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**DATE:** August 13, 2019

**TO:** Board of Supervisors

**FROM:** Javier Aguirre, Director of Reentry Services

**SUBJECT:** First Amendments to agreements with Breakout Prison Outreach and Catholic Charities

### **RECOMMENDED ACTION**

Consider recommendations related to the First Amendments to agreements with Breakout Prison Outreach and Catholic Charities.

Possible action:

- a. Approve First Amendment to Agreement with Breakout Prison Outreach (dba California Youth Outreach) relating to providing service navigation case management to reentry clients, revising the payment schedule, with no change to the maximum contract amount and with no change to the term of the Agreement, that has been reviewed and approved by County Counsel as to form and legality.
- b. Approve First Amendment to Agreement with Catholic Charities of Santa Clara County relating to providing employment services to reentry clients, revising the payment schedule, with no change to the maximum contract amount and no change to the term of the Agreement, that has been reviewed and approved by County Counsel as to form and legality.

### **FISCAL IMPLICATIONS**

These Agreements are included in the Fiscal Year (FY) 2019-2020 Adopted Budget, and have no impact on the general fund. The Amendments revise the payment schedule and terms, with no change to the maximum financial obligation.

### **CONTRACT HISTORY**

On November 27, 2018, the Office of Reentry Services released a Request for Proposals (RFP) number RFP-CEO-FY19-0132 for Adult Reentry Services seeking qualified organizations to provide employment services and service navigation to adults involved in the criminal justice system. As a result, Breakout Prison Outreach was one of the three organizations selected to provide service navigation case management and Catholic Charities of Silicon Valley (“Catholic Charities”) was one of three organizations selected to provide

employment services. The initial Agreements were approved by the Board of supervisors on June 18, 2019 (Item No. 87).

## **REASONS FOR RECOMMENDATION**

Breakout Prison Outreach provides service navigation assisting clients in navigating through the adult reentry network and other community supports by linking clients to resources such as housing, mental health services, substance use treatment services, physical health services, peer mentoring, education, legal services, and other resources. Catholic Charities provides clients with job readiness and employment connection services. In order to provide these services at greater capacity, the organizations have requested advance payments to help with starting these services, as outlined below:

1. Breakout Prison Outreach is requesting an advance payment of \$82,500 - 15% of the maximum obligation (\$550,000). Breakout Prison Outreach is a new operation with no funding reserves to draw from.
2. Catholic Charities is requesting an advance payment of \$67,500 – 15% of the maximum obligation (\$450,000). Catholic Charities is now working with a larger scope of work with more deliverables and would serve clients more effectively with a higher cash flow up front.

Approval of the recommended action would amend the Agreements to include provisions to (1) pay the advances to the contractors, and (2) delineate how the County would recoup these advances through each invoice of this fiscal year. These advances would allow the providers to better serve reentry clients in the early months of the fiscal year, as they will have more funds for supplies and client support. Both contractors have submitted fidelity bonds which have been validated by the Insurance Contract and Claims Manager.

## **CHILD IMPACT**

The recommended action will have no/neutral impact on children and youth.

## **SENIOR IMPACT**

The recommended action will have no/neutral impact on seniors.

## **SUSTAINABILITY IMPLICATIONS**

The recommended action will have no/neutral sustainability implications.

## **BACKGROUND**

On March 1, 2011 (Item No. 15), the Board of Supervisors approved the establishment of a cross-system reentry network to develop and implement a reentry plan for the County. The Santa Clara County Adult Reentry Network identified comprehensive reentry and recidivism reduction strategies designed to elevate existing efforts, streamline processes in linking inmates to effective in-custody and community-based programming, identify cost-saving methods, and prepare Santa Clara County for the realignment of parolees and low-level prisoners under Assembly Bill 109 (AB 109).

On April 23, 2019 (Item No. 26), the Board of Supervisors approved the Three-Year Adult Reentry Strategic Implementation Plan (FY 2020-22) that lays out a client-centered approach

to improving the County’s system of services, support, and supervision in line with the mission of the Re-Entry Network (REN). This client-centered approach identifies four key strategies, with fifteen paradigms or objectives, supported and monitored by four workgroups that will aspire to create a more effective and supportive local justice system. Implementation of this plan is dependent on the continued leadership and collaboration of County departments, community providers, partners, stakeholders, activists, formerly incarcerated individuals and their families. The Office of Reentry Services plays a central and integral role in these efforts, by overseeing a one-stop-shop Reentry Resource Center in partnership with other County departments, and by contracting with Community-Based Organizations to expand and enhance services and programs, both in custody and in the community.

### **CONSEQUENCES OF NEGATIVE ACTION**

Without the requested advances both Breakout Prison Outreach and Catholic Charities will struggle to provide clients with the full intended array of services during the first half of the fiscal year. Delays in services could potentially cascade throughout the year as contractors attempt to catch up.

### **STEPS FOLLOWING APPROVAL**

Upon approval, the Clerk of the Board is requested to send an e-mail notification to Gladys Cabagbag (Gladys.Cabagbag@ceo.sccgov.org).

### **LINKS:**

- Linked To: 96505 : 96505

### **ATTACHMENTS:**

- FY20 Breakout Prison Outreach Amendment 1 (PDF)
- FY20\_CCSCC\_Amend\_1\_for BOS signature (PDF)