

County of Santa Clara Animal Advisory Commission



DATE: September 12, 2019, Regular Meeting
TIME: 6:30 PM
PLACE: Conference Room 157
County Government Center – 70 W. Hedding Street, 1st Floor
San Jose, CA 95110

AGENDA

In compliance with the Americans with Disabilities Act and the Brown Act, those requiring accommodations in this meeting should notify the Clerk of the Animal Advisory Commission no less than 24 hours prior to the meeting at 408-299-5001, or TDD (408) 993-8272.

Please note: To contact the Commission and/or to inspect any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to all or a majority of the Board of Supervisors (or any other commission, or board or committee) less than 72 hours prior to that meeting, visit our website at <http://www.sccgov.org> or contact the Clerk at 408-299-5001 or 70 West Hedding Street, 10th Floor, East Wing, San Jose, CA 95110, during normal business hours.

Persons wishing to address the Commission on a regularly scheduled item on the agenda are requested to complete a request to speak form and give it to the Deputy Clerk. (Government Code Section 54953.3.) Individual speakers will be called by the Chairperson and are requested to limit their comments to two minutes. Groups of speakers on a specific item are asked to limit their total presentation to a maximum of twenty minutes for each side of the issue.

COMMUTE ALTERNATIVES: The Board of Supervisors encourages the use of commute alternatives including public transit, bicycles, carpooling, and hybrid vehicles.

For public transit trip planning information, contact the VTA Customer Service Department at (408) 321-2300 Monday through Friday between the hours of 6:00 a.m. to 7:00 p.m., and on Saturday from 7:30 a.m. to 4:00 p.m. Schedule information is also available on the web at www.vta.org.

Bicycle parking racks are available in the James McEntee, Sr., Plaza in front of the County Government Center building. If this Board or Commission does not meet in the County Government Center, please contact VTA for related routes.

Opening

1. Call to Order/Roll Call.
2. Public Comment.

This item is reserved for persons desiring to address the Commission on any matter within the subject matter jurisdiction of the Commission that is not on this agenda. Members of the public who wish to address the Commission on any item not listed on the agenda should complete a request to speak form and give it to the Deputy Clerk. The Chairperson will call individuals to speak in turn.

Speakers are limited to the following: three minutes if the Chairperson or designee determines that five or fewer persons wish to address the Commission; two minutes if the Chairperson or designee determines that between six and fourteen persons wish to address the Commission; and one minute if the Chairperson or designee determines that fifteen or more persons wish to address the Commission.

The law does not permit Commission action or extended discussion of any item not on the agenda except under special circumstances. If Commission action or response is requested, the Commission may place the matter on a future agenda.

Regular Agenda - Items for Discussion

3. Approve minutes of the July 11, 2019 Regular Meeting.
4. Consider recommendations relating to recognition of individuals and groups regarding the planning and approval of the new shelter in San Martin. (Vigil) (ID# 98436)

Possible action:

- a. Discuss and approve submitting a letter directly to the Board of Supervisors relating to recognition of individuals and groups regarding the planning and approval of the new shelter.
 - b. Discuss and approve forwarding a formal recommendation to the Board of Supervisors, through the Housing, Land Use, Environment, and Transportation Committee, relating to recognition regarding the planning and approval of the new shelter for additional parties and organizations.
5. Consider verbal reports:
 - a. Receive verbal report relating to Spay/Neuter Program.
 - b. Receive verbal report relating to Shelter Statistics.
 - c. Receive verbal report relating to Disaster Preparedness for Animals.
 - d. Receive verbal report relating to Dog Bite Prevention.
 - e. Receive report from Consumer Environmental Protection Agency. (CEPA)
 - f. Receive verbal report from Friends of San Martin Animal Shelter.
 6. Elect Commission Officers for Fiscal Year 2019-2020.
 - a. Elect Chairperson.
 - b. Elect Vice Chairperson.

Announcements

7. Announcements and correspondence:
 - a. Chairperson's announcements.
 - b. Commissioners' announcements.
 - c. There are currently no vacancies on the Commission. For Internet access to the vacancies list and applications visit <http://www.sccgov.org/sites/bos/bnc/>.

- d. The County of Santa Clara provides reimbursement to appointed Commissioners for family care expenses incurred during the time spent performing their official County duties. For additional information please contact the Office of the Clerk of the Board at (408) 299-5001.

Adjourn

8. Adjourn to the next regular meeting on Thursday, November 14, 2019 at 6:30 p.m. in Room 157, County of Government Center, 70 West Hedding Street, San Jose.

County of Santa Clara
Animal Advisory Commission



DATE: July 11, 2019, Regular Meeting
TIME: 6:30 PM
PLACE: Conference Room 157
 County Government Center – 70 W. Hedding Street, 1st Floor
 San Jose, CA 95110

MINUTES

Opening

1. Call to Order/Roll Call.

Chairperson Vigil called the meeting to order at 6:33 p.m. A quorum was present.

Attendee Name	Title	Status	Arrived
Jerry Burge	Commissioner	Late	6:38 PM
Sharon Clute	Vice Chairperson	Present	
Katherine Dettmer	Commissioner	Present	
Cristie Kamiya	Commissioner	Absent	
Julia Lewis	Commissioner	Absent	
Sandra Lee Petersen	Commissioner	Present	
Chris Vigil	Chairperson	Present	

2. Public Comment.

No public comments were received.

Regular Agenda - Items for Discussion

3. Approve minutes of the May 9, 2019 Regular Meeting.

Commissioner Burge took his seat at 6:38 p.m.

3 RESULT: APPROVED [5 TO 0]
MOVER: Katherine Dettmer, Commissioner
SECONDER: Sandra Lee Petersen, Commissioner
AYES: Burge, Clute, Dettmer, Petersen, Vigil
ABSENT: Kamiya, Lewis

4. Receive report relating to groundbreaking ceremony for new shelter. (Vigil)

Discussion ensued relating to the July 26, 2019 groundbreaking ceremony associated activities.

4 RESULT: RECEIVED

Minutes Acceptance: Minutes of Jul 11, 2019 6:30 PM (Regular Agenda - Items for Discussion)

5. Consider recommendations relating to recognition of individuals and groups regarding the planning and approval of the new shelter in San Martin, California. (Vigil) (ID# 97687)

Possible action:

- a. Discuss and approve submitting a letter directly to the Board of Supervisors relating to recognition of individuals and groups regarding the planning and approval of the new shelter, and authorize Chairperson Vigil to prepare and submit the letter on behalf of the Commission.
- b. Discuss and approve forwarding a formal recommendation to the Board of Supervisors, through the Housing, Land Use, Environment, and Transportation Committee, relating to recognition regarding the planning and approval of the new shelter for additional parties and organizations, and authorize Chairperson Vigil to prepare and submit a written recommendation on behalf of the Commission.

Chairperson Vigil distributed a draft letter. The Commission discussed and provided edits, and requested that Chairperson Vigil submit an edited letter for Commission approval on September 12, 2019.

5 RESULT: APPROVED AS AMENDED [5 TO 0]

MOVER: Katherine Dettmer, Commissioner

SECONDER: Sandra Lee Petersen, Commissioner

AYES: Burge, Clute, Dettmer, Petersen, Vigil

ABSENT: Kamiya, Lewis

6. Consider verbal reports:

- a. Receive verbal report relating to Spay/Neuter Program.

Albert Escobar, Program Manager, Animal Care and Control, Consumer and Environmental Protection Agency (CEPA), reported that a total of 157 cats in the Return to Field program were spayed or neutered. He further reported that 1,667 cats have been spayed, 516 domestic and 1,151 feral; and that 1,120 dogs have been neutered. Finally, he reported that \$151,300 has been spent in the program including participating clinics.

6.a RESULT: RECEIVED

- b. Receive verbal report relating to Shelter Statistics.

Mr. Escobar reported a 93.2 percent save rate for calendar year 2019, and that 742 cats and 265 dogs have been spayed or neutered at the shelter, totaling 1,007 animals.

Mr. Escobar further reported that Saint Francis Of Assisi Spay & Vaccination Clinic in Morgan Hill is closing.

6.b RESULT: RECEIVED

- c. Receive verbal report relating to Disaster Preparedness for Animals.

Mr. Escobar reported that CEPA received funding from Governor Newsom's California For All Emergency Preparedness Campaign relating to emergency animal sheltering supply caches. He further reported that Pet Food Express is conducting a fundraiser at local stores titled "Cover Your Canine." Finally, Mr. Escobar stated that a large-animal evacuation training is scheduled for August 2019 in Milpitas.

6.c RESULT: RECEIVED

- d. Receive verbal report relating to Dog Bite Prevention.

Mr. Escobar stated that presentations have decreased as school is not in session.

6.d RESULT: RECEIVED

- e. Receive report from Consumer Environmental Protection Agency. (CEPA) (ID# 97812)

Lisa Jenkins, Program Manager, CEPA, stated that a \$1 million fundraising campaign relating to procuring interior shelter items has begun, and that Roger Ross, Senior Management Analyst, CEPA, is the team lead.

6.e RESULT: RECEIVED

- f. Receive verbal report from Friends of San Martin Animal Shelter. (ID# 97800)

Linda Cunningham, Secretary, Friends of San Martin Animal Shelter, provided an overview of the written report.

6.f RESULT: RECEIVED

7. Elect Commission Officers for Fiscal Year 2019-2020.

- a. Elect Chairperson.

7.a RESULT: HELD [5 TO 0]

MOVER: Sharon Clute, Vice Chairperson
SECONDER: Sandra Lee Petersen, Commissioner
AYES: Burge, Clute, Dettmer, Petersen, Vigil
ABSENT: Kamiya, Lewis

Minutes Acceptance: Minutes of Jul 11, 2019 6:30 PM (Regular Agenda - Items for Discussion)

b. Elect Vice Chairperson.

7.b RESULT:	HELD [5 TO 0]
MOVER:	Sharon Clute, Vice Chairperson
SECONDER:	Sandra Lee Petersen, Commissioner
AYES:	Burge, Clute, Dettmer, Petersen, Vigil
ABSENT:	Kamiya, Lewis

Announcements

8. Announcements and correspondence:

a. Chairperson's announcements.

Chairperson Vigil made no announcements.

b. Commissioners' announcements.

No announcements were made.

c. There are currently no vacancies on the Commission. For Internet access to the vacancies list and applications visit <http://www.sccgov.org/sites/bos/bnc/>.

d. The County of Santa Clara provides reimbursement to appointed Commissioners for family care expenses incurred during the time spent performing their official County duties. For additional information please contact the Office of the Clerk of the Board at (408) 299-5001.

Adjourn

9. Adjourn to the next regular meeting on Thursday, September 12, 2019 at 6:30 p.m., in Room 157, County Government Center, 70 West Hedding Street, San Jose.

Chairperson Vigil adjourned the meeting at 7:42 p.m.

Respectfully submitted,

Stephanie Simunic
Deputy Clerk

Minutes Acceptance: Minutes of Jul 11, 2019 6:30 PM (Regular Agenda - Items for Discussion)

**County of Santa Clara
Animal Advisory Commission**



98436

DATE: September 12, 2019

TO: Animal Advisory Commission

FROM: Stephanie Simunic, Board Clerk I

SUBJECT: Recognition letter for individuals and groups regarding the planning and approval of the new shelter

RECOMMENDED ACTION

Consider recommendations relating to recognition of individuals and groups regarding the planning and approval of the new shelter in San Martin. (Vigil)

Possible action:

- a. Discuss and approve submitting a letter directly to the Board of Supervisors relating to recognition of individuals and groups regarding the planning and approval of the new shelter.
- b. Discuss and approve forwarding a formal recommendation to the Board of Supervisors, through the Housing, Land Use, Environment, and Transportation Committee, relating to recognition regarding the planning and approval of the new shelter for additional parties and organizations.

ATTACHMENTS:

- Redlined Letter (PDF)
- Letter to BOS re recognition relating to volunteers and staff re new animal shelter (PDF)

The Animal Advisory Commission requests the Housing Land Use, Environment and Transportation Committee and Santa Clara County Board of Supervisors recognize the Volunteers ^{AND} and non-profits ^{WHO} who in partnership with Albert Escobar, ^{OF S.C.A.C.} have made the Santa Clara County San Martin Animal Shelter the success story it ^{STAFF} is today. ^(OF THE ANIMAL SHELTER)

Committed Volunteers ^{FOR SEVERAL MANY YEARS} have spent ^{decades} working for one cause, the animals. The Volunteers, some working under the umbrella of a non-profit and others as individuals, have spent limitless hours and their own funds to trap, spay/neuter, care for and foster thousands of ^{ANIMALS} stray/feral animals in Santa Clara County as well as brought into the Shelter. ^{ETC.}

As a partnership they have worked together with Albert to achieve a "no-kill" shelter status earning grants from Maddie's Fund. Their expertise and experience ^{AND OTHER ORGANIZATIONS} assisted in the effort to push through the funding request ~~and revive the current shelter project after it had been taken off calendar.~~ They have sat through hours of commission meetings providing rescue statistics, valuable input and assisting with the creation of the South County Animal Shelter.

Both the Volunteers and ^{STAFF} Albert have gone above and beyond expectations for decades. They have never asked for anything in return for their tireless commitment and have always provided a greater contribution than the County could every repay them for.

The County of Santa Clara owes these Volunteers and ^{STAFF} Albert Escobar much more than the respect they have earned. We owe them lasting recognition for their part in making our animal program the success it is today.

The Commission suggest public recognition and a plaque be established in a prominent location of the new Shelter honoring their work.

Friends of San Martin Animal Shelter (FOSMAS) -

Ava Geddes -

Albert Escobar -

Attachment: Redlined Letter (98436 : Recognition letter for individuals and groups regarding the planning and approval of the new shelter)

County of Santa Clara

Animal Advisory Commission
 County Government Center, East Wing
 70 West Hedding Street, 10th Floor
 San Jose, California 95110-1770
 (408) 299-5001 TDD 993-8272



Chairperson Dr. Chris Vigil

September 13, 2019

Santa Clara County Board of Supervisors
 County Government Center, East Wing
 70 West Hedding Street, 10th Floor
 San Jose, California 95110-1770

Re: Recognition relating to volunteers and staff re: new animal shelter

Supervisors,

The Animal Advisory Commission requests the Housing, Land Use, Environment & Transportation Committee and Santa Clara County Board of Supervisors recognize the Volunteers and Nonprofits who have made the Santa Clara County San Martin Animal Shelter the success story it is today.

Committed Volunteers have spent many years working for one cause, the animals. The Volunteers, some working under the umbrella of a nonprofit and others as individuals, have spent limitless hours and their own funds to trap, spay/neuter, care for and foster thousands of animals in Santa Clara County as well as those brought into the Shelter.

As a partnership they have worked together with the Shelter staff to achieve a “no-kill” Shelter status earning grants from Maddie’s Fund and other organizations. Their expertise and experience assisted in the effort to push through the new Shelter funding request. They have sat through hours of commission meetings providing recuse/foster statistics, valuable input and assisting with the creation of the new County Animal Shelter.

The Volunteers and Nonprofits have gone above and beyond expectations for decades. We owe them lasting recognition for their part in making our animal program the success it is today.

The Animal Advisory Commission suggests public recognition and a plaque be established in a prominent location of the new Shelter honoring their work.

Sincerely,

Chris Vigil, Chairperson
 Animal Advisory Commission

Attachment: Letter to BOS re recognition relating to volunteers and staff re new animal shelter (98436 : Recognition letter for individuals and