

County of Santa Clara
Finance and Government Operations Committee/
Children, Seniors, and Families Committee

Supervisor Dave Cortese, Chairperson. Supervisor Cindy Chavez, Vice Chairperson.

County Government Center – 70 West Hedding Street, 1st Floor
San Jose, CA 95110 Phone (408) 299-5001



DATE: September 12, 2019, Regular Meeting

TIME: 2:00 PM

PLACE: Board of Supervisors' Chambers

AGENDA

-- The recommended actions appearing on the agenda are those recommended by staff. The Committee may take other actions relating to the issues as may be determined following consideration of the matter and discussion of the recommended actions.

-- Items that will require action by the Board of Supervisors may be forwarded to a future Board of Supervisors meeting for consideration.

-- Language interpretation services are available. Please contact the Office of the Clerk of the Board at (408) 299-5001 no less than three business days prior to the meeting to request an interpreter.

-- Persons wishing to address the Committee on any item on the agenda are requested to complete a Request to Speak Form and give it to the Deputy Clerk so the Chairperson may call speakers to the podium when the item is considered. Request to Speak Forms must be submitted prior to the start of public comment for the desired item, and for items on the Consent Calendar or added to the Consent Calendar, prior to the call for public comment on the Consent Calendar.

-- In compliance with the Americans with Disabilities Act and the Brown Act, those requiring accommodations in this meeting should notify the Clerk of the Board's Office 24 hours prior to the meeting at (408) 299-5001, or TDD (408) 993-8272.

-- To obtain a copy of any supporting document that is available, contact the Office of the Clerk of the Board at (408) 299-5001.

-- Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to all or a majority of the Board of Supervisors (or any other commission, or board or committee) less than 72 hours prior to that meeting are available for public inspection at the Office of the Clerk of the Board, 70 West Hedding Street, 10th Floor, during normal business hours.

-- Persons wishing to use the County's systems to present audio/video materials when addressing the Committee must provide the materials to the Office of the Clerk of the Board at least two business days in advance of the meeting. Speakers with audio/video materials must adhere to the same time limits as other speakers and will not be granted additional time to address the Committee. The County does not guarantee the ability to present audio/video material, and the Chairperson may limit or prohibit the use of the County's systems for the presentation of such material.

COMMUTE ALTERNATIVES: The Board of Supervisors encourages the use of commute alternatives including bicycles, carpooling, and hybrid vehicles. Public transit access is available to and from the County Government Center, 70 West Hedding St., San Jose, California by VTA bus lines 61, 62, 66, 181 and Light Rail. For trip planning information, visit www.vta.org or contact the VTA Customer Service Department at (408) 321-2300.

Notice to the Public

Please be advised that Supervisors Dave Cortese and Cindy Chavez preside over both the Finance and Government Operations Committee (FGOC) and the Children, Seniors, and Families Committee (CSFC), and constitute a quorum of both Committees.

This meeting is therefore noticed as both an FGOC and CSFC meeting. However, this meeting focuses on items under the purview of the Finance and Government Operations Committee.

Opening

1. Call to Order.
2. Public Comment.

This item is reserved for persons desiring to address the Committee on any matter not on this agenda. Members of the public who wish to address the Committee on any item not listed on the agenda should complete a Request to Speak Form and place it in the tray near the podium. The Chairperson will call individuals to the podium in turn.

Speakers are limited to the following: three minutes if the Chairperson or designee determines that five or fewer persons wish to address the Committee; two minutes if the Chairperson or designee determines that between six and fourteen persons wish to address the Committee; and one minute if the Chairperson or designee determines that fifteen or more person wish to address the Committee. All Request to Speak Forms must be submitted prior to the start of Public Comment.

The law does not permit Committee action or extended discussion of any item not on the agenda except under special circumstances. If Committee action is requested, the Committee may place the matter on a future agenda. Statements that require a response may be referred to staff for reply in writing.

3. Approve Consent Calendar and changes to the Committee's Agenda.

Items removed from the Consent Calendar will be considered at the end of the regular agenda for discussion. The Committee may also add items on the regular agenda to the Consent Calendar.

Notice to the public: there is no separate discussion of Consent Calendar items, and the recommended actions are voted on in one motion. If an item is approved on the consent vote, the specific action recommended by staff is adopted. Members of the public who wish to address the Committee on Consent Calendar items should comment under this item. Each speaker is limited to two minutes total.

Regular Agenda - Items for Discussion

4. Receive report from the Facilities and Fleet Department relating to the Management Audit of Building Operations Division of the Facilities and Fleet Department. (Referral from March 14, 2019, Finance and Government Operations Committee meeting, Item No. 6) (ID# 98285)
5. Receive report from the Facilities and Fleet Department and the Roads and Airports Department relating to Job Order Contracting and Project Labor Agreements. (Referral from August 15, 2019, Finance and Government Operations Committee meeting, Item No. 6) (ID# 98289)
6. Consider recommendations relating to the Corporate Sponsorship, Marketing, and Advertising Program. (Office of the County Executive) (ID# 98248)

Possible action:

- a. Forward recommendation to the Board of Supervisors relating to Resolution adopting the 2019 Annual Review of the Corporate Sponsorship, Marketing, and Advertising Program.
 - b. Forward recommendation to the Board of Supervisors relating to approval of the 2020 Work Plan for the Corporate Sponsorship, Marketing, and Advertising Program.
7. Receive Management Audit of Countywide Hiring and provide direction relating to audit recommendations. (ID# 98298)
 8. Consider recommendations relating to the reissuance of void warrants and inventory of County property. (Finance Agency) (ID# 97675)

Possible action:

- a. Receive report from the Finance Agency relating to proposed amendments to the County Ordinance Code regarding the reissuance of void warrants and inventory of County property and the proposed Resolution relating to the reissuance of warrants.
 - b. Forward recommendation to the Board of Supervisors to adopt the proposed Ordinance and Resolution.
9. Consider recommendations relating to implementation of the Veteran of the Year program. (Social Services Agency, Office of Veterans Services) (ID# 98384)

Possible action:

- a. Receive report from the Social Services Agency, Office of Veterans Services, relating to implementation of the Veteran of the Year program.
- b. Forward a favorable recommendation to the Board of Supervisors to approve the implementation of the Veteran of the Year program.

Consent Calendar

10. Receive report from the Facilities and Fleet Department relating to Operations and Usage of the Timpany Center. (Referral from April 9, 2019, Board of Supervisors meeting, Item No. 10) (ID# 98190)
11. Receive Fiscal Year 2019 annual report from the Employee Services Agency relating to extra-help usage for agencies and departments reporting to the Finance and Government Operations Committee and extra-help usage Countywide. (ID# 98245)
12. Receive annual report from the Office of the County Executive, Office of Immigrant Relations, relating to recent activities and services. (ID# 97990)
13. Receive report from the Office of Sustainability relating to progress on the Sustainability Master Plan, including notable updates regarding the Environmental Stewardship Goals and Sustainability and Climate Defense Programs. (ID# 98312)

14. Receive biannual report from the Office of the County Counsel relating to the status of the 24/7 Whistleblower Program. (ID# 98375)
15. Receive semi-annual report from the Finance Agency, Controller-Treasurer's Internal Audit Division, relating to the Fiscal Year 2019 Workplan. (ID# 98167)
16. Receive report from the Finance Agency, Controller-Treasurer Department, relating to Fiscal Year 2019-2020 Countywide Master Fee Schedule. (ID# 98178)
17. Receive annual report from the Finance Agency, Controller-Treasurer Department, relating to Petty Cash Certification by departments as of June 30, 2019. (ID# 98142)
18. Consider recommendations relating to annual competitive grants.
 - a. Receive report from the Office of the Clerk of the Board relating to competitive grants for period July 1, 2018 through June 30, 2019. (ID# 98249)
 - b. Receive report from the Office of the County Executive relating to competitive grants for period July 1, 2018 through June 30, 2019. (ID# 98311)
 - c. Receive report from the Office of the Assessor relating to competitive grants for period July 1, 2018 through June 30, 2019. (ID# 98439)
 - d. Receive report from the Procurement Department relating to competitive grants for period July 1, 2018, through June 30, 2019. (ID# 98100)
 - e. Receive report from the Office of the County Counsel relating to competitive grants for period July 1, 2018 through June 30, 2019. (ID# 98280)
 - f. Receive report from the Office of the Registrar of Voters relating to competitive grants for period July 1, 2018 through June 30, 2019. (ID# 98233)
19. Approve minutes of the August 15, 2019 Regular Meeting.
20. Receive report relating to possible agenda items for October 10, 2019. (ID# 98437)

Adjourn

21. Adjourn. The next special meeting of the Finance and Government Operations Committee that focuses on items under the purview of the Finance and Government Operations Committee is on Thursday, September 26, 2019, at 4:00 p.m., in the Board of Supervisors' Chambers, County Government Center, 70 West Hedding Street, San Jose.