

**Planning and Resources Committee Meeting**  
Tuesday, March 21, 2017 from 3:00 p.m. – 4:30 p.m.  
976 Lenzen Avenue, San Jose, CA 95126  
1<sup>st</sup> Floor, Park Alameda Conference Room  
Committee Chairperson: Claire Nartker

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**AGENDA**

In compliance with the Americans with Disabilities Act and the Brown Act, those requiring accommodations in this meeting should notify the Clerk of the HIV Planning Council for Prevention and Care no less than 24 hours prior to the meeting at (408) 299-5001, or TDD (408) 993-8272.

Please note: To contact the Commission and/or to inspect any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to all or a majority of the Board of Supervisors (or any other commission, or board or committee) less than 72 hours prior to that meeting, visit our website at <http://www.sccgov.org> or contact the Clerk at (408) 299-5001 or 70 W. Hedding Street, 10th Floor, San Jose, CA 95110, during normal business hours.

Persons wishing to address the Commission on a regularly scheduled item on the agenda are requested to complete a request to speak form and give it to the Deputy Clerk. (Government Code Section 54953.3.) Individual speakers will be called by the Chairperson and are requested to limit their comments to two minutes. Groups of speakers on a specific item are asked to limit their total presentation to a maximum of twenty minutes for each side of the issue.

COMMUTE ALTERNATIVES: The Board of Supervisors encourages the use of commute alternatives including public transit, bicycles, carpooling, and hybrid vehicles.

For public transit trip planning information, contact the VTA Customer Service Department at 408-321-2300 Monday through Friday between the hours of 6:00 a.m. to 7:00 p.m., and on Saturday from 7:30 a.m. to 4:00 p.m. Schedule information is also available on the web at [www.vta.org](http://www.vta.org). If this Board or Commission does not meet in the County Government Center please contact VTA for related routes.

**OPENING**

1. Call to Order/Roll Call

2. Public Comment

This item is reserved for persons desiring to address the Committee on any matter within the subject matter jurisdiction of the Committee that is not on the agenda. Members of the public who wish to address the Committee on any item not listed on the agenda should complete a request to speak form and give it to the Support Staff. The Chairperson will call individuals to speak in turn.

Speakers are limited to the following: three minutes if the Chairperson or designee determines that five or fewer persons wish to address the Committee; two minutes if the Chairperson or designee determines that between six and fourteen persons wish to address the Committee; and one minute if the Chairperson or designee determines that fifteen or more persons wish to address the Committee.

The law does not permit Committee action or extended discussion of any item not on the agenda except under special circumstances. If Committee action or response is requested, the Committee may place the matter on a future agenda.

**REGULAR AGENDA – ITEMS FOR DISCUSSION**

3. Approve meeting minutes from February 21, 2017

4. Member Comment

5. Correspondence

6. Discuss membership

7. Discuss targeted needs assessments

8. Report from Recipient's Office
  - a. Review any recommendations for reallocations
  - b. Review any expenditure data
9. Discuss Gap Inventory and Budget Justification
  - a. Request recommendations from Recipient's Office on gathering gap inventory information
10. Discuss *Laying a Foundation for Getting to Zero: California's Integrated HIV Surveillance, Prevention and Care Plan (CIP) & California's Needs Assessment for HIV (NA)*
  - a. Discuss and develop local strategies and monitoring plan
11. Set agenda for next Planning & Resources Committee meeting (April 18, 2017)

#### **ANNOUNCEMENTS**

12. Announcements

#### **ADJOURN**

13. Adjourn to the next regular meeting