

ANNUAL SURVEILLANCE REPORT
November 20, 2018 – August 31, 2019
Probation Department
William F. James Ranch Video Security System

1. Description of How the Technology Was Used

The Probation Department operates real-time security cameras at the William F. James Ranch Rehabilitation Facility. The purpose of its security camera system is to create a safer environment for all those who visit, work in, and are detained at the facility.

Regarding the existing system, during the time period at issue in this Annual Report, from September 1, 2018 to August 31, 2019, the real-time video security system was used for its intended purpose – to evaluate potential safety and security issues and events in real time at the Juvenile Hall.

On November 20, 2018 the Board approved the Video Security System Surveillance Use Policy for the William F. James Ranch Rehabilitation Facility. As part of a new construction project at this facility there will be a new living dorm for the youth, a new kitchen, gymnasium, and administration building. Also Included with this project will be the replacement and upgrading of the current Video Security System.

Regarding the new system to come, the Probation Department, through County Facilities and Fleet Department, will secure a vendor to proceed with replacement of the existing Video Surveillance System, and implementation of a new Video Security System. Construction is scheduled to begin in calendar year 2020.

2. Data Sharing with Outside Entities

Existing security cameras within the William F. James Ranch have continued to monitor specific areas of the facility in real time, without the capability of recording and/or capturing images. No data has been collected or shared with outside entities.

3. Community Complaints or Concerns about the Technology

There have been no reported community complaints or concerns regarding the existing security cameras within the William F. James Ranch facility.

4. Audits / Policy Violations

There were no non-privileged internal audits during the time period of September 1, 2018 through August 31, 2019.

5. Effectiveness at Achieving Identified Purpose

The existing security cameras within the William F. James Ranch have continued to monitor specific areas of the facility in real time, without the capability of recording and/or capturing images. It has been generally effective regarding real-time monitoring of activities. But current effectiveness is limited due to the inability to record and store video images.

The identified purpose of the new video security system is to assist in creating a safer environment for all those who visit, work in, and are detained at the William F. James Ranch Facility.

6. Public Records Act Requests

There have been no Public Records Act requests regarding the existing video security system.

7. Annual Costs

The Probation Department estimates annual preventative maintenance costs for the video security system at Juvenile Hall to be the following:

Existing Surveillance Video System:	
Annual Maintenance Cost	\$5,000 to \$15,000
Source of Funding:	General Fund