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DATE: August 13, 2019

TO: Board of Supervisors

FROM: James R. Williams, County Counsel

SUBJECT: Resolution Amending Board Policy Manual Section 3.19

RECOMMENDED ACTION

Adopt Board Policy Resolution amending Board of Supervisors' Policy Manual section 3.19 relating to Policy Statement on Expense Reimbursement and Use of Public Resources, and direct the Clerk of the Board to include Policy in Board of Supervisors' Policy Manual. (Roll Call Vote)

FISCAL IMPLICATIONS

Approval of the recommended action will have no fiscal impact.

REASONS FOR RECOMMENDATION

Members of County legislative bodies and County executive leaders are required to receive at least two hours of training in general ethics principles and ethics laws relevant to public service within one year of assuming the designated position and every two years thereafter. This amendment would apply the same requirement to Board Aides.

CHILD IMPACT

The recommended action will have no/neutral impact on children or youth.

SENIOR IMPACT

The recommended action will have no/neutral impact on seniors.

SUSTAINABILITY IMPLICATIONS

The recommended action will have no/neutral sustainability implications.

BACKGROUND

Under Government Code sections 53235 and 53235.1, members of County legislative bodies are required to receive at least two hours of training in general ethics principles and ethics laws relevant to public service within one year of assuming the position on the legislative body and every two years thereafter. The Board of Supervisors may designate additional employees to receive this training. In December 2012, the Board also applied the

requirement to all individuals holding a position in the County's Executive Leadership Salary Ordinance.

CONSEQUENCES OF NEGATIVE ACTION

The Policy will not be amended to apply the AB 1234 ethics training requirement to Board Aides.

STEPS FOLLOWING APPROVAL

The Clerk of the Board shall update the Board Policy Manual.

ATTACHMENTS:

- Resolution Amending Board Policy 3.19 (PDF)
- Board Policy 3.19 (redlined) (PDF)