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DATE: February 11, 2020

TO: Board of Supervisors

FROM: Jeffrey D Draper, Director, Facilities and Fleet

SUBJECT: Report on Emergency Procurement Requests

RECOMMENDED ACTION

Receive report relating to Emergency Procurement Requests for repair of the main electrical distribution gear and rental of a portable generator at the East Valley Clinic.

FISCAL IMPLICATIONS

Funds for the repair of the electrical main distribution gear and rental of a portable generator are available in the FAF budget.

REASONS FOR RECOMMENDATION

On January 22, 2020, PG&E experience a sudden failure of their transformer that services the East Valley Clinic. As the day wore on, it was discovered a bus duct from the back of the transformer had also failed. While PG&E replaced their transformer that same day, the bus duct is owned by the County and is a custom part that takes weeks to fabricate and replace. Thus, a Priority Purchase Order was approved to acquire and replace the bus duct as well as to set up and operate an emergency generator to avoid a lengthy shut down of health clinic services at this location.

Pursuant to Board Policy Section 5.14.3 and County Ordinance Code statute 34-82 FAF is required to report the emergency procurement expense to the Board. The estimated total cost of the repairs and generator rental is \$200,000.

CHILD IMPACT

This action will have no/neutral impact on children and youth.

SENIOR IMPACT

This action will have no/neutral impact on seniors.

SUSTAINABILITY IMPLICATIONS

This action will have no/neutral sustainability implications.

CONSEQUENCES OF NEGATIVE ACTION

The report would not be received at this time.

STEPS FOLLOWING APPROVAL

Notify Kim Huynh of FAF.