

**County of Santa Clara
Facilities and Fleet Department**



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DATE: August 13, 2019

TO: Board of Supervisors

FROM: Jeffrey D Draper, Director, Facilities and Fleet

SUBJECT: Establish and Advertise Civic Center Temporary Parking Lot Project

RECOMMENDED ACTION

Consider recommendations relating to Civic Center Temporary Parking Lot.

Possible action:

- a. Approve establishment of Capital Project 263-CP20003 "Civic Center Temporary Parking Lot."
- b. Approve Request for Appropriation Modification No. 21 - \$100,000, transferring \$100,000 from Project No. 263-CP18012 "Demo of City Hall Annex" to Project No. 263-CP20003. (Roll Call Vote)
- c. Approve the Project, adopt plans and specifications, and authorize advertisement of Contract Documents for the Civic Center Temporary Parking Lot, and direct the Clerk of the Board to open bids on Thursday, September 5, 2019 at 2:00 p.m., in the Office of the Clerk of the Board of Supervisor.
- d. Authorize the County Executive, or designee, to make clarifications, make minor changes, and issue addenda as necessary to the contract documents and the advertisement including the timing of receipt of proposals.

FISCAL IMPLICATIONS

Funds for both the establishment of the project and its construction phase are available in Capital Project 263-CP18012 "Demo of City Hall Annex." The Facilities and Fleet Department (FAF) staff will return to the Board of Supervisors to fully fund Capital Project 263-CP20003 "Civic Center Temporary Parking Lot" after the City Hall Annex demolition project is closed and the contract for construction of the temporary parking lot has been awarded.

REASONS FOR RECOMMENDATION

A larger parking lot was originally designed and planned to be included as part of the Demo of City Hall Annex. However, because the use of the City Hall Annex site was undecided at

the time, the new lot was removed from the bid documents for the demolition project. Subsequently, the Administration directed FAF to prepare a project to install some parking and to separate delivery truck access from the parking adjacent to 70 West Hedding. Thus, the design was reworked under the Capital Project 263-CP18012.

For administrative and accounting purposes, a new project is being established and funded for the construction phase of the parking lot. As mentioned above and at the time an award of the construction contract is recommended, the Administration will request the Board of Supervisors (Board) approve a transfer of resources from 263-CP18012 to fully fund the parking lot project, 263-CP20003.

The design phase of the project is now complete, and the associated construction documents are now ready for advertisement. Per Public Contract Code 20124, the Board is required to adopt the completed construction documents and authorize advertisement of the Invitation to Bid.

The proposed project design devises a truck route that eliminates the need for vehicles to traverse through the executive parking lot, thereby improving the safety of pedestrians accessing 70 West Hedding and the Board Chambers. The location of the pavement area is also aligned with the Civic Center masterplan, to insure minimum impacts to future site development opportunities.

Authorization to the County Executive, or designee, to make minor modifications to the bid documents is needed to respond to clarifying questions raised by prospective bidders. If approved, FAF will request ratification of any modifications at the time the contract award is recommended to the Board.

CHILD IMPACT

This action will have no/neutral impact on children or youth.

SENIOR IMPACT

This action will have no/neutral impact on seniors.

SUSTAINABILITY IMPLICATIONS

This action will have positive sustainability implications, as the addition of Electric Vehicle (EV) charging facilities provide end users the opportunity to utilize technology to reduce greenhouse gas consumption.

BACKGROUND

In August 2018, the Administration provided direction to FAF to pave a limited area over the previous City Hall Annex boundaries and adjacent open land site to improve truck access to 70 West Hedding loading docks. In addition to the truck route, the Civic Center Temporary Parking Project scope will provide limited temporary parking, including 68 vehicle stalls, 4 motorcycle stalls, a truck loading area, and 4 EV charging stations. This temporary parking will also improve parking impacts to the Civic Center due to various construction projects, including the Civic Center Power Improvement Project and the demolition of Main Jail South.

CONSEQUENCES OF NEGATIVE ACTION

The project would not be advertised at this time.

STEPS FOLLOWING APPROVAL

Notify Kim Huynh and Roger Soohoo of FAF.

ATTACHMENTS:

- #21 - Transfer \$100K from CP18012 to CP20003 (Civic Center Temporary Parking Lot) (PDF)
- 263-CP20003 Drawings (PDF)
- 263-CP20003-00-Project Manual - COMPLETE (PDF)