



97265

**DATE:** August 13, 2019

**TO:** Board of Supervisors

**FROM:** John P. Mills, Director, Employee Services Agency

**SUBJECT:** Salary Ordinance New Classification: Payroll Audit Supervisor

**RECOMMENDED ACTION**

Adoption of Salary Ordinance No. NS-5.20.01 amending Santa Clara County Salary Ordinance No. NS-5.20 relating to compensation of employees deleting one Supervising Account Clerk I position and adding one Payroll Audit Supervisor position in the Controller-Treasurer and amending the Salary Schedule to add the classification of Payroll Audit Supervisor.

- Action to Introduce and Preliminarily adopt on August 13, 2019; Roll Call Vote to waive reading, Roll Call Vote to adopt.
- Action for Final Adoption on August 27, 2019; Roll Call Vote to adopt.

**FISCAL IMPLICATIONS**

The net cost to delete the Supervising Account Clerk I position and add the Payroll Audit Supervisor position is approximately \$7,300 for the remainder of FY 2019-20 and will be absorbed by the Controller-Treasurer Department. The annualized cost is approximately \$9,500 and is subject to change when the CLB benefit rates are updated in the fall.

**CONTRACT HISTORY**

Not applicable.

**REASONS FOR RECOMMENDATION**

Please refer to Legislative File #97886.

**CHILD IMPACT**

The recommended action will have no/neutral impact on children.

**SENIOR IMPACT**

The recommended action will have no/neutral impact on seniors.

**SUSTAINABILITY IMPLICATIONS**

The recommended action will have no/neutral sustainability implications.

**BACKGROUND**

Please refer to Legislative File #97886.

**CONSEQUENCES OF NEGATIVE ACTION**

Please refer to Legislative File #97886.

**STEPS FOLLOWING APPROVAL**

The Clerk of the Board is requested to notify Jennifer Paredes-Fricano and Barbara Olivares of the Employee Services Agency of completed processing.

**LINKS:**

- Linked From: 97886 : Approve job specification and amend classification plan to add classification of Payroll Audit Supervisor.

**ATTACHMENTS:**

- NS-5.20.01 - ESA - Delete one Supervising Account Clerk I and Add one Payroll Audit Supervisor new class (PDF)