

County of Santa Clara
Clerk of the Board



97963

DATE: August 13, 2019

TO: Board of Supervisors

FROM: Megan Doyle, Clerk of the Board

SUBJECT: Delegation of Authority for Fiscal Year 2018-2019 Budget Inventory Items

RECOMMENDED ACTION

Approve delegation of authority to the Clerk of the Board of Supervisors, or designee, to negotiate, execute, amend, or terminate grant or sponsorship agreements relating to any ongoing multi-year budget inventory items of the Board of Supervisors approved during the Fiscal Year 2018-2019 Budget Hearing, following approval by County Counsel as to form and legality. Delegation of authority shall expire on June 30, 2021.

FISCAL IMPLICATIONS

Funding for affected multi-year Budget Inventory Items was allocated during the Fiscal Year (FY) 2018-2019 Budget Hearing.

CONTRACT HISTORY

Pursuant to Board direction, following the FY 2018-2019 Budget Hearing, the Clerk of the Board executed grant or sponsorship agreements for the first year of the following multi-year Inventory Items.

No.	Organization	Dollar Amount and Term
1	Foothill College	\$100,000 per year for 3 years (\$300,000 total)
5	Valley Verde	\$75,000 per year for 2 years (\$150,000 total)
8	Guadalupe River Park Conservancy	\$15,000 per year for 3 years (\$45,000 total)
22	Mountain View Whisman School District	\$221,348 for FY 2018-2019; \$61,373 per year for FY 2019-2020 and FY 2020-2021 (\$344,094 total)
34	United Nations Association Film Festival	\$36,000 per year for 3 years (\$108,000 total)

On August 28, 2018 (Item No. 53), the Board approved a revision to the sponsorship for the United Nations Association Film Festival (Inventory Item No. 34), recognizing the

International Documentary Association as the recipient of County sponsorship funds, and increasing the sponsorship amount by \$2,750 per year.

REASONS FOR RECOMMENDATION

During the Fiscal Year 2018-2019 Budget Hearing, the Board approved 65 Inventory Items, including 36 sponsorships and grants assigned to the Clerk of the Board. Additionally, the Board approved a delegation of authority to the Clerk of the Board, allowing for the execution of grant and sponsorship agreements needed to disburse the allocated funding.

One year of funding has been disbursed to all designated agencies pursuant to Board direction. For the five multi-year Inventory Items listed above, additional grant or sponsorship agreements must be executed. Due to the expiration of delegation of authority on June 30, 2019, the Clerk of the Board currently lacks the authority to execute grant or sponsorship agreements for the second and third years of the above agreements, and therefore requests a new delegation of authority.

Reason for request of Delegation of Authority

Although delegations of authority are discouraged except under certain circumstances, this delegation of authority is necessary to allow the Clerk of the Board to execute these Board-approved Inventory Items for the remainder of their terms.

CHILD IMPACT

The recommended action will have no/neutral impact on children and youth.

SENIOR IMPACT

The recommended action will have no/neutral impact on seniors.

SUSTAINABILITY IMPLICATIONS

The recommended action will have no/neutral sustainability implications.

BACKGROUND

Inventory Items are Board-approved allocations of funds to local agencies or entities to support local programs, and are approved by the Board of Supervisors during the Fiscal Year Budget Hearing each year.

CONSEQUENCES OF NEGATIVE ACTION

The Clerk of the Board will be unable to execute grant or sponsorship agreements with the listed entities, and disbursement of funding will require additional Board action for each recipient.

STEPS FOLLOWING APPROVAL

The Clerk of the Board will notify Chanthavy Sivongxay, Raul Chavez, and Cathy Taylor upon approval.