

County of Santa Clara  
Child Abuse Prevention Council



**DATE:** July 13, 2018, Regular Meeting  
**TIME:** 7:30 AM  
**PLACE:** Board of Supervisors' Chambers  
County Government Center – 70 West Hedding Street, 1st floor  
San Jose, CA 95110

**AGENDA**

In compliance with the Americans with Disabilities Act and the Brown Act, those requiring accommodations in this meeting should notify the Clerk of the Child Abuse Prevention Council no less than 24 hours prior to the meeting at (408) 299-5001, or TDD (408) 993-8272.

Please note: To contact the Commission and/or to inspect any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to all or a majority of the Board of Supervisors (or any other commission, or board or committee) less than 72 hours prior to that meeting, visit our website at <http://www.sccgov.org> or contact the Clerk at (408) 299-5001 or 70 West Hedding Street, 10th Floor, East Wing, San Jose, CA 95110, during normal business hours.

Persons wishing to address the Commission on a regularly scheduled item on the agenda are requested to complete a request to speak form and give it to the Deputy Clerk. (Government Code Section 54953.3.) Individual speakers will be called by the Chairperson and are requested to limit their comments to two minutes. Groups of speakers on a specific item are asked to limit their total presentation to a maximum of twenty minutes for each side of the issue.

COMMUTE ALTERNATIVES: The Board of Supervisors encourages the use of commute alternatives including public transit, bicycles, carpooling, and hybrid vehicles.

For public transit trip planning information, contact the VTA Customer Service Department at 408-321-2300 Monday through Friday between the hours of 6:00 a.m. to 7:00 p.m., and on Saturday from 7:30 a.m. to 4:00 p.m. Schedule information is also available on the web at [www.vta.org](http://www.vta.org).

Bicycle parking racks are available in the James McEntee, Sr., Plaza in front of the County Government Center building. If this Board or Commission does not meet in the County Government Center please contact VTA for related routes.

**Opening**

1. Call to Order/Roll Call.
2. Public Comment.

This item is reserved for persons desiring to address the Council on any matter within the subject matter jurisdiction of the Council that is not on this agenda. Members of the public who wish to address the Council on any item not listed on the agenda should complete a request to speak form and give it to the Deputy Clerk. The Chairperson will call individuals to speak in turn.

Speakers are limited to the following: three minutes if the Chairperson or designee determines that five or fewer persons wish to address the Council; two minutes if the Chairperson or designee determines that between six and fourteen persons wish to address the Council; and one minute if the Chairperson or designee determines that fifteen or more persons wish to address the Council.

The law does not permit Council action or extended discussion of any item not on the agenda except under special circumstances. If Council action or response is requested, the Council may place the matter on a future agenda.

3. Approve Consent Calendar.

Notice to the public: there is no separate discussion of consent calendar items, and the recommended actions are voted on in one motion. If an item is approved on the consent vote, the specific recommended action listed on the agenda is approved. Members of the public who wish to address the Council on any consent items should complete a request to speak form and give it to the Deputy Clerk. Items removed from the Consent Calendar will be considered at the end of the regular agenda, or earlier at the Chairperson's discretion.

### Consent Items

4. Approve minutes of the June 8, 2018 Regular Meeting.

### Verbal Reports

5. Receive monthly report from the Department of Family and Children's Services. (ID# 92509)

### Regular Agenda - Items for Discussion

6. Elect Officers for Fiscal Year 2018-2019.

- a. Present slate of Officers for Fiscal Year 2018-2019.
- b. Elect Chairperson for Fiscal Year 2018-2019.
- c. Elect Vice Chairperson of Administration for Fiscal Year 2018-2019.
- d. Elect Vice Chairperson of Programs for Fiscal Year 2018-2019.
- e. Elect Treasurer for Fiscal Year 2018-2019.

7. Receive report relating to the location of the Receiving, Assessment and Intake Center and the co-location of services for foster children and youth. (Sturm)

8. Receive report relating to the Council's Child Sexual Assault Prevention Task Force. (Kelleher)

9. Discuss and approve new Child Abuse Prevention Council logo. (Thai Van Dat) (ID# 92511)

10. Discuss and approve recommendations for Voting Membership, Community Advisory Membership, and Emeritus Membership. (Mishra)

### Officer and Committee Reports

11. Receive verbal Officers Reports:

- a. Receive report from Chairperson. (Castle)

- b. Receive report from Vice Chair of Administration. (Dick)
- c. Receive report from Vice Chair of Programs. (Baron)
- d. Receive report from Treasurer. (Cain) (ID# 92512)

12. Receive verbal Committee Reports:

- a. Executive Committee. (Castle)
- b. Symposium Committee. (Petros)
- c. Allocations Committee. (Kinney)
- d. Membership Committee. (Mishra)
- e. Disproportionality Committee. (Cathcart)
- f. Interagency Collaboration Committee.
- g. Public Awareness Committee. (Thai Van Dat)

13. Receive Special Interest Verbal Reports:

- a. Child Death Review Team. (Liu)
- b. Greater Bay Area Child Abuse Council (GBACAC). (Smithson)

### Announcements

14. Announcements and correspondence.

- a. There are currently two vacancies on the Council. For Internet access to the vacancies list and applications visit <http://www.sccgov.org/sites/bos/bnc/>
- b. The County of Santa Clara provides reimbursement to appointed Commissioners for family care expenses incurred during the time spent performing their official County duties. For additional information please contact the Office of the Clerk of the Board at (408) 299-5001.

### Adjourn

15. Adjourn to the next Council meeting on Friday, September 14, 2018 at 7:30 a.m. in the Chambers of the Board of Supervisors, 70 West Hedding Street, San Jose.

County of Santa Clara  
Child Abuse Prevention Council



**DATE:** June 8, 2018, Regular Meeting  
**TIME:** 7:30 AM  
**PLACE:** Board of Supervisors' Chambers  
 County Government Center – 70 West Hedding Street, 1st floor  
 San Jose, CA 95110

**MINUTES**

**Opening**

**1. Call to Order/Roll Call.**

Chairperson Castle called the meeting to order at 7:37 a.m. A quorum was present.

Attendee Name	Title	Status	Arrived
Steven Baron	Council Member	Present	
Ashoorina Barreto	Council Member	Present	
Andrew Cain	Council Member	Present	
Stacy Castle	Chairperson	Present	
Peggy Cathcart	Council Member	Absent	
L. Michael Clark	Council Member	Absent	
Steven Dick	Council Member	Present	
Christine Hagion-Rzepka	Council Member	Present	
Cindy Hendrickson	Council Member	Late	7:50 AM
Michelle A. Jordan MD	Council Member	Present	
Melody Kinney	Council Member	Absent	
Annie Liu	Council Member	Present	
Preeti Mishra	Council Member	Present	
Crystal Nava	Council Member	Late	7:56 AM
Alicia Newton	Council Member	Present	
Jane Odell	Council Member	Present	
Daniel Rodriguez	Council Member	Absent	
Marlene Sturm MD	Council Member	Absent	
Johanna Thai Van Dat	Council Member	Absent	
Gregory Zieman	Council Member	Present	
Rocio Abundis	Community Advisory Member	Present	
Rekha Amble	Community Advisory Member	Absent	
Marla Kay Allen	Community Advisory Member	Present	
Elisa Carias	Community Advisory Member	Absent	

Minutes Acceptance: Minutes of Jun 8, 2018 7:30 AM (Consent Items)

James Gibbons-Shapiro	Community Advisory Member	Present	
Lydia Harris	Community Advisory Member	Present	
Adrian Gonzales	Community Advisory Member	Absent	
Nina Iyengar	Community Advisory Member	Present	
Jennifer Kelleher	Community Advisory Member	Absent	
Elisa Kuhl	Community Advisory Member	Absent	
Jane Smithson	Community Advisory Member	Absent	
Karlyne Amaral	Emeritus Member	Absent	
Penny Blake	Emeritus Member	Late	7:45 AM
Ken Borelli	Emeritus Member	Present	
Anne Carlson	Emeritus Member	Absent	
Nora Manchester	Emeritus Member	Absent	
Fran Naylor	Emeritus Member	Absent	
Andrew Pane	Emeritus Member	Absent	
Mary Pat Panighetti	Emeritus Member	Absent	
Margaret Petros	Emeritus Member	Present	
Debra Pinck	Emeritus Member	Absent	
Bernie Plotnikof	Emeritus Member	Absent	
Sarah Scofield	Emeritus Member	Absent	
Elizabeth Shivell	Emeritus Member	Absent	
Heather Vogel	Emeritus Member	Absent	
Ann Whyte	Emeritus Member	Absent	
Dennis Wyatt	Emeritus Member	Present	

## 2. Public Comment. (ID# 92344)

One individual addressed the Council.

## 3. Approve Consent Calendar.

An amendment was noted in Item No. 4.

**3 RESULT: APPROVED [12 TO 0]**

**MOVER:** Preeti Mishra, Council Member

**SECONDER:** Ashoorina Barreto, Council Member

**AYES:** Baron, Barreto, Cain, Castle, Dick, Hagion-Rzepka, Jordan MD, Liu, Mishra, Newton, Odell, Zieman

**ABSENT:** Cathcart, Clark, Hendrickson, Kinney, Nava, Rodriguez, Sturm MD, Thai Van Dat

### Consent Items

#### 4. Approve minutes of the May 11, 2018 Regular Meeting.

Approved as amended to reflect Community Advisory Member Ingar as present in the roll call.

<b>4 RESULT:</b>	<b>APPROVED AS AMENDED [12 TO 0]</b>
<b>MOVER:</b>	Preeti Mishra, Council Member
<b>SECONDER:</b>	Ashoorina Barreto, Council Member
<b>AYES:</b>	Baron, Barreto, Cain, Castle, Dick, Hagion-Rzepka, Jordan MD, Liu, Mishra, Newton, Odell, Zieman
<b>ABSENT:</b>	Cathcart, Clark, Hendrickson, Kinney, Nava, Rodriguez, Sturm MD, Thai Van Dat

### Verbal Reports

#### 5. Receive monthly report from the Department of Family and Children's Services. (ID# 92042)

Francesca LeRue, Director, Department of Family and Children's Services (DFCS), provided information relating to efforts to transition children out of group homes and placement of children in relative care. She further reported that a contract for a ten-day shelter for youth ages 12 and over is scheduled to be released by early July 2018.

Member Hendrickson arrived at 7:50 a.m.

Discussion ensued relating to increased efforts for placement, youth no longer needing to go through the Receiving, Assessment and Intake Center (RAIC) after the shelter is in operation, and educational needs.

Member Nava arrived at 7:56 a.m.

Chairperson Castle requested that future RAIC reports indicate the number of runaways in addition to the number of runaway incidents.

<b>5 RESULT:</b>	<b>RECEIVED</b>
------------------	-----------------

### Regular Agenda - Items for Discussion

#### 6. Receive report relating to the location of the Receiving, Assessment and Intake Center. (Gibbons-Shapiro)

Community Advisory Member Gibbons-Shapiro reported that the County's recommended budget includes \$3 million to fund the relocation of the RAIC in Fiscal Year 2018-2019. He further noted that a \$30 million budget for capital projects could be applied to the RAIC relocation and that the East Valley Campus was included in the list of capital projects. Finally, Community Advisory Member Gibbons-Shapiro described discussions relating to construction options and the importance of co-location of services for the children.

**6 RESULT: RECEIVED**

**7. Receive report relating to the Council's Child Sexual Assault Prevention Task Force.**

No report was received.

**8. Discuss and approve new Child Abuse Prevention Council logo. (Thai Van Dat) (ID# 92043)**

Member Cain provided a presentation relating to design options for a new logo and explained their significance. He noted that feedback will be provided to the graphic designer and an updated design will be presented at the July 9, 2018 Public Awareness Committee meeting, and subsequently forwarded to the Council for approval.

Feedback was provided indicating that the square design is easier to read, possible increased cost of printing two colors, the circular design shows the child's open hand, indicating possible hesitation as opposed to the child's closed hand in the square design, the square design is cleaner, and the font in the circular design is too small.

**8 RESULT: NO ACTION TAKEN**

**9. Appoint Melody Kinney as Allocations Committee Chairperson. (Castle)**

Chairperson Castle provided an overview of process and explained that Member Kinney is currently the Interim Chairperson of the Allocations Committee.

**9 RESULT: APPROVED [14 TO 0]**

**MOVER:** Annie Liu, Council Member

**SECONDER:** Christine Hagion-Rzepka, Council Member

**AYES:** Baron, Barreto, Cain, Castle, Dick, Hagion-Rzepka, Hendrickson, Jorden MD, Liu, Mishra, Nava, Newton, Odell, Ziemann

**ABSENT:** Cathcart, Clark, Kinney, Rodriguez, Sturm MD, Thai Van Dat

**10. Receive nominations for Fiscal Year 2018-2019 Child Abuse Prevention Council Officers. (Whyte)**

Emeritus Member Blake announced that the slate of nominees includes Chairperson Castle for Chairperson, Member Dick for Vice Chairperson for Administration, Member Baron for Vice Chairperson for Programs, and Member Cain for Treasurer. She further noted that Officers will be elected at the July meeting and reminded the Members to receive approval from the potential nominee before submitting a new nomination.

**10 RESULT: RECEIVED**

Minutes Acceptance: Minutes of Jun 8, 2018 7:30 AM (Consent Items)

## 11. Discuss and approve Child Abuse Prevention Council Fiscal Year 2018-2019 meeting schedule. (Castle) (ID# 92044)

Chairperson Castle provided an overview of the meeting schedule and noted that a meeting can be scheduled in December, if needed.

### 11 RESULT: APPROVED [14 TO 0]

**MOVER:** Christine Hagion-Rzepka, Council Member

**SECONDER:** Ashoorina Barreto, Council Member

**AYES:** Baron, Barreto, Cain, Castle, Dick, Hagion-Rzepka, Hendrickson, Jordan MD, Liu, Mishra, Nava, Newton, Odell, Zieman

**ABSENT:** Cathcart, Clark, Kinney, Rodriguez, Sturm MD, Thai Van Dat

## Officer and Committee Reports

### 12. Receive verbal Officers Reports:

#### a. Receive report from Chairperson. (Castle)

Chairperson Castle reported that Becky Manchester, Child Abuse Prevention Council Coordinator, intends to discontinue her role as Coordinator during Fiscal Year 2018-2019, and that the Social Services Agency (SSA) has begun the Request for Proposals process to appoint a new Coordinator, which will likely occur in December 2018 or January 2019.

Chairperson Castle expressed appreciation to the Members, noted several achievements that occurred during Fiscal Year 2017-2018, and congratulated Member Hendrickson for her recent election as Santa Clara County Superior Court Judge.

### 12.a RESULT: RECEIVED

#### b. Receive report from Vice Chair of Administration. (Dick)

Vice Chairperson Dick reported that proposed bylaw revisions include identifying and describing the Symposium, Allocations, Membership, Nominations, Disproportionality, Interagency Collaboration, and Public Awareness Committees as standing committees and possible addition of language updates referring to both ad hoc committees and task forces. He further noted that the proposed revisions will be reviewed at the next Executive Committee meeting.

### 12.b RESULT: RECEIVED

#### c. Receive report from Vice Chair of Programs. (Baron)

No report was received.



- d. Receive report from Treasurer. (Cain) (ID# 92045)

No report was received.

### 13. Receive verbal Committee Reports:

- a. Executive Committee. (Castle)

Chairperson Caslte reported that the RAIC was discussed at the recent Executive Committee meeting.

#### 13.a RESULT:RECEIVED

- b. Symposium Committee. (Petros)

Member Newton reported that the next Symposium is scheduled for Friday, April 12, 2019 at the Villa Ragusa in Campbell and that the next Symposium Committee meeting is scheduled for August 13, 2018.

#### 13.b RESULT:RECEIVED

- c. Allocations Committee. (Kinney)

Community Advisory Member Harris reported that the next Committee meeting is scheduled for June 21, 2018.

#### 13.c RESULT:RECEIVED

- d. Membership Committee. (Newton)

Member Newton provided positive feedback relating to the recent membership appreciation event. She further reported that Member Mishra will be the Chairperson of the Membership Committee beginning in July 2018.

#### 13.d RESULT:RECEIVED

- e. Nominations Committee. (Whyte)

No report was received.

- f. Disproportionality Committee. (Cathcart)

Emeritus Member Borelli provided information relating to planning efforts for the November 2, 2018 workshop in Morgan Hill and noted that the next meeting is scheduled for June 19, 2018 at 10:30 a.m.

#### 13.f RESULT: RECEIVED

- g. Interagency Collaboration Committee. (Hendrickson)

No report was received.

h. Public Awareness Committee. (Thai Van Dat)

Member Cain reported that a presentation was received from SSA relating to sample narratives for the DFCS prevention website and requested feedback from the Committee.

**13.h RESULT:RECEIVED**

**14. Receive Special Interest Verbal Reports:**

a. Child Death Review Team. (Liu)

Member Liu reported that at the May 2018 meeting, cases were reviewed and a presentation was given relating to the Child Sexual Abuse tool. She further reported that there was discussion relating to issues faced by individuals who investigate child death.

**14.a RESULT:RECEIVED**

b. Greater Bay Area Child Abuse Council (GBACAC). (Smithson)

No report was received.

**Announcements**

**15. Announcements and correspondence.**

- a. There are currently three vacancies on the Council. For Internet access to the vacancies list and applications visit <http://www.sccgov.org/sites/bos/bnc/>.
- b. The County of Santa Clara provides reimbursement to appointed Commissioners for family care expenses incurred during the time spent performing their official County duties. For additional information please contact the Office of the Clerk of the Board at (408) 299-5001.

**Adjourn**

**16. Adjourn to the next Council meeting on Friday, July 13, 2018 at 7:30 a.m. in the Chambers of the Board of Supervisors, 70 West Hedding Street, San Jose.**

Chairperson Castle adjourned the meeting at 8:35 a.m.

Respectfully submitted,

Jean Anton

Deputy Clerk



**County of Santa Clara  
Child Abuse Prevention Council**

---

92509

**DATE:** July 13, 2018  
**TO:** Child Abuse Prevention Council  
**FROM:** Jean Anton, Deputy Clerk  
**SUBJECT:** Report from DFCS

**RECOMMENDED ACTION**

Receive monthly report from the Department of Family and Children's Services.

County of Santa Clara  
Child Abuse Prevention Council



---

92511

**DATE:** July 13, 2018  
**TO:** Child Abuse Prevention Council  
**FROM:** Jean Anton, Deputy Clerk  
**SUBJECT:** CAPC new logo

**RECOMMENDED ACTION**

Discuss and approve new Child Abuse Prevention Council logo. (Thai Van Dat)

County of Santa Clara  
Child Abuse Prevention Council



11.d

---

92512

**DATE:** July 13, 2018  
**TO:** Child Abuse Prevention Council  
**FROM:** Jean Anton, Deputy Clerk  
**SUBJECT:** Treasurer's Report

**RECOMMENDED ACTION**

Receive report from Treasurer. (Cain)