DATE: June 10, 2019, Regular Meeting
TIME: 12:30 PM
PLACE: Conference Room 157
County Government Center – 70 W. Hedding Street, 1st Floor
San Jose, CA 95110

AGENDA

In compliance with the Americans with Disabilities Act and the Brown Act, those requiring accommodations in this meeting should notify the Clerk of the Roads Commission no less than 24 hours prior to the meeting at (408) 299-5001, or TDD (408) 993-8272.

Please note: To contact the Commission and/or to inspect any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to all or a majority of the Board of Supervisors (or any other commission, or board or committee) less than 72 hours prior to that meeting, visit our website at http://www.sccgov.org or contact the Clerk at (408) 299-5001 or 70 W. Hedding Street, San Jose, CA 95110, during normal business hours.

Persons wishing to address the Commission on a regularly scheduled item on the agenda are requested to complete a request to speak form and give it to the Deputy Clerk. (Government Code Section 54953.3.) Individual speakers will be called by the Chairperson and are requested to limit their comments to two minutes. Groups of speakers on a specific item are asked to limit their total presentation to a maximum of twenty minutes for each side of the issue.

COMMUTE ALTERNATIVES: The Board of Supervisors encourages the use of commute alternatives including public transit, bicycles, carpooling, and hybrid vehicles.

For public transit trip planning information, contact the VTA Customer Service Department at (408) 321-2300 Monday through Friday between the hours of 6:00 a.m. to 7:00 p.m., and on Saturday from 7:30 a.m. to 4:00 p.m. Schedule information is also available on the web at www.vta.org.

Bicycle parking racks are available in the James McEntee, Sr., Plaza in front of the County Government Center building. If this Board or Commission does not meet in the County Government Center, please contact VTA for related routes.

Opening

1. Call to Order/Roll Call.
2. Public Comment.

This item is reserved for persons desiring to address the Commission on any matter within the subject matter jurisdiction of the Commission that is not on this agenda. Members of the public who wish to address the Commission on any item not listed on the agenda should complete a Request To Speak form and give it to the Deputy Clerk. The Chairperson will call individuals to speak in turn.

Speakers are limited to the following: three minutes if the Chairperson or designee determines that five or fewer persons wish to address the Commission; two minutes if the Chairperson or designee determines that between six and fourteen persons wish to address the Commission; and one minute if the Chairperson or designee determines that fifteen or more persons wish to address the Commission.
The law does not permit Commission action or extended discussion of any item not on the agenda except under special circumstances. If Commission action or response is requested, the Commission may place the matter on a future agenda.

**Regular Agenda - Items for Discussion**

3. Approve minutes of the May 13, 2019 Regular Meeting.

4. Receive report relating to Countywide transition of measuring the amount of driving over a given area from Level of Service to Vehicle Miles Traveled. (Roads and Airports Department) (ID# 97049)

5. Receive ad hoc Committee reports:
   a. Receive report relating to the Outreach Ad Hoc committee. (ID# 97146)
   b. Receive report from the Bylaws Ad Hoc Committee.

6. Consider recommendations relating to forming an ad hoc committee for the purpose of evaluating Commission continuance.
   Possible action:
   a. Approve forming an ad hoc committee for Commission continuance.
   b. Appoint Commissioners to serve on the ad hoc committee.

7. Receive verbal report from Bicycle and Pedestrian Advisory Committee. (Wadler)

8. Receive verbal reports from Chairperson and Commissioners.

9. Receive verbal reports from Roads Director and Staff.

10. Propose items for the next meeting.

**Announcements**

11. Announcements and correspondence:
   a. Chairperson's announcements.
   b. Commissioners' announcements.
   c. There is currently one vacancy on the Commission. For Internet access to the vacancies list and applications visit http://www.sccgov.org/sites/bos/bnc.
   d. The County of Santa Clara provides reimbursement to appointed Commissioners for family care expenses incurred during the time spent performing their official County duties. For additional information please contact the Office of the Clerk of the Board at (408) 299-5001.

**Adjourn**

12. Adjourn to the next regular meeting on Monday, August 12, 2019 at 12:30 p.m. in Room 157, 70 West Hedding Street, San Jose.
DATE: May 13, 2019, Regular Meeting  
TIME: 12:30 PM  
PLACE: Conference Room 157  
County Government Center – 70 W. Hedding Street, 1st Floor  
San Jose, CA 95110

MINUTES

Opening

1. Call to Order/Roll Call.

   Chairperson Muirhead called the meeting to order at 12:31 p.m. A quorum was present.

<table>
<thead>
<tr>
<th>Attendee Name</th>
<th>Title</th>
<th>Status</th>
<th>Arrived</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barinder Ahluwalia</td>
<td>Commissioner</td>
<td>Absent</td>
<td></td>
</tr>
<tr>
<td>Matthew Cohen</td>
<td>Commissioner</td>
<td>Present</td>
<td></td>
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<tr>
<td>Peter Hertan</td>
<td>Vice Chairperson</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Doug Muirhead</td>
<td>Chairperson</td>
<td>Present</td>
<td></td>
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<tr>
<td>Herman Wadler</td>
<td>Commissioner</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Patricia Showalter</td>
<td>Commissioner</td>
<td>Present</td>
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</tbody>
</table>

2. Welcome Patricia Showalter to the Roads Commission.

   The Commission welcomed Patricia Showalter to the Roads Commission.

   Commissioner Showalter expressed interest in strengthening the bicycle community by utilizing programming and sustainability input from the Roads Commission.

3. Thank Mila Zelka for her service to the Roads Commission.

   The Commission expressed appreciation to Mila Zelka.

4. Public Comment.

   No public comments were received.
Regular Agenda - Items for Discussion

5. Approve minutes of the April 8, 2019 Regular Meeting.

| 5 RESULT: | APPROVED [5 TO 0] |
| MOVER:    | Peter Hertan, Vice Chairperson |
| SECONDER: | Herman Wadler, Commissioner |
| AYES:     | Cohen, Hertan, Muirhead, Wadler, Showalter |
| ABSENT:   | Ahluwalia |

MOVER: Peter Hertan, Vice Chairperson
SECONDER: Herman Wadler, Commissioner
AYES: Cohen, Hertan, Muirhead, Wadler, Showalter
ABSENT: Ahluwalia

6. Evaluate the necessity of the Roads Commission to continue or not continue, and approve forwarding evaluation to the Board of Supervisors pursuant to Article VI, Section 2 of the Commission Bylaws.

Vice Chairperson Hertan proposed creating an ad hoc committee to evaluate the necessity for the Roads Commission to continue.

Commissioner Walder suggested that the Commission continue based on the funding that is allotted to the Road Department and need for the Commission to advise the Board of Supervisors.

Chairperson Muirhead advised agendizing the creation of an ad hoc committee for the purpose of evaluating the need for the Roads Commission.

The Commission approved the continuation of the Roads Commission.

| 6 RESULT: | APPROVED [4 TO 0] |
| MOVER:    | Herman Wadler, Commissioner |
| SECONDER: | Patricia Showalter, Commissioner |
| AYES:     | Cohen, Muirhead, Wadler, Showalter |
| ABSTAIN:  | Hertan |
| ABSENT:   | Ahluwalia |

MOVER: Herman Wadler, Commissioner
SECONDER: Patricia Showalter, Commissioner
AYES: Cohen, Muirhead, Wadler, Showalter
ABSTAIN: Hertan
ABSENT: Ahluwalia

7. Consider recommendations relating to the Outreach Ad Hoc committee.

Possible action:

a. Receive report relating to past discussion about the Outreach Ad Hoc Committee.

Chairperson Muirhead advised that the Outreach Ad Hoc Committee was created to identify more effective ways to work with the Board of Supervisors. Vice Chairperson Hertan stated that he and Mila Zelka, former Roads Commissioner, created slides which detailed possible avenues of outreach.

b. Discuss Outreach Ad Hoc Committee's objective.

Discussion ensued relating to the purpose of the Outreach Ad Hoc Committee. Commissioner Wadler advised that he spoke with staff in the Office of Supervisor Susan Ellenberg and received interest relating to receiving a quarterly report from
the Commission to review questions or concerns regarding current issues and policies.

Commissioner Showalter advised that she plans to contact staff in the Office of Supervisor Joseph Simitian for a debriefing and will extend the idea of meeting with the Commission regarding outreach efforts.

Vice Chairperson Hertan stated that Supervisor Mike Wasserman is very interested in bicycle transportation and is a strong advocate for the Safe Routes to School program.

c. Appoint Commissioners to serve on the Outreach Ad Hoc Committee.

The Commission appointed Chairperson Muirhead to serve on the Outreach Ad Hoc Committee.

7.c RESULT: APPROVED [5 TO 0]

MOVER: Peter Hertan, Vice Chairperson
SECONDER: Doug Muirhead, Chairperson
AYES: Cohen, Hertan, Muirhead, Wadler, Showalter
ABSENT: Ahluwalia

8. Receive verbal report from Bicycle and Pedestrian Advisory Committee.

Commissioner Wadler reported that he was selected to continue on the Bicycle and Pedestrian Advisory Committee for two additional years.

Chairperson Muirhead advised that the Capital Improvement Program (CIP) Working Group is responsible for creating guidelines for competitive grants for bicycle and pedestrian issues, and reported that the CIP Working Group will provide updates to the Technical Advisory Committee in the near future.

8 RESULT: RECEIVED

9. Receive report from Bylaw Revision Ad Hoc Committee.

No report was received.

10. Receive verbal reports from Chairperson and Commissioners.

Chairperson Muirhead advised that in the Valley Transportation Authority (VTA) budget includes updates relating to the travel demand model, the assessment of an additional fee to fund the development of a vehicle miles traveled estimation tool, the development of comprehensive multimodal plan that reduces congestion and preserves the character of local communities, and the development of a study regarding a rail system in south Santa Clara County.

10 RESULT: RECEIVED

11. Receive verbal reports from Roads Director and Staff.
Barry Ng, Deputy Director, Infrastructure Development, Roads and Airports Department, stated the Department met with Derrick Seaver, Board Aide, Office of Supervisor Susan Ellenberg, and provided a tour of the Roads Department facility and an overview of the Roads Department budget. He further stated that a meeting is scheduled for Monday, May 20, 2019, for the Expressway Policy Advisory Board to present the Measure B Prioritization Plan. Mr. Ng stated that the Local Street and Roads Funding Agreement, allotting $18.8 million to the Department for expressways and expressway pavement maintenance, is scheduled for the June 4, 2019 Board of Supervisors meeting.

Ellen Talbo, County Transportation Planner, Roads and Airports Department, provided a brief overview relating to three Road Department working groups.

**12. Propose items for the next meeting.**

Chairperson Muirhead noted prior requests including the creation of an Evaluation Ad Hoc Committee for the purpose of evaluating the need for the Roads Commission, a summary of the Planning Advisory Board Meeting, and updates on bids relating to the Micro Surfacing Pavement Management project.

Commissioner Wadler stated that he would like updates on the Interim Bicycle Improvement project at Page Mill Road Expressway.

**Announcements**

**13. Announcements and correspondence:**

a. Chairperson's announcements.

Chairperson Muirhead advised that the annual County yearly budget workshop will take place starting today and further advised which Committees will be presented on each day.

b. Commissioners' announcements.

Commissioner Wadler announced that the Tierra Bella Bicycle Tour ended and that there were two crashes unrelated to road conditions.

Chairperson Muirhead stated that VTA decided to fund the Crossroads software with vehicle license fees but did not specify the duration of the funding.

c. There is currently one vacancy on the Commission. For Internet access to the vacancies list and applications visit http://www.sccgov.org/sites/bos/bnc.

d. The County of Santa Clara provides reimbursement to appointed Commissioners for family care expenses incurred during the time spent performing their official
County duties. For additional information please contact the Office of the Clerk of the Board at (408) 299-5001.

Adjourn

14. Adjourn to the next regular meeting on Monday, June 10, 2019 at 12:30 p.m. in Room 157, 70 West Hedding Street, San Jose.

Chairperson Muirhead adjourned the meeting at 1:44 p.m.

Respectfully submitted,

Charisse Sumoba
DATE: June 10, 2019
TO: Roads Commission
FROM: Harry Freitas, Director, Roads and Airports
SUBJECT: 2019 Vehicle Miles Traveled vs. Level of Service Update to Roads Commission

RECOMMENDED ACTION
Receive report relating to Countywide transition of measuring the amount of driving over a given area from Level of Service to Vehicle Miles Traveled. (Roads and Airports Department)

BACKGROUND
In 2018, the Valley Transportation Authority (VTA) initiated a working group comprised of staff from various cities to discuss the countywide transition from using Level of Service (LOS) as a metric for environmental/traffic impacts under the California Environmental Quality Act (CEQA). The transition was mandated by Senate Bill 743 (SB 743).

SB 743 was signed in 2013, with the intent to more appropriately balance the needs of congestion management with statewide goals related to infill development, promotion of public health through active transportation, and reduction of greenhouse gas emissions. When implemented, traffic congestion shall not be considered a significant impact on the environment within CEQA transportation analysis.

SB 743 requires the Governor’s Office of Planning and Research (OPR) to identify new metrics for identifying and mitigating transportation impacts within CEQA. For land use projects, OPR identified Vehicle Miles Traveled (VMT) per capita, VMT per employee, and net VMT as new metrics for transportation analysis. For transportation projects, lead agencies for roadway capacity projects have discretion, consistent with CEQA and planning requirements, to choose which metric to use to evaluate transportation impacts.

Regulatory changes to the CEQA Guidelines that implement SB 743 were approved on December 28, 2018. July 1, 2020 is the statewide implementation date and agencies may opt-in use of new metrics prior to that date.

The VTA working group has been meeting monthly to discuss how the various cities are approaching the implementation of this issue. VTA and County staff will present their status updates on this effort.
DATE: June 10, 2019
TO: Roads Commission
FROM: Charisse Sumoba,
SUBJECT: Outreach Ad Hoc Committee

RECOMMENDED ACTION
Receive report relating to the Outreach Ad Hoc committee.