

**Annual Surveillance Report: October 16, 2018- August 31, 2019**

**Consumer and Environmental Protection Agency**

**Vector Control System Campus Security Cameras**

**1. Description of How the Technology was Used**

The Consumer and Environmental Protection Agency (CEPA) operates a real-time security system at the Vector Control District Campus located at 1580 Berger Drive San Jose. The purpose of its security camera system is to promote a safer environment for those that visit and work at this location. The data captured by this system is saved for a minimum of 7 days but no more than 30 days unless required by law. The security system can capture image members of the public however clear signs are posted in the lobby area where the camera capture occurs.

The Surveillance Policy supporting this technology was approved by the Board of Supervisors on October 16, 2018. During the time period of October 16, 2018- August 31, 2019, this real-time security system was used only for its intended purpose, which is to monitor activity to protect against harm to persons and property.

**2. Data Sharing with Outside Entities**

As of August 31, 2019, no data had been shared with outside entities.

**3. Community Complaints or Concerns about the Technology**

CEPA has not received any community complaints or concerns regarding the vector control system security cameras.

**4. Audits/Policy Violations**

As of August 31, 2019, there have not been any non-privileged internal audits conducted, allegations of policy violations, or findings of policy violations.

**5. Effectiveness at Achieving Identified Purpose**

The existing security cameras at the Vector Control Campus have continued to monitor specific areas of the site in real-time and allow for short-term storage of footage. It has generally been effective; however, it has a limited use due to the quality of images being captured.

**6. Public Records Act Requests**

As of August 31, 2019, CEPA has not received any Public Records Act requests regarding this equipment.

**7. Costs Incurred**

Annual cost for the technology, including personnel and other costs, is under \$5,000 based on the replacement cycle of the hardware. The funding is included as part of the CEPA IT Budget.