roads Commission members	
Advocacy (1), Funding (1), Planning (2), Efficiency (2), Response (3), Commission Stature (4)	C&M Element/Plan	
Advocacy (1), Funding (1), Planning (2), Efficiency (2), Response (3), Commission Stature (4)	HLUET	
Advocacy (1), Funding (1), Efficiency (2), Response (3), Reorganization (3), Commission Stature (4)	Review agendas & list other recommendations to BOS/ HLUET	
Advocacy (1), Funding (1), Efficiency (2), Response (3), Reorganization (3), Commission Stature (4)	2016-18 Roads Maintenance Plan/ List	
Advocacy (1), Funding (1), Efficiency (2), Response (3), Reorganization (3), Commission Stature (4)	Grants Report	
Advocacy (1), Funding (1), Efficiency (2), Response (3), Reorganization (3), Commission Stature (4)	Legislative Policies & Priorities Report	

Attachment: Work Plan (94877 : Work Plan discussion)

ONGOING PROJECTS

PROJECT	ACTIVITIES
Orientation	Group or individual
BPAC	Attend BPAC meetings and report back to Roads Commission
Expressway Planning	PAB membership/ attendance and report back to Roads Commission
BOS/ HLUET Agenda Items	Roads Commission motions directed to BOS via HLUET
Grants	Review upcoming grant pursuits.
Annual Pavement Maintenance Plan	Review and comment
2016 Measure B Program Implementation	Attend stakeholder meetings and report back to Roads Commission Make motions of support/ advocacy.
Legislative Priorities	Advocacy
General Plan (C & M) and Roads Master Plan	Advocacy
Upcoming Roads Department Budget	Review

Attachment: Work Plan (94877 : Work Plan discussion)