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100182

**DATE:** February 11, 2020  
**TO:** Board of Supervisors  
**FROM:** Megan Doyle, Clerk of the Board  
**SUBJECT:** Boards and Commissions Resignations

**RECOMMENDED ACTION**

Consider recommendations relating to resignations from Boards and Commissions.

Possible action:

- a. Accept the resignation of Aaron Resendez from the Planning Commission.
- b. Accept the resignation of Cheryl Bartlett from the San Martin Planning Advisory Committee.

**FISCAL IMPLICATIONS**

There are no fiscal implications.

**REASONS FOR RECOMMENDATION**

Pursuant to Government Code Section 54974, an unscheduled vacancy notice has been posted in the Office of the Clerk of the Board and the library designated pursuant to Section 54973. Final appointment to each board, commission, or committee may be made by the legislative body 10 working days after the posting of the notice in the Office of the Clerk of the Board.

**CHILD IMPACT**

The recommended action will have no/neutral impact on children.

**SENIOR IMPACT**

The recommended action will have no/neutral impact on seniors.

**SUSTAINABILITY IMPLICATIONS**

The recommended action will have no/neutral sustainability implications.

**BACKGROUND**

The Board of Supervisors has the responsibility to declare vacancies and accept resignations from various boards and commissions. The process to fill a vacancy begins in the Office of

the Clerk of the Board when notification of a resignation or vacancy is received. The Clerk prepares the appropriate documents for submittal to the Board, and ensures that public notice of the vacancy occurs as required.

### **CONSEQUENCES OF NEGATIVE ACTION**

The resignations will not be formally accepted by the Board.

### **STEPS FOLLOWING APPROVAL**

The Clerk will notify the appropriate parties, ensure the vacancies are posted, and steps will be initiated to fill the positions.