
**DOCUMENT 00100
NOTICE TO BIDDERS****Grant Ranch Historic Buildings Rehabilitation, Phase 1
*Alicia Flynn, Owner's Project Manager*****ARTICLE 1 — GENERAL**

1.01 NOTICE IS HEREBY GIVEN that sealed Bids will be accepted by the Clerk of the Board of Supervisors of the County of Santa Clara, State of California, in the office of the Clerk of the Board of Supervisors, 10th Floor, East Wing of the County Government Center, 70 West Hedding Street, San Jose, CA, 95110 no later than **2:00 p.m.**, on **Thursday, March 19, 2020** for Grant Ranch Historic Buildings Rehabilitation, Phase 1, located at Joseph D. Grant County Park, in accordance with Bid Documents on file for the Work in the Office of the Clerk of the Board of Supervisors.

1.02 THE WORK

- .A The Grant Ranch Historic Buildings are historic wood frame structures constructed over a period of time starting in 1882. Project scope includes Work on three of these buildings, adjacently located: Main (Grant) House; Tank House; and Carriage House. Work includes: Repair, rehabilitation and/or replacement of exterior elements (siding/trim/facia, building paper, windows/doors, shutters, roofing, gutters/downspouts/flashing, decking, paint, bird deterrent); structural and seismic upgrades; minor interior work; minor civil work; and minor landscaping. All Work will follow the Secretary of the Interior's standards for rehabilitation.
- .B Key Personnel
- .1 The Contractor must provide a minimum staff of key personnel who must be at the site **at all times** when Work is being performed. These staff include, at a minimum:
 - .a General Superintendent, full-time (per Section 01310)
 - .b QC Manager, full-time (per Section 01450)
 - .2 No Work may begin on site until the Contractor submits, and the Owner approves, the positions in .a and .b above.
 - .3 The following key personnel must be on site during specified periods of Work when designated Work is being performed:
 - .a QC Specialist(s) as required per Section 01450.
 - .4 **Historic Treatment Personnel.** Personnel working with historic materials, including Superintendent, project engineer (if assigned), field supervisors and workers, are required to have historic treatment work experience on construction projects similar in size, nature, materials, design and extent to that indicated for this Project. Contractor must submit documentation demonstrating personnel's experience with handling historic structures and materials. (per Section 01310)

1.03 SPECIAL INSPECTIONS/PERMITS

- .A This project may require special inspections and permits as required by Cal-OSHA and the California State License Board (CSLB), and all applicable requirements

imposed by Federal, State, and local laws and regulations for safe handling, proper notifications, and proper preparation, removal, reinstallation, transportation, and disposal of materials identified as containing asbestos and lead (per Document 00800, Article 2).

1.04 ESTIMATED COST – not used

1.05 ADDITIVE/DEDUCTIVE BID ITEMS

- .A *Additive Bid Item 1* – Reconstruct for display historic water tank using salvaged and new materials and installation of reconstructed water tank on roof of Tank House.

1.06 CONTRACT TIME AND MILESTONES

- .A The Contract Time for the completion of all the Work of the Project is **245 Days**. Designated portions of the Work must be completed according to the following Milestones:
 - .1 *Milestone #1*: Completion of all Work of the project, including submission of all documentation required by Sections 01770, 01782 and 01790.
 - .2 *No intermediate milestones*

1.07 LIQUIDATED DAMAGES

- .A Liquidated Damages will be assessed in the amount of \$700 for each calendar Day the portion of the Work included in Milestone #1 remains incomplete beyond the Milestone #1 completion date.
- .B Owner may withhold Liquidated Damages from payments to the Contractor as such damages accrue, or, at Owner's discretion, withhold Liquidated Damages from any payments due or that become due pursuant to the Contract, including Retention and final payment (pursuant to California Government Code §53069.85).

1.08 BIDS MUST BE ADDRESSED TO the President of the Board of Supervisors of the County of Santa Clara, and bear the Project name and Project number as they appear on the cover of the Project Manual.

1.09 BIDDER'S SECURITY

- .A Each Bid must be accompanied by cash, a certified or cashier's check, or a bond in the sum of not less than ten percent (10%) of the total aggregate of the Bid price, including all additive Bid items.
- .B The check or bond must be made payable to "**The County of Santa Clara.**"

1.10 BID OPENING

- .A The Clerk of the Board of Supervisors will open Bids at the time and place stated in Document 00100.1.01.

- .B The Clerk will report the results of the Bid at a publicly noticed regular or special meeting of the Board of Supervisors following the date of opening of the Bids.

1.11 ERRORS OR DISCREPANCIES IN THE BIDS

- .A The Board of Supervisors reserves the right to reject any and all Bids and to waive any errors or discrepancies in the Bids.

ARTICLE 2 — OTHER NOTICES

2.01 CONTRACTOR’S LICENSING REQUIREMENT

- .A Pursuant to Document 00200.3, “Compliance with Contractor’s License Law”, the Contractor must possess a **Class A or B** Contractor’s License.
- .B The Contractor must possess the required classification(s) of Contractor’s License at the time the Bid is submitted (per Business and Professions Code §7028.15).
- .C If federal funds are involved in this Project as indicated below, the Contractor must possess the required classification of Contractor’s License at the time of the Contract Award (per Public Contract Code §20103.5). Federal funds:
 - .1 Are involved in the Project.
 - .2 Are NOT involved in the Project.

2.02 PREVAILING WAGE REQUIREMENT

- .A Pursuant to Document 00700.3.09.A, “Hours of Labor”, all workers employed in the Work must be paid rates at least equal to the prevailing wage rates last adopted by the Board of Supervisors of the County of Santa Clara, which rates are filed in the Office of the Clerk of the Board of Supervisors, are incorporated herein by reference and may be inspected upon request.

The rates are also available on the State of California Department of Industrial Relations website at California Department of Industrial Relations Home Page. <http://www.dir.ca.gov/DLSR/PWD/index.htm>

- .B Contractor must comply with all applicable requirements of Division 2, Part 7, Chapter 1 of the California Labor Code.

2.03 BONDS AND INSURANCE

- .A The successful Bidder must deliver signed Contract Bonds (payment bond and performance bond), and all required insurance documents to the Clerk of the Board of Supervisors for acceptance before Owner will execute the Agreement and issue a Notice to Proceed with the Work.
- .B No Contract exists until all Contract Bonds and insurance documents have been accepted by the Owner.

2.04 PRESERVATION OF CULTURAL RESOURCES

- .A If the Project Site is deemed "Archaeologically Sensitive" as indicated below, the provisions in Document 00700.10.05, "Preservation of Cultural Resources", will apply.
- .1 The Project Site has not been deemed "Archaeologically Sensitive."
- .2 The Project Site has been deemed "Archaeologically Sensitive."

2.05 RETENTION FROM PAYMENTS DURING CONTRACT TIME

- .A Pursuant to Document 00700.8.05, "Securities In Lieu Of Retention", Contractor may substitute securities for any money withheld from progress payments, using the attached Escrow Agreement form, Document 00550, "Sample Escrow Agreement for Security Deposit In Lieu of Retention."

2.06 AVAILABILITY OF BID DOCUMENTS

- .A Bid Documents will become available at **10:00 am on February 12, 2020**. Bidders may obtain copies of the Bid Documents from **BidSync, www.bidsync.com**.
- .B Following Award of the Contract, the County will furnish the successful Bidder with five (5) copies of the Contract Documents without charge. Additional copies may be obtained from the County at the successful Bidder's expense.

2.07 PRE-BID CONFERENCE

- .A A Pre-Bid Conference/site visit will be held **Wednesday, March 4, 2020, at 11:00 AM in the Cookhouse at the Grant Ranch Historic Buildings site, Joseph D. Grant County Park, 18405 Mt. Hamilton Road, San Jose, CA**. Following the Pre-Bid Conference, a **Pre-Bid Job Walk** will be conducted at the project site.
- .B Bidders should become thoroughly familiar with the terms and conditions of the Bid documents and local conditions affecting the performance and costs of the Work before attending this conference.
- .C Bidders must fully inspect the Project Site in all particulars before submitting a Bid.
- .D Attendance by the Bidder at the Pre-Bid Conference is:
- .1 Mandatory
- .2 Not Mandatory

2.08 PROJECT MANAGER

- .A The County's Project Manager for this Project is **Alicia A. Flynn** at phone number **(408) 355-2209**. E-Mail to: alicia.aflynn@prk.sccgov.org.

2.09 OWNER'S AUTHORIZED REPRESENTATIVE

- .A The Owner's Authorized Representative for this Project, who has authority to Approve Addenda, changes, Payment Requests, Milestone Completion Certifications, and other documents, is the **Director of the Santa Clara County Department of Parks and Recreation**.

2.10 BID PERIOD CLARIFICATIONS AND ADDENDA

- .A Contractor must submit all requests for clarification, or interpretation of the Bid Documents in writing at least ten (10) calendar days before the deadline for receipt of Bids.
- .B The Owner's Authorized Representative or their designee may issue written Addenda as appropriate for clarification or other reasons during the bidding period.
- .C Addenda will be mailed or delivered to each person included on the Owner's plan holders list for the Project.
- .D Owner is not responsible for any explanation or interpretation of the Bid Documents not communicated to Bidders in an Addendum.
- .E Unless otherwise clarified in an Addendum, resolution of supposed discrepancies, conflicts, omissions or errors in the Bid Documents are governed by Document 00700.1.05, "Conflicts in the Contract Documents."

2.11 SUBSTITUTIONS

- .A Contractor may offer any material, process, article, or equipment that is substantially equal or better in every respect to that so indicated or specified; provided, however, that if the material, process, article, or equipment offered by Contractor is not, in the opinion of the Owner's Authorized Representative, substantially equal or better in respect to that specified, then Contractor must furnish that material, process, article, or equipment specified or one that in the opinion of the Owner's Authorized Representative is substantially equal or better in every respect.
- .B Proposals for alternative material(s), process, article(s), or equipment must be submitted in writing, in accordance with the requirements of Section 01630, "Product Substitution Procedures", and Section 00700 .3.30, during a period starting with the Notice to Proceed and ending 35 days later.

2.12 MANUFACTURER CERTIFICATION AND APPROVAL OF CONTRACTOR – not used**2.13 SINGLE SOURCE/SOLE SOURCE PRODUCTS – not used****2.14 ADDITIVE AND/OR DEDUCTIVE BID ITEMS**

- .A The lowest Bid will be the lowest total of the Bid prices on the base Contract and Additive Bid Item 1. The Owner will determine if Additive Bid Item 1 will be awarded after determination of the lowest Bid using the method above.

BY ORDER OF THE BOARD OF SUPERVISORS OF THE COUNTY OF SANTA CLARA,
STATE OF CALIFORNIA, on February 11, 2020.

Signed and Certified that a copy of this document has been delivered by electronic or other
means to the President, Board of Supervisors

ATTEST: Megan Doyle

CLERK: Board of Supervisors

END OF DOCUMENT 00100