

County of Santa Clara
Finance and Government Operations Committee

Supervisor S. Joseph Simitian, Chairperson. Supervisor Cindy Chavez, Vice Chairperson.

County Government Center – 70 West Hedding Street, 1st floor
San Jose, CA 95110 Phone (408) 299-5001



DATE: February 8, 2018, Regular Meeting

TIME: 2:00 PM

PLACE: Board of Supervisors' Chambers

AGENDA

-- **The recommended actions appearing on the agenda are those recommended by staff. The Committee may take other actions relating to the issues as may be determined following consideration of the matter and discussion of the recommended actions.**

-- **Items that will require action by the Board of Supervisors may be forwarded to a future Board of Supervisors meeting for consideration.**

-- Language interpretation services are available. Please contact the Office of the Clerk of the Board at 408-299-5001 no less than three business days prior to the meeting to request an interpreter.

-- Persons wishing to address the Committee on any item on the agenda are requested to complete a request to speak form and give it to the Deputy Clerk so the Chairperson may call speakers to the podium when the item is considered.

-- In compliance with the Americans with Disabilities Act and the Brown Act, those requiring accommodations in this meeting should notify the Clerk of the Board's Office 24 hours prior to the meeting at (408) 299-5001, or TDD (408) 993-8272.

-- To obtain a copy of any supporting document that is available, contact the Office of the Clerk of the Board at (408) 299-5001.

-- Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to all or a majority of the Board of Supervisors (or any other commission, or board or committee) less than 72 hours prior to that meeting are available for public inspection at the Office of the Clerk of the Board, 70 West Hedding Street, 10th Floor, during normal business hours.

-- Persons wishing to use the County's systems to present audio/video materials when addressing the Committee must provide the materials to the Office of the Clerk of the Board at least two business days in advance of the meeting. Speakers with audio/video materials must adhere to the same time limits as other speakers and will not be granted additional time to address the Committee. The County does not guarantee the ability to present audio/video material, and the Chairperson may limit or prohibit the use of the County's systems for the presentation of such material.

COMMUTE ALTERNATIVES: The Board of Supervisors encourages the use of commute alternatives including bicycles, carpooling, and hybrid vehicles. Public transit access is available to and from the County Government Center, 70 West Hedding St., San Jose, California by VTA bus lines 61, 62, 66, 181 and Light Rail. For trip planning information, visit www.vta.org or contact the VTA Customer Service Department at 408-321-2300.

Opening

1. Call to Order.

2. Public Comment.

This item is reserved for persons desiring to address the Committee on any matter not on this agenda. Members of the public who wish to address the Committee on any item not listed on the agenda should complete a Request to Speak Form and place it in the tray near the podium. The Chairperson will call individuals to the podium in turn.

Speakers are limited to the following: three minutes if the Chairperson or designee determines that five or fewer persons wish to address the Committee; two minutes if the Chairperson or designee determines that between six and fourteen persons wish to address the Committee; and

one minute if the Chairperson or designee determines that fifteen or more person wish to address the Committee.

The law does not permit Committee action or extended discussion of any item not on the agenda except under special circumstances. If Committee action is requested, the Committee may place the matter on a future agenda. Statements that require a response may be referred to staff for reply in writing.

3. Approve Consent Calendar and changes to the Committee's Agenda.

Items removed from the Consent Calendar will be considered at the end of the regular agenda for discussion. The Committee may also add items on the regular agenda to the Consent Calendar.

Notice to the public: there is no separate discussion of Consent Calendar items, and the recommended actions are voted on in one motion. If an item is approved on the consent vote, the specific action recommended by staff is adopted. Members of the public who wish to address the Committee on Consent Calendar items should comment under this item. Each speaker is limited to two minutes total.

Regular Agenda - Items for Discussion

4. Consider recommendations relating to a proposed County Arts and Culture Program and a Comprehensive County Historic Resource Policy and Program. (Department of Planning and Development and the Office of the County Executive) (Held from December 7, 2017, Finance and Government Operations Committee meeting, Item No. 11)

Possible action:

- a. Receive report from the Department of Planning and Development relating to a Comprehensive County Historic Resource Policy and Program. (ID# 89234)
 - b. Receive report from the Office of the County Executive and provide direction relating to a County Arts and Culture Program, a Temporary Exhibition of Public Artworks at County Facilities Policy, and a One Percent for Public Arts Policy. (Referral from June 6, 2017, Board of Supervisors' meeting, Item No. 11) (ID# 89398)
5. Receive report from the Office of the County Counsel relating to proposed amendments to the County Ordinance Code regarding the Transient Occupancy Tax, and forward to the Board of Supervisors for adoption. (Held from December 7, 2017, Finance and Government Operations Committee meeting, Item No. 12) (ID# 89284)
 6. Receive report from the Office of the Registrar of Voters relating to the Senate Bill 450 Voter's Choice Act. (ID# 89941)
 7. Receive report from the Office of the County Executive relating to extension of the one-eighth cent retail transactions (sales) and use tax for Santa Clara County. (ID# 89927)

8. Receive biannual report from the Office of the County Counsel relating to the status of the 24/7 Whistleblower Program. (ID# 89940)
9. Receive Mid-Year Status report from the Board of Supervisors' Management Audit Division. (ID# 89987)
10. Receive report from the Finance Agency relating to potential revisions to the County Investment Policy. (ID# 89543)
11. Receive report from the Finance Agency relating to the review of the Early Payment Discount program. (ID# 89370)
12. Receive report from the Finance Agency relating to annual Fixed Assets Inventory items that were not located. (ID# 89798)
13. Receive report from the Finance Agency, Controller-Treasurer Departments' Internal Audit Division, relating to the Internal Audit Report: A Follow-up to the Internal Audit Report: Audit of the Fiscal Year 2014 Medicare B Reimbursement Payments' Internal Controls. (ID# 89566)
14. Receive report from the Finance Agency, Controller-Treasurer Department, relating to County Meal Policies. (ID# 89592)
15. Receive report from the Finance Agency, Controller-Treasurer Department, relating to revisions to the Travel Policy Desk Reference Manual. (ID# 89510)
16. Receive annual report from the Department of Planning and Development relating to status of the County's Urban Agriculture Incentive Zones (UAIZ) program, enacted November 2015. (ID# 89862)
17. Receive report from the Office of the County Executive and Information Services Department relating to Santa Clara County Open Data Pilot. (ID# 89716)
18. Receive report from the Information Services Department (ISD) and the Employee Services Agency (ESA) relating to options to streamline the ISD hiring process. (ID# 89919)
19. Receive report from the Information Services Department relating to hiring efforts. (ID# 88947)
20. Receive report from the Office of the Sheriff, Information Services Department, and Office of the County Executive relating to the Jail Management System. (Referral from September 14, 2017, Finance and Government Operations Committee meeting, Item No. 6) (ID# 89930)
21. Receive report from the Probation Department relating to evaluation of services provided by Sentencing Alternatives Program, Inc. (ID# 89475)
22. Receive report from the Office of the County Executive and the Facilities and Fleet Department relating to the status of the Fairgrounds master-planning process. (ID# 89947)

23. Receive report from the Facilities and Fleet Department and the Office of Asset and Economic Development relating to the Civic Center Master Plan. (ID# 89966)
24. Receive annual report from the Facilities and Fleet Department relating to cafeteria and food services management. (ID# 89563)
25. Receive quarterly report from the Facilities and Fleet Department relating to Master Purchasing and Services Agreement (formerly under Power Purchase Agreements) for solar photovoltaic systems. (Referral from March 24, 2015, Board of Supervisors' meeting, Item No. 8b) (ID# 89884)
26. Receive semi-annual report from the Facilities and Fleet Department relating to the Zero Waste Program. (ID# 89825)

Consent Calendar

27. Minutes Approval:
 - a. Approve minutes of the November 9, 2017 Regular Meeting.
 - b. Approve minutes of the December 7, 2017 Regular Meeting.
 - c. Approve minutes of the December 14, 2017 Special Meeting.
28. Receive report relating to possible agenda items for March 8, 2018. (ID# 89822)

Adjourn

29. Adjourn to the next regular meeting on Thursday, March 8, 2018, at 2:00 p.m., in the Board of Supervisors' Chambers, County Government Center, 70 West Hedding Street, San Jose.