

Annual Surveillance Report
for
Technology Services and Solutions Department
Security Cameras
for October 30, 2018 - August 31, 2019

Considered: 10/22/2019

1. DESCRIPTION OF HOW THE TECHNOLOGY WAS USED

During the reporting period, the cameras were only used for the purposes in the Board-approved Surveillance Use policy. This primarily included monitoring of the TSS data center, technology equipment, other assets, and electronic information. Security cameras are also used to monitor the visitor and vendor entrance to the building and the data center.

2. DATA SHARING WITH OUTSIDE ENTITIES

Data was requested by an individual, in response to a CPRA request. The requestor asked for surveillance footage of the parking lot and front entrance of the Registrar Of Voters office that was recorded during business hours on Aug. 10 and 11, 2018 (at 1555 Berger Drive). Authorization to provide that footage was given by Chief Information Officer Ann Dunkin on September 19, 2018. However, the camera monitoring the entrance was/is not functional and so no data was provided.

3. COMMUNITY COMPLAINTS OR CONCERNS

Over the past year, there have been no concerns expressed nor complaints about the TSS surveillance technology.

4. NON-PRIVILEGED AUDITS / POLICY VIOLATIONS

Over the course of the past year, there have been no non-privileged internal audits or violations of the Surveillance Use Policy.

5. EFFECTIVENESS IN ACHIEVING ITS IDENTIFIED PURPOSE

There has been no unlawful activity involving the Data Center or the Loading Dock area at 1555 Berger Drive, Building #2. We cannot say for certain that this is a result of having the surveillance technology in place, but if there had been unlawful activity, having the equipment in place likely would have helped in the investigation/recovery/prosecution.

6. PUBLIC RECORDS ACT REQUEST

Other than the situation described in item 2, there have been no California Public Records Act Requests regarding the TSS surveillance technology over the course of the past year.

7. ANNUAL COSTS

The surveillance cameras were purchased and installed in 2017 at a total cost of \$73k. We do not have a maintenance contract for the cameras. It is 'time and material' type of support. As far as how many EDCO (Enterprise Data center Operations) staff are included in monitoring and support, it is hard to estimate, but EDCO staff monitors the screens and activities displayed by surveillance cameras as their normal shift operation. The surveillance solution maintenance is minimal as we are involved in coordinating work with FAF and the vendor when there is an issue. There were 1 or 2 issues during the reporting period.