MEMORANDUM

DATE: May 14, 2012

TO: Gary A. Graves, Chief Operating Officer

FROM: Marty Reinders, Senior Management Analyst for Cheryl Soriano, ASM

SUBJECT: Semi-Annual Reporting of Gifts under $10,000 Ordinance Code Section A2-17

In response to your memorandum dated April 11, 2012, listed below are the gifts received in the Assessor’s Office during the report period November 1, 2011 through April 30, 2012.

<table>
<thead>
<tr>
<th>Name of Donor</th>
<th>Donated Item(s)</th>
<th>Value of Each Donation</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
<td>None</td>
<td>None</td>
</tr>
</tbody>
</table>

cc: Lawrence E. Stone, Assessor
    Marie Fuentes, Assistant Assessor
    Cheryl Soriano, Administrative Services Manager