



100078

DATE: February 11, 2020

TO: Board of Supervisors

FROM: Megan Doyle, Clerk of the Board

SUBJECT: Fiscal Year 2019-2020 Moscow Sister County Work Plan

RECOMMENDED ACTION

Approve Fiscal Year 2019-2020 annual work plan for the County of Santa Clara/Moscow Sister-County Commission.

COMMITTEE RECOMMENDATIONS

The work plan for the County of Santa Clara/Moscow Sister County Commission was received at the January 9, 2020 Finance and Government Operations Committee (FGOC) meeting and forwarded to the Board for approval, as part of the Consent Calendar.

REASONS FOR RECOMMENDATION

On February 2, 1999, the Board of Supervisors approved the reporting structure for the advisory Boards and Commissions that receive clerical/administrative support from the Office of the Clerk of the Board of Supervisors. The Board of Supervisors directed that advisory Boards and Commissions submit annual work plans for each fiscal year through the appropriate Board Committee for review prior to submittal to the Board of Supervisors. At that time, it was determined that the County of Santa Clara/Moscow Sister County Commission should report to FGOC for review prior to forwarding to the Board of Supervisors for action.

CHILD IMPACT

The recommended action will have no/neutral impact on children and youth.

SENIOR IMPACT

The recommended action will have no/neutral impact on seniors.

SUSTAINABILITY IMPLICATIONS

The recommended action will have no/neutral sustainability implications.

BACKGROUND

A committee of Board Policy Aides and the Office of the Clerk of the Board developed a standard template for the work plans in 1999. The work plans are based on a fiscal year rather than a calendar year. The Commissions were advised that the work plans are to be completed and approved at a regular Board or Commission meeting no later than April 1 of each year. Development of Fiscal Year 2019-2020 Work Plan has been included on the Commission agendas since January 2019.

Due to difficulties achieving quorum, the Commission did not meet between January 7, 2019 and November 13, 2019. The Work Plan was approved on November 13, 2019 and forwarded to the Board for approval.

Commission	Approved by Commission	Approved by Committee
County of Santa Clara/Moscow Sister County Commission	November 13, 2019	January 9, 2020

The Office of the Clerk of the Board serves as the ex-officio secretary for the Commission, and this transmittal is forwarded on its behalf.

CONSEQUENCES OF NEGATIVE ACTION

The Commission will not be in compliance with the Board of Supervisors' direction.

STEPS FOLLOWING APPROVAL

The Deputy Clerk will notify the Commission of Board action.

LINKS:

- Linked To: 99634 : 99634

ATTACHMENTS:

- Moscow Sister County Commission Fiscal Year 2019-2020 Work Plan (PDF)