

DOCUMENT 00100
NOTICE TO PROPOSERSJUVENILE HALL VIDEO SURVEILLANCE AND
SECURITY SYSTEMS UPGRADE PROJECT

Michael Ilagan, Capital Projects Manager, Facilities and Fleet Department,
County of Santa Clara

ARTICLE 1 — GENERAL

1.01 NOTICE IS HEREBY GIVEN that sealed Proposals from Design Build Contractors, will be accepted by the Capital Programs Division of the County of Santa Clara, State of California, **at 2310 North First Street, 2nd Floor, Suite 200, San Jose, California 95131, no later than 2:00 p.m., on June 5, 2018,** for a design-build contract for the **Juvenile Hall Video Surveillance and Security System Upgrade** project, located at Juvenile Hall, 840 Guadalupe parkway, San Jose, CA 95110 in accordance with Request for Proposal (RFP) Documents on file for the Work at the Facilities and Fleet Department.

1.02 THE WORK

- .A The work to be performed under this contract includes the furnishing of all labor, materials, and equipment for the Video Surveillance (CCTV) (Phase 1) and Security Electronics Systems (Phase 2) at the Santa Clara County Juvenile Hall. Work shall include all provisions for the systems, including all programming and software development, and replacement and repair of existing casework as described in the Plans and Specifications.
- .B Phase 1 Work:
- .1 Video Surveillance (CCTV):
- .a Provide a 1080p IP based CCTV system to monitor, display, and record throughout the facility. System size is estimated to be 225 cameras.
 - .b A combination of PTZ and fixed cameras will be utilized throughout the campus to provide general surveillance of the perimeter and high-risk areas.
 - .c Fixed cameras will be solely utilized throughout the interior of buildings to provide coverage of movement doors and high-risk areas.
 - .d All existing cameras and wiring will be removed and replaced with new, unless otherwise noted.
 - .e Use of existing pathways is acceptable where feasible, otherwise provide new pathways.
 - .f All cameras and audio will be recorded for a duration of 13 months.
 - .g Provide a security network utilizing a fiber optics and category 6 infrastructure for use in Phase 1 and 2.
- .2 Electrical Work:
- .a Provide electrical investigation and load analysis of existing electrical system, as needed for Phase 1 and 2 work.
 - .b Provide dedicated emergency electrical power as required to sufficiently power the new equipment in each Security Electronics room using existing circuits for Phase 1 and 2 work.

Adopted: 03/20/2018

.C Phase 2 Work:

.1 Security Electronics Work:

- .a Replace existing security control system with a new touch screen graphic based control and monitoring system.
- .b Existing systems include existing door/gate control and alarm monitoring, intercom, paging, duress alarm, video surveillance, and miscellaneous controls (TV, lighting, phone, and receptacles).
- .c Replace all existing PLC electronics, relays, interfaces, and terminal blocks with new.
- .d Demolish and remove all existing hard panels as indicated on Plans, except where indicated otherwise.
- .e Replace the existing hard panels with new security workstations, software and touchscreen/control components as indicated on Plans.
- .f Replace the existing analog intercom system with new 2-wire digital intercom system where indicated on Plans. Reuse of existing wiring is acceptable.
- .g Replace the existing public address system with new and integrate with new digital system. Existing wiring and speakers are to be reused.
- .h Integrate existing duress alarm system with new security electronics system and display on new security control stations.
- .i Interface to CCTV system provided by Phase 1 for display and control on new security control stations.
- .j Use security network as provided under Phase I.

.2 HVAC System:

- .a Provide mechanical cooling analysis of existing Central Control room and Main Security Electronics room.
- .b Provide new split or package units in each room for independent control and sufficient cooling capacity for the added loads.

.3 Workstation Furniture:

- .a Housing Units:
 - .1 Remove existing control panel casework (turrets) and panels and provide minor repairs.
- .b Central Control:
 - .1 Remove existing casework and panels as shown on the Drawings. Replace with new height adjustable workstation desks.

1.03 ESTIMATED COST

- .A The estimated cost for the Juvenile Hall Video Surveillance and Security Systems Project Base Work is: **\$1,100,000.00 (Phase 1) and \$1,300,000.00 (Phase 2) for a total of \$2,400,000.00.**

1.04 AWARD OF CONTRACT

- .A The County has pre-qualified the following design-build contractors who will submit their proposal package to the County by the date and time noted in Paragraph 1.01.
 - .1 American Alarm Co., Inc., 1671 Vineyard Drive, Antioch, CA 94509
 - .2 CML Security, LLC, 400 Young Court, Unit 1, Erie, CO 80516

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- .3 Cornerstone Detention Products, Inc., 14000 AL Highway 20, Madison, AL 35756
 - .4 ISI Controls LTD. Dba Metroplex Control Systems (Argyle Security), 12903 Delivery Drive, San Antonio, TX 78247
- .B The County expects to award a contract to the best qualified “Responsible Proposer” who offers the County the “best value”. The “Responsible Proposer” (per Public Contract Code §1103) is a Proposer who has demonstrated the attribute of trustworthiness, as well as quality, fitness, capacity, and experience to satisfactorily perform the public works contract and will be determined with reference to the minimum qualifications described below.

Included in the proposal package, the Proposers must submit two separate sealed envelopes. One envelope shall contain responses to the technical criteria factors below and on the outside of the envelope labeled, “TECHNICAL CRITERIA”. The other envelope will contain the cost proposal, the completed and signed 13-page Proposal Forms, Document 00430, and on the outside of the envelope labeled, “PROPOSAL FORM”.

The proposals will be reviewed for conformance to the following technical criteria – Factors 1 through 4. The evaluation factors are listed below in descending order of importance with Factor 1 being the most important. The maximum points for Factors 1 through 4 are 100 points.

Proposer’s responses for the Technical Criteria (Factors 1 through 4) shall be limited to 25 printed pages.

- .1 **FACTOR 1: Design Proposal – Submittal may include any or all of the following information (40 points):**
 - a. Description
 - b. Usage
 - c. Deviations
 - d. Analysis
 - e. Impacts
 - f. History
 - g. Risks
 - .2 **FACTOR 2: Past Performance, Working Relationships, and Experience of Proposer and their team. (30 points)**
 - .3 **FACTOR 3: Preliminary Project Schedule to include Preliminary Phasing Plan and Sequence of Work. (20 points)**
 - .4 **FACTOR 4: Project Management Approach (10 points)**
 - .5 **FACTOR 5: Cost/Price Proposal – This will be evaluated separately from Factors 1 through 4. (50 points)**
- .C Presentation to Selection Committee – Technical Proposal (Factors 1 through 4)
- Within two weeks after receipt of the proposals, the County will schedule dates and times for each Proposer to give a presentation. Each Proposer will present their proposal to the Selection Committee in a confidential session. One (1) hour and thirty (30) minutes will be allocated to each Design Build team. The 1 hour and 30 minutes will be broken down as follows:
- .1 Setup time: 15 minutes
 - .2 Presentation: 60 minutes
 - .3 Questions and Answers: 15 minutes

The order of presentation will be on a random basis as determined by the County. Material

presented shall be limited to that submitted by the Proposer as part of their proposal package. The medium of presentation is at the discretion of the Proposer. County representatives will be present at each presentation. During the presentation, no member of any other Proposer team, or any employee, agent, or representation thereof, may be present. The Selection Committee may ask questions to clarify information in the proposal package, but no modification to the submitted proposal will be allowed during the Selection Committee's evaluation. Questions will be answered verbally within the time allotted.

.D Selection Committee Evaluation

The Selection will evaluate the technical proposals (Factors 1 through 4). Once the technical evaluation is complete, the cost/price proposal (Factor 5) will be reviewed. Afterwards, the County may conduct negotiations with all Design Build proposers who the Selection Committee determined to be in the competitive range. The Selection Committee will determine whether any proposal will be recommended for rejection for any of the reasons specified in this RFP.

If the Selection Committee finds that no proposal adequately fulfills the design, technical, and overall quality standards set forth herein, the Selection Committee may recommend that the proposal process be terminated without selecting a proposal. The County reserves the right to thereupon terminate discussions with the originally-selected Proposer and enter contract negotiations with the second ranked Proposer.

- .E The successful proposer will be required to provide bonds and insurance described elsewhere in the contract documents, and sign the Agreement identified in the contract.

1.05 CONTRACT TIME AND MILESTONES

- .A The County desires to achieve Occupancy/Milestone Completion of the completed facilities within the noted performance periods (or earlier if possible).
- .B Work shall be phased to minimize impact to existing operations. Phasing of all work shall be reviewed and approved by the County.
- .C The Proposer will present a critical path schedule for the Project. This schedule will be used as a minimum to monitor and manage cost estimating, construction phasing plans, resource usage, design reviews, materials management, and inspections. Reports on the schedule progress will be made weekly; a full project schedule update will be required monthly with each payment request.
- .D Contract Time for the completion of all the Work of the Project is **470 Calendar Days**. The Proposer's Milestone completion dates are as follows:
- .1 **Milestone One:** Milestone One shall be completed within **120 calendar days after Notice to Proceed**. Milestone One completion shall include the design completion for Juvenile Hall.
 - .2 **Milestone Two:** Milestone Two shall be completed within **230 calendar days after Notice to Proceed**. Milestone Two completion shall include the installation of the temporary Central Control Workstation (including HMI and CCTV Monitoring).
 - .3 **Milestone Three:** Milestone Three shall be completed within **470 calendar days after Notice to Proceed**. Milestone Two completion shall include the construction completion and occupancy of the entire project. The time for Milestone Two completion shall include final cleanup of the premises, punch list completion, commissioning and training, and Owner-accepted occupancy. Operation and Maintenance manuals shall be submitted to Owner at least 30 calendar days before commissioning and training.

1.06 LIQUIDATED DAMAGES

- .A Liquidated damages will be assessed in the amount of **\$3,000.00** for each Calendar Day the portion of the Work included in Milestone #1 remains incomplete beyond the Milestone #1 completion date.

This amount reflects the added administrative cost of the County project team and CM services incurred by the contractor's delay in the delivery of the project. Any authorized extensions of time will be added to the time limits stipulated.

- .B Liquidated damages will be assessed in the amount of **\$3,000.00** for each Calendar Day the portion of the Work included in Milestone #2 remains incomplete beyond the Milestone #2 completion date. This amount reflects the added administrative cost of the County project team and CM services incurred by the contractor's delay in the delivery of the project. Any authorized extensions of time will be added to the time limits stipulated.
- .C Liquidated damages will be assessed in the amount of **\$3,000.00** for each Calendar Day the portion of the Work included in Milestone #3 remains incomplete beyond the Milestone #3 completion date. This amount reflects the added administrative cost of the County project team and CM services incurred by the contractor's delay in the delivery of the project. Any authorized extensions of time will be added to the time limits stipulated.
- .D If the County terminates the Contractor's right to proceed before contract Milestone Completion, liquidated damages will be assessed until such reasonable time as may be required to complete the work. The Contractor will be liable for re-procurement costs for incomplete Work.
- .E Owner may withhold Liquidated Damages from payments to the Contractor as such damages accrue, or, at Owner's discretion, withhold Liquidated Damages from any payments due or that become due pursuant to the Contract, including Retention and final payment (pursuant to California Government Code §53069.85).

1.07 PROPOSALS MUST BE DELIVERED BY 2PM ON JUNE 5, 2018 TO:

County of Santa Clara,
Facilities and Fleet Department
2310 North First Street, 2nd Floor, Ste. 200
San Jose, California 95131,

The envelope containing the Proposal shall be sealed and labeled:

RFP: 263-CP17034 - Juvenile Hall Video Surveillance and Security Systems Upgrade Project
Due: June 5, 2018 at 2PM

ARTICLE 2 — OTHER NOTICES

2.01 CONTRACTOR'S LICENSING REQUIREMENT

- .A Pursuant to Document 00200.3, "Compliance with Contractor's License Law", the Contractor must possess a "**C-10 or B class**" Contractor's License.
- .B The Contractor must possess the required classification(s) of Contractor's License at the time the Bid is submitted (per Business and Professions Code §7028.15).
- .C If federal funds are involved in this Project as indicated below, the Contractor must possess the required classification of Contractor's License at the time of the Contract Award (per Public Contract Code §20103.5). Federal funds:
 - .1 Are NOT involved in the Project.

2.02 PREVAILING WAGE REQUIREMENT

- .A Pursuant to Document 00700.3.09.A, "Hours of Labor", all workers employed in the Work must be paid rates at least equal to the prevailing wage rates last adopted by the Board of Supervisors of the County of Santa Clara, which rates are filed in the Office of the Clerk of the Board of

Supervisors, are incorporated herein by reference and may be inspected upon request.

The rates are also available on the State of California Department of Industrial Relations website at California Department of Industrial Relations Home Page.
<http://www.dir.ca.gov/DLSR/PWD/index.htm>

- .B The work is subject to compliance monitoring and enforcement by the Department of Industrial Relations. No contractor or subcontractor may be awarded a contract for public work on a public works project awarded on or after April 1, 2015 unless registered with the Department of Industrial relations pursuant to Labor Code section 1725.5. Additional information regarding prevailing wage and the Compliance Monitoring Unit (CMU) requirements is available upon request from the Office of the Clerk of the Board of Supervisors or on the State of California Department of Industrial Relations Web Site: www.dir.ca.gov .
- .C Contractor must comply with all applicable requirements of Division 2, Part 7, Chapter 1 of the California Labor Code.
- .D This Project is subject to a Project Labor Agreement (PLA). A copy of the PLA will be included in the Contract Documents as a Contract Form. If awarded a contract for this Project, the Contractor must agree to be bound by the terms of the PLA. Except as otherwise superseded by the PLA, all the Prevailing Wage requirements in the Contract Documents including Specifications, Section 00100.2.02 and Section 00700, and Division 2, Part 7, Chapter 1 of the California Labor Code, remain in full force and effect.

2.03 BONDS AND INSURANCE

- .A Bidder Bond is not required for this RFP.
- .B The successful Proposer must deliver signed Contract Bonds (payment bond and performance bond), and all required insurance documents to the Owner for acceptance before Owner will execute the Agreement and issue a Notice to Proceed with the Work.
- .C No Contract exists until all Contract Bonds and insurance documents have been accepted by the Owner.

2.04 PRESERVATION OF CULTURAL RESOURCES

- .A If the Project Site is deemed "Archaeologically Sensitive" as indicated below, the provisions in Document 00700.10.05, "Preservation of Cultural Resources", will apply.
 - .1 The Project Site has not been deemed "Archaeologically Sensitive."

2.05 RETENTION FROM PAYMENTS DURING CONTRACT TIME

- .A Pursuant to Document 00700.8.05, "Securities In Lieu Of Retention", Contractor may substitute securities for any money withheld from progress payments, using the attached Escrow Agreement form, Document 00550, "Sample Escrow Agreement for Security Deposit In Lieu of Retention."

2.06 AVAILABILITY OF RFP DOCUMENTS

- .A Request for Proposal (RFP) Documents will be available at the BidSync website (www.bidsync.com), BidSync No. **RFP-FAF-FY18-0186 (Project Number: 263-CP17034)**
- .B or at Prints Charles Reprographics, 643 S. Main Street, Milpitas, CA 95035, (408) 240-3330, incoming@printscharlesrepro.com. Plans will be available in the Public Plan Room under **Project Number: 263-CP17034**.

2.07 PRE-PROPOSAL CONFERENCE

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- .A A Pre-proposal Conference will be held on **Wednesday, April 25 at 1:00 PM. The meeting will convene at the Front Lobby at 840 Guadalupe Parkway, San Jose, CA 95110. There will be a site inspection following the Pre-proposal Conference.**
 - .B Proposer's attendance at the Pre-Proposal Conference is "**Mandatory**".
 - .C Access to the Pre-Proposals Conference and site inspection requires temporary security clearance. Submission of the Security Clearance Request forms **must** be made to the County's Project Manager via email (see Article 2.08 of this Document for contact information) at least five (5) work-days in advance of the Pre-Proposal Conference. The forms are provided as **Attachment #1** to this Notice to Proposers.

2.08 PROJECT MANAGER

- .A The County's Project Manager for this Project is **Michael Ilagan** at phone number (408) 993-4647. E-Mail to: Michael.Ilagan@faf.sccgov.org

2.09 OWNER'S AUTHORIZED REPRESENTATIVE

- .A The Owner's Authorized Representative for this Project, who has authority to Approve Addenda, changes, Payment Requests, Milestone Completion Certifications, and other documents, is the Facilities and Fleet Department (FAF), Capital Programs Manager. The County Project Manager has authority to approve changes up to \$5,000 in value. The FAF Capital Programs Division Chiefs of Design and Construction has authority to approve changes up to \$10,000 in value.

2.10 BID PERIOD CLARIFICATIONS AND ADDENDA

- .A Contractor must submit all requests for clarification, or interpretation of the RFP Documents in writing at least ten (10) calendar days before the deadline for receipt of Proposals.
- .B The Owner's Authorized Representative may issue written Addenda as appropriate for clarification or other reasons during the proposing period.
- .C Addenda will be mailed or delivered to each person included on the Owner's plan holders list for the Project.
- .D Owner is not responsible for any explanation or interpretation of the RFP Documents not communicated to Bidders in an Addendum.
- .E Unless otherwise clarified in an Addendum, resolution of supposed discrepancies, conflicts, omissions or errors in the RFP Documents are governed by Document 00700.1.05, "Conflicts in the Contract Documents."

Attachment #1

COUNTY OF SANTA CLARA PROBATION DEPARTMENT
SECURITY / FINGERPRINT CLEARANCE REQUEST

(PLEASE TYPE INTO ALL FIELDS)

Name: _____ Sex: _____ DOB: _____
Last First Middle

Maiden name / Alias: _____ Employer / Contractor: _____

Driver's License #: _____ State: _____ Social Security #: _____

Height: _____ Weight: _____ Eye Color: _____ Hair Color: _____

Home Address: _____ City/State/Zip code: _____

Work Address: _____ City/State/Zip code: _____

Home Phone: _____ Work Phone: _____

Email: _____ FAF Project: _____ 263-CP17034 JH CCTV Juvenile Hall Video Surveillance System

Request access to: (Please indicate which facility, if applicable)

- Juvenile Hall (840 Guadalupe Prkwy, San Jose)
- James Ranch (19050 Malaguerra Ave, Morgan Hill)
- Adult Prob. Building (2314 N. First St, San Jose)
- Wright Center (298 Bernal Rd, San Jose)

Place of Birth (City, State, Country): _____

If you have ever been convicted of a misdemeanor/felony as an adult, provide the following information: (Use back of sheet if needed)

DATE OF ARREST	ARRESTING AGENCY	CHARGES	DISPOSITION

I request to be admitted to the Probation Department facilities for the purpose of providing services. I understand that a criminal record check will be part of the clearance procedure and will be conducted before a clearance is issued. Although each is evaluated individually, a clearance may be denied for anyone who is the subject of:

- An outstanding warrant
- A pending criminal court proceeding(s)
- A criminal history, which in the opinion of the Probation Department, makes a person unsuitable
- A current grant of Probation or Parole

I understand that should I be arrested after clearance is granted, I will report it to the Probation Department as soon as practical but no later than the next business day. I agree to follow the rules of the Probation Department if clearance to enter any facility is granted.

SIGNATURE OF APPLICANT: _____ DATE: _____

APPROVED OR DENIED BY: _____ TITLE: _____ DATE: _____
(Circle one)

REVIEWED AND APPROVED BY: _____ TITLE: _____ DATE: _____
(For denied applications only)

CALIFORNIA PENAL CODE 148.9

"Any person who falsely represents himself/herself as another person to any peace officer...to evade the proper identification of the person is guilty of a misdemeanor."

END OF DOCUMENT 00100