AGENDA

In compliance with the Americans with Disabilities Act and the Brown Act, those requiring accommodations in this meeting should notify the Clerk of the Historical Heritage Commission no less than 24 hours prior to the meeting at (408) 299-5001, or TDD (408) 993-8272.

Please note: To contact the Commission and/or to inspect any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to all or a majority of the Board of Supervisors (or any other commission, or board or committee) less than 72 hours prior to that meeting, visit our website at http://www.sccgov.org or contact the Clerk at (408) 299-5001 or 70 West Hedding Street, 10th Floor, East Wing, San Jose, CA 95110, during normal business hours.

Persons wishing to address the Commission on a regularly scheduled item on the agenda are requested to complete a request to speak form and give it to the Deputy Clerk. (Government Code Section 54953.3.) Individual speakers will be called by the Chairperson and are requested to limit their comments to two minutes. Groups of speakers on a specific item are asked to limit their total presentation to a maximum of twenty minutes for each side of the issue.

COMMUTE ALTERNATIVES: The Board of Supervisors encourages the use of commute alternatives including public transit, bicycles, carpooling, and hybrid vehicles.

For public transit trip planning information, contact the VTA Customer Service Department at (408) 321-2300 Monday through Friday between the hours of 6:00 a.m. to 7:00 p.m., and on Saturday from 7:30 a.m. to 4:00 p.m. Schedule information is also available on the web at www.vta.org.

Bicycle parking racks are available in the James McEntee, Sr., Plaza in front of the County Government Center building. If this Board or Commission does not meet in the County Government Center, please contact VTA for related routes.

Opening

1. Call to Order/Roll Call.

2. Public Comment. (ID# 100595)

Regular Agenda - Items for Discussion

3. Approve minutes of the December 19, 2019 Regular Meeting.

4. Consider recommendations relating to the Community Stakeholder Group (CSG) for the San Juan Residential District Historic Survey and Development Standards project. (ID# 100398)

   Possible action:
   
   a. Receive report from the Department of Planning and Development.

   b. Appoint a member from the Historical Heritage Commission (HHC) for the CSG.
5. Receive presentation from the Department of Planning and Development relating to the Santa Clara County General Plan. (ID# 100594)

6. Consider recommendations relating to the Historical Heritage Commission Work Plan for Fiscal Year (FY) July 1, 2020 through June 30, 2021 (FY 2021) and Accomplishments for FY 2020, to be submitted to the Clerk of the Board by April 30, 2020, and subsequently forwarded to the Board of Supervisors through the Housing, Land Use, and Environment Committee. (ID# 100455)

   Possible action:
   a. Discuss and approve the Historical Heritage Commission Work Plan for FY 2021.
   OR
   b. Approve directing the Chairperson to develop the Work Plan for Commission consideration.
   OR
   c. Establish a Work Plan Ad Hoc Committee for the purpose of developing the FY 2021 Work Plan for Commission consideration, and appoint Commissioners to serve on the Committee.

7. Discuss letter from the State of California Department of Transportation relating to the Saratoga Creek Bridge Project. (ID# 100453)

8. Receive report relating to the current status of the Willow Glen Trestle. (Halberstadt) (ID# 100452)

9. Receive report relating to the current status of IBM Building No. 4, also known as The Temple Laundry. (Halberstadt)

10. Receive report from the Historic Inventory Ad Hoc Committee.

11. Receive report from the Survey Ad Hoc Committee. (ID# 100454)

12. Propose future agenda items.

**Announcements/Correspondence**

13. Announcements and Correspondence:
   a. Chairperson's announcements.
   b. Commissioners' announcements.
   c. There is currently no vacancies on the Commission. For Internet access to the vacancies list and applications visit www.sccgov.org/sites/cob/bnc/.
   d. The County of Santa Clara provides reimbursement to appointed Commissioners for family care expenses incurred during the time spent performing their official County duties. Please contact the Office of the Clerk of the Board at (408) 299-5001 for information.
e. Reminder: The Handbook for Advisory Boards and Commissions stipulates that Commissions do not make policy decisions, manage or direct programs, commit County resources, or take an official position that has not been approved by the Board of Supervisors.

f. Reminder: Annual Form 700 Statements of Economic Interests are due April 1, 2020.

Adjourn

14. Adjourn to the next Historical Heritage Commission meeting scheduled for Thursday, April 16, 2020 at 6:30 p.m. in the Chambers of the Board of Supervisors, County Government Center, 70 West Hedding Street, San Jose.
DATE: February 20, 2020
TO: Historical Heritage Commission
FROM: Danika Relth,
SUBJECT: Public Comment

RECOMMENDED ACTION
Public Comment.

ATTACHMENTS:
- Public Comment Card (PDF)
REQUEST TO SPEAK FORM

This document is a public record, subject to disclosure under the California Public Records Act. This document may also be added to the meeting materials posted on the County website.

If you wish to address the Board, Committee, or Commission, please fill out this form and place it in the container provided.

DATE: 2-20-20

AGENDA ITEM NO. 2

For Issue ☐ Against Issue ☐ Neutral ☐ * Written comments for the record only ☐

NAME (OPTIONAL): Erika Murphy

DECLINE TO STATE ☐

PLEASE PRINT CLEARLY

ORGANIZATION (OPTIONAL):

PLEASE PRINT CLEARLY

ADDRESS (OPTIONAL): erikaemurphy@yahoo.com

PLEASE PRINT

*If you want to provide written comments for the record only, and you do NOT wish to address the Board, Committee, or Commission orally, please write comments below:

________________________
________________________
________________________
________________________
DATE: December 19, 2019, Regular Meeting
TIME: 6:30 PM
PLACE: Board of Supervisors' Chambers
County Government Center – 70 West Hedding Street, 1st Floor
San Jose, CA 95110

MINUTES

Opening

1. Call to Order/Roll Call.

Chairperson Manning called the meeting to order at 6:36 p.m. A quorum was present.

<table>
<thead>
<tr>
<th>Attendee Name</th>
<th>Title</th>
<th>Status</th>
<th>Arrived</th>
</tr>
</thead>
<tbody>
<tr>
<td>Christopher Manning</td>
<td>Chairperson</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Sue McAllister</td>
<td>Vice Chairperson</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>April Halberstadt</td>
<td>Commissioner</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Susan Walsh</td>
<td>Commissioner</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Deborah Shepherd</td>
<td>Commissioner</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Tere Johnson</td>
<td>Commissioner</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Lila Gemellos</td>
<td>Commissioner</td>
<td>Present</td>
<td></td>
</tr>
</tbody>
</table>

2. Public Comment.

No public comments were received.

Regular Agenda - Items for Discussion

3. Approve minutes of the October 17, 2019 Regular Meeting.

3 RESULT:  APPROVED [UNANIMOUS]
MOVER: Susan Walsh, Commissioner
SECONDER: Tere Johnson, Commissioner
AYES: Manning, McAllister, Halberstadt, Walsh, Shepherd, Johnson, Gemellos

4. Approve minutes of the November 21, 2019 Special Meeting.

Approved as amended to reflect Vice Chairperson McAllister as absent.

4 RESULT:  APPROVED AS AMENDED [UNANIMOUS]
MOVER: April Halberstadt, Commissioner
SECONDER: Susan Walsh, Commissioner
AYES: Manning, McAllister, Halberstadt, Walsh, Shepherd, Johnson, Gemellos
5. Consider recommendations relating to the Historic Inventory Ad Hoc Committee.  
(ID# 99780)

Possible action:

a. Receive report from the Historic Inventory Ad Hoc Committee.

b. Discuss status of current projects, priorities, and methods to progress the work of the Committee.

Chairperson Manning reported that the Historic Inventory Ad Hoc Committee met to review the current County Historic Inventory with focus on the Burbank area, identifying properties on the Inventory which are still in existence, removing properties that no longer exist, encouraging property owners to seek landmark status, creating a plan to expand the Inventory by working to identify properties of historic significance not currently included on the Inventory, and clarifying the difference between the Survey Ad Hoc Committee and the Inventory Ad Hoc Committee.

Commissioner Halberstadt provided a brief history of how the current Inventory was completed and the intended purpose of the Inventory relating to protecting historic properties.

Discussion ensued relating to the process to update and expand the Inventory, whether there is a set timeline to accomplish the task, the process for marking properties to be considered for historical significance prior to demolition, the importance of properties being included especially regarding areas that are listed for development, and the process by which individuals who know of historic properties can share them with the goal of having them considered for inclusion on the inventory effort.

**5 RESULT: RECEIVED**

6. Consider recommendations relating to the Survey Ad Hoc Committee.  
(ID# 99783)

Possible action:

a. Receive report from the Survey Ad Hoc Committee.

b. Discuss status of current projects, priorities, and methods to progress the work of the Committee.

Commissioner Walsh reported that the Survey Ad Hoc Committee decided to focus on the areas of Los Altos Country Club, San Jose Country Club, Coyote Valley, Burbank, Stanford, Los Gatos Mountains, Cottle Ranch, Grant Ranch, Carmelite Monastery, Lick Observatory, Morgan Hill, and Gilroy to survey and search for new properties to be considered for the County Historic Inventory.

Commissioner Johnson advised of productive meetings with Connie Rogers, President, Gilroy Historical Society; Kathy Sullivan, President, Morgan Hill Historical Society; and, Joseph Robinson, Commissioner, Gilroy Historical Heritage Commission, relating to investigating the South County area and obtaining lists of Gilroy's historic sites to
potentially cross reference with the current County Inventory and better understand potential grant money recipients.

Discussion ensued relating to field studies, County locations to be investigated that were not previously listed, how to use information presented in the Stanford General Use Permit project to identify potential historic structures, and whether the neighborhood of Alviso is under the jurisdiction of the County or of the City of San Jose.

**6 RESULT: RECEIVED**

7. Receive report from the Department of Planning and Development.

Lara Tran, Associate Planner, Department of Planning and Development, reported that the previously requested training on the County General Plan with an emphasis on historical preservation, H1 zoning classifications, zoning requirements and ordinances is targeted for the February 2020 Commission meeting.

**7 RESULT: RECEIVED**

8. Propose future agenda items.

Chairperson Manning emphasized the request to have the General Plan training at the February 2020 meeting, and noted that there may be an item on the February agenda for the San Juan Residential District Historic Survey Study.

Commissioner Halberstadt stated that she had been working on editing a book about the history of German immigrants in the County and it was suggested to her that research into the County's early history, particularly agricultural history, is something that should be recognized by the Board of Supervisors.

---

**Announcements/Correspondence**

9. Announcements and Correspondence:

a. Chairperson's announcements.

Chairperson Manning made no announcements.

b. Commissioners' announcements.

No announcements were made.

c. There are currently no vacancies on the Commission. For Internet access to the vacancies list and applications visit www.sccgov.org/sites/cob/bnc/.

d. The County of Santa Clara provides reimbursement to appointed Commissioners for family care expenses incurred during the time spent performing their official County duties. Please contact the Office of the Clerk of the Board at (408) 299-5001 for information.
e. Reminder: The Handbook for Advisory Boards and Commissions stipulates that Commissions do not make policy decisions, manage or direct programs, commit County resources, or take an official position that has not been approved by the Board of Supervisors.

## Adjourn

10. **Adjourn** to the next Historical Heritage Commission meeting scheduled for Thursday, February 20, 2020 at 6:30 p.m. in the Chambers of the Board of Supervisors, County Government Center, 70 West Hedding Street, San Jose.

Chairperson Manning adjourned the meeting at 7:40 p.m.

Respectfully submitted,

Danika Relth
Deputy Clerk
DATE: February 20, 2020
TO: Historical Heritage Commission
FROM: Bharat Singh, Principal Planner
SUBJECT: San Juan Residential District Historic Survey & Development Standards Project

RECOMMENDED ACTION
Consider recommendations relating to the Community Stakeholder Group (CSG) for the San Juan Residential District Historic Survey and Development Standards project.

Possible action:
   a. Receive report from the Department of Planning and Development.
   b. Appoint a member from the Historical Heritage Commission (HHC) for the CSG.

REASONS FOR RECOMMENDATION
The Department of Planning and Development (Department) intends to create an eight-member time-limited CSG to advise the Department at key milestones during the San Juan Residential District (Residential District) Historic Survey and Development Standards project (the Project).

The CSG would comprise of volunteer stakeholders from the Residential District, including residents, property owners, individuals with vested interest in the historic survey and development standards associated with the Residential District and subject matter experts.

The Department intends to select individuals from the following stakeholder areas and shall organize the CSG nominations in the following manner:

   • Four (4) residents of the Residential District – Two (2) from the San Juan Neighborhood, and two (2) residents from other neighborhoods. Of these four, at least two shall be Stanford faculty.
   • One (1) Stanford University management staff
   • One (1) Student resident
   • One (1) Stanford Community Resources Group member
   • One (1) HHC member
The above composition will allow for an even selection of residents of the Residential District (four residents, two of these shall be Stanford faculty), Stanford (one management staff, one student); and subject matter experts (one CRG member and one HHC member).

Expected duties of the CSG shall include providing the Department with feedback on issues of concern regarding the existing conditions and development standards of the Residential District. The CSG shall review and advise the Department on work products developed for the Project, including results of the Historic Survey, as-built study of existing building character, proposed development standards and regulations, any proposed historic designation or districts. Planning Department staff will distribute agendas and work products for review, facilitate the meeting, and take meeting notes summarizing the discussion.

Staff requests the HHC to appoint a member for the CSG.

**BACKGROUND**

The Residential District located on the Stanford University campus (please see Attachment A), was established in the year 1900, with the San Juan neighborhood being developed as faculty housing. The Residential District comprises eight neighborhoods and 860 faculty residences that are categorized by Stanford University as Standard/Unrestricted Leasehold Properties (please see Attachment B). The Residential District holds several buildings that have been registered as historic landmarks; three are listed on the National Historic Register. These include: the Lou Henry Hoover, MacFarland, and Hanna-Honeycomb Houses. In addition to these, there are five other houses identified as historically significant by the County.

Owing to the concentration of historic homes and the feedback received from residents of the Residential District, there is a need for the County to assess the Residential District to determine

a. if the Residential District or portions of it merit designation as a Historic District, based on shared historic characteristics, and;

b. if there are additional historic resources to be evaluated.

If such findings are recommended, the County will establish specific development standards for the identified Historic District and recommend the appropriate zoning designation overlay to the County's Zoning Ordinance (Section 3.50.080 – Adoption of “-h” Districts). The Project is intended to help determine these criteria for the Residential District. Key milestones of the Project will include the review of work products from the historic survey process and thereafter on adoption of potential development regulations and standards (zoning standards, historic designations, other development standards) for the Residential District.

**ATTACHMENTS:**

- Attachment A San Juan Residential District Vicinity Map (PDF)
- Attachment B San Juan Residential District Historic Survey Area (PDF)
- San Juan Residential Properties Map (PDF)
Geographic Extent of Historic Survey - San Juan Residential District

- Pine Hill I
  - 116 units
  - SFD
  - 1955-Present

- Peter Coutts Hill
  - 140 units
  - Condos
  - 1982

- San Juan
  - 178 units
  - SFD
  - 1900-Present

- Frenchman's Hill
  - 190 units
  - SFD
  - 1967-Present

- Ryan Court
  - 26 units
  - Condos
  - 1991

- Nixon Elementary School

- Hill Site
  - 8 units
  - SFD
  - 1996

- Pearce Mitchell
  - 82 units
  - Condos
  - 1975

- Areas not to be included in the historic survey

1,000 Feet

Packet Pg. 14
DATE: February 20, 2020

TO: Historical Heritage Commission

FROM: Danika Relth,

SUBJECT: Santa Clara County General Plan

RECOMMENDED ACTION

Receive presentation from the Department of Planning and Development relating to the Santa Clara County General Plan.

ATTACHMENTS:

- Planning Department General Plan Training (PDF)
Historical Heritage Commission
General Plan Training
February 20, 2020

PRESENTED BY: ROBERT SALISBURY AND LARA TRAN
DEPARTMENT OF PLANNING AND DEVELOPMENT
Overview

General Plan: Policies and Strategies

Evaluating Historical Resources: County Ordinance Code C-17

Recent Examples: Cambrian Carousel, Mt. Umunhum, and Alma College
General Plan Strategies

Strategy 1: Inventory and Evaluate Heritage Resources

Strategy 2: Prevent or Minimize Adverse Impacts on Heritage Resources

Strategy 3: Restore, Enhance and Commemorate Resources
General Plan Policies

C-RC 49
"Cultural heritage resources within Santa Clara County should be preserved, restored wherever possible, and commemorated as appropriate for their scientific, cultural, historic and place values."

R-RC 81
"Heritage resources within the rural unincorporated areas of Santa Clara County shall be preserved, restored wherever possible, and commemorated as appropriate for their scientific, cultural, historic and place values."
General Plan Policies

C-RC 50
"Countywide, the general approach to heritage resource protection should include the following strategies: 1. Inventory and evaluate heritage resources. 2. Prevent or minimize adverse impacts on heritage resources. 3. Restore, enhance, and commemorate resources as appropriate."

R-RC 82
"The following strategies should provide overall direction to efforts to preserve heritage resources: 1. Inventory and evaluate heritage resources. 2. Prevent, or minimize, adverse impacts on heritage resources. 3. Restore, enhance, and commemorate resources as appropriate."
General Plan Policies

C-RC 51
"Inventories of heritage resources should be maintained as the basis for local decision making regarding such resources."

R-RC 82
"The County's Heritage Resources data base shall be maintained and used to review private development projects and guide the design of public projects."
How Do We Know If It’s Historical Resource?

- In order to implement the goals and policies of the County’s General Plan on historic preservation, a historic resource inventory (HRI) and designated landmarks shall be maintained by the County.

- Historic surveys shall be conducted by the County to identify and evaluate the significance of a building, structure, or site.

- HRI shall be reviewed every five years, and revised if necessary, to ensure that the document remains up to date according to current preservation planning practice.
Process of Designation (C17-6)

Defines process of how to designate Heritage Resource Inventory (HRI)
- Initiation of designation/listing
- Evaluation of eligibility (state specify who can provide evaluation)
- Recommendation by HHC
- Action by BOS

County Landmark
- Property owner consent is required.
Designation Criteria (C17-5)

Must meet the following criteria:

*Fifty years or older.*
- If less than 50 years old, enough time must have passed to obtain a scholarly perspective on the events or individuals associated with the historic resource and/or the historic resource is a distinctive or important example of its type or style; and

*Rearns historic integrity.*

*Meets one or more of the following criteria of significance:*
Significance Criteria

- Associated with events that have made a significant contribution to the broad patterns of local or regional history, or the cultural heritage of California or the United States;

- Associated with the lives of persons important to local, California or national history;

- Embodies the distinctive characteristics of a type, period, region, or method of construction, or represents the work of a master or possesses high artistic values; or

- Yielded or has the potential to yield information important to the pre-history or history of the local area, California, or the nation.
Cambrian Carousel

- Designation initiated by BOS
- Evaluated by a qualified consultant - Sign meets designation criteria and significance criteria
- HHC recommended listing
- BOS listed sign on HRI
Mt. Umunhum Radar Tower

- Designation initiated by Umunhum Conservancy
- Evaluated by three qualified consultants
- Determined by two to retain sufficient integrity
- HHC recommended listing
- BOS listed tower on HRI
Alma College

- Property listed on HRI
- Property owner applied to demolish certain structures and rehabilitate the site
- Property owner applied for Landmark Alteration Permit
- HHC was unable to forward a recommendation.
Questions and Comments

Lara Tran, Associate Planner  
lara.tran@pln.sccgov.org  

Rob Salisbury, Senior Planner  
robert.salisbury@pln.sccgov.org
<table>
<thead>
<tr>
<th>General Plan Policies and Implementation</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>County-wide</strong></td>
</tr>
<tr>
<td><strong>C-RC 49</strong></td>
</tr>
<tr>
<td>Cultural heritage resources within Santa Clara County should be preserved, restored wherever possible, and commemorated as appropriate for their scientific, cultural, historic and place values.</td>
</tr>
<tr>
<td><strong>C-RC 50</strong></td>
</tr>
<tr>
<td>Countywide, the general approach to heritage resource protection should include the following strategies: 1. Inventory and evaluate heritage resources. 2. Prevent or minimize adverse impacts on heritage resources. 3. Restore, enhance, and commemorate resources as appropriate.</td>
</tr>
<tr>
<td><strong>C-RC 51</strong></td>
</tr>
<tr>
<td>Inventories of heritage resources should be maintained as the basis for local decisionmaking regarding such resources.</td>
</tr>
<tr>
<td><strong>C-RC(i)24</strong></td>
</tr>
<tr>
<td>Update inventories and evaluations of heritage resources. Survey resources as necessary to augment existing inventories.</td>
</tr>
<tr>
<td><strong>C-RC 52</strong></td>
</tr>
<tr>
<td>Prevention of unnecessary losses to heritage resources should be ensured as much as possible through adequate ordinances, regulations, and standard review procedures. Mitigation efforts, such as relocation of the resource, should be employed where feasible when projects will have significant adverse impact upon heritage resources.</td>
</tr>
<tr>
<td><strong>C-RC 53</strong></td>
</tr>
<tr>
<td>Cities should balance plans for urban redevelopment with the objectives of heritage resource preservation in such cases where potential conflicting interest may arise. Care should be taken to integrate heritage resources with new development wherever possible.</td>
</tr>
<tr>
<td>C-RC(i)25</td>
</tr>
<tr>
<td>------------</td>
</tr>
<tr>
<td>Review administrative procedures and enforcement for effectiveness.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>C-RC(i)26</th>
<th>R-RC 87</th>
</tr>
</thead>
<tbody>
<tr>
<td>Explore designation of historic districts to preserve character of areas rich in heritage resources.</td>
<td>Land divisions in areas with heritage resources shall be encouraged to cluster building sites in locations which will minimize the impacts to heritage resources.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>C-RC 54</th>
<th>R-RC 88</th>
</tr>
</thead>
<tbody>
<tr>
<td>Heritage resources should be restored, enhanced, and commemorated as appropriate to the value and significance of the resource.</td>
<td>For projects receiving environmental assessment, expert opinions and field reconnaissance may be required if needed at the applicant’s expense to determine the presence, extent, and condition of suspected heritage resources and the likely impact of the project upon the resources.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>C-RC 55</th>
<th>R-RC 89</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public awareness and appreciation of existing heritage resources and their significance should be enhanced through community organizations, neighborhood associations, the educational system, and governmental programs.</td>
<td>Demolition permits proposed for designated heritage resources shall be referred to the Historic Heritage Commission for review and recommendation to the Board of Supervisors.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>C-RC 56</th>
<th>R-RC 90</th>
</tr>
</thead>
<tbody>
<tr>
<td>Heritage resource acquisition, preservation, restoration, and interpretation projects eligible for funding with County Parks Charter Funds are identified in the &quot;Santa Clara County Heritage Resources Inventory&quot; adopted by the Board of Supervisors.</td>
<td>Heritage and old growth trees, particularly redwoods, should not be cut, except in instances where public safety is jeopardized.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>C-RC(i)27</th>
<th>R-RC 91</th>
</tr>
</thead>
<tbody>
<tr>
<td>Publicize financial resources from ISTEA and federal income tax credits for restoration of designated resources.</td>
<td>The application of historic district zoning to areas containing historic structures shall be encouraged.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>C-RC(i)28</th>
<th>R-RC 92</th>
</tr>
</thead>
<tbody>
<tr>
<td>Publish inventories of heritage resources.</td>
<td>The participation of concerned citizens and professionals dealing with heritage resources in the identification of sites and the review and conditioning of projects by its boards and commissions shall be encouraged by the County.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>C-RC(i)29</th>
<th>R-RC 93</th>
</tr>
</thead>
<tbody>
<tr>
<td>Organize community organizations and constituencies for heritage resource preservation.</td>
<td>Heritage resources should be restored, enhanced, and commemorated as appropriate to the value and significance of the resource. All historic rehabilitation activities should comply with the Secretary of Interior’s Standards for Rehabilitation.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>C-RC(i)26</th>
<th>R-RC 94</th>
</tr>
</thead>
<tbody>
<tr>
<td>Explore designation of historic districts to preserve character of areas rich in heritage resources.</td>
<td>Public awareness and appreciation of existing heritage resources and their significance should be enhanced through community organizations, neighborhood associations, the educational system, and governmental programs.</td>
</tr>
<tr>
<td>R-RC(I) 33</td>
<td>Utilize all financial resources available, including those from federal ISTEA and income tax credits for rehabilitation of designated heritage resources.</td>
</tr>
<tr>
<td>R-RC(I) 34</td>
<td>Encourage and support efforts by local historians, educational institutions and others interested in recording oral histories and documenting the lives of the people of Santa Clara County who also make up an important but often overlooked part of the County's heritage.</td>
</tr>
</tbody>
</table>
DATE: February 20, 2020
TO: Historical Heritage Commission
FROM: Danika Relth,
SUBJECT: 2021 Work Plan Historical Heritage

RECOMMENDED ACTION
Consider recommendations relating to the Historical Heritage Commission Work Plan for Fiscal Year (FY) July 1, 2020 through June 30, 2021 (FY 2021) and Accomplishments for FY 2020, to be submitted to the Clerk of the Board by April 30, 2020, and subsequently forwarded to the Board of Supervisors through the Housing, Land Use, and Environment Committee.

Possible action:
   a. Discuss and approve the Historical Heritage Commission Work Plan for FY 2021.
      OR
   b. Approve directing the Chairperson to develop the Work Plan for Commission consideration.
      OR
   c. Establish a Work Plan Ad Hoc Committee for the purpose of developing the FY 2021 Work Plan for Commission consideration, and appoint Commissioners to serve on the Committee.

ATTACHMENTS:
- 2019-2020 Work Plan (PDF)
- Work Plan Instructions (PDF)
- Work Plan Template (PDF)
COUNTY OF SANTA CLARA

HISTORICAL HERITAGE COMMISSION

FISCAL YEAR 2020 WORK PLAN

AND

FISCAL YEAR 2019 ACCOMPLISHMENTS

Christopher Manning, Chair
Sue McAllister, Vice Chair
April Halberstadt
Jennifer Tate
Debbie Shepherd
Susan Walsh
MISSION STATEMENT:

To advise the Board of Supervisors in the preservation and promotion of the historical and cultural assets of Santa Clara County. To advise the Board of Supervisors in matters related to the National Historic Preservation Act of 1966 (as amended) and to make recommendations regarding districts, sites, buildings, structures and objects worthy of official designation of “historic properties”.

HISTORICAL BACKGROUND:

A Historical Advisory Committee for the County of Santa Clara existed in the 1960s. The National Historic Preservation Act (NHPA: Public Law 89-665:16 U.S.C. 470 et seq) was created in 1966 to preserve historical and archeological sites in America. This legislation was followed by similar statutes on the state and local levels.

The Santa Clara County Historical Heritage Commission was established on March 20, 1973 by County Ordinance Code, which prescribes the Commission’s purpose, goals and tasks. On October 17, 2006 the ordinance was updated to reflect the duties of the Commission as they have evolved since the 1970s (Division C17).
<table>
<thead>
<tr>
<th>GOAL/OBJECTIVE</th>
<th>PROPOSED ACTIVITIES</th>
<th>PRIORITY RANKING</th>
<th>TIMELINE FOR COMPLETION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Encourage the identification, preservation and rehabilitation of historic resources</td>
<td>Evaluate applications for Historical Heritage Grant Program, consider applicant presentations on project proposals, conduct site visits, and provide funding recommendations to the Board of Supervisors.</td>
<td>1</td>
<td>November 2019</td>
</tr>
<tr>
<td>Maintain a professional, active and educated historic preservation commission for Santa Clara County</td>
<td>Fulfill Certified Local Government requirements by participating in one and ideally two or more Commissioner workshops / training sessions.</td>
<td>1</td>
<td>June 2020</td>
</tr>
<tr>
<td>Identify, protect, preserve and enhance historic resources</td>
<td>Evaluate and recommend the designation of eligible properties as landmarks to the Board of Supervisors when landmark applications are initiated by property owners. With increased funding, the Commission could start to proactively survey and identify eligible properties rather than waiting for referrals from property owners.</td>
<td>1</td>
<td>ongoing</td>
</tr>
<tr>
<td></td>
<td>Continue to update and maintain the list of County-owned structures with historical significance. Identify, inventory and monitor County-owned historic structures in need of immediate preservation/rehabilitation or restoration. Contact Heritage Resource Inventory property owners to inquire about consent for designating properties as County Landmarks and provide information about the Mills Act and other benefits of designation.</td>
<td></td>
<td>ongoing</td>
</tr>
<tr>
<td></td>
<td>Proactively review the County’s Historic Inventory List for properties that may be moved to protected landmark status. Prioritize select properties and contact the owners to solicit approval of converting listings to “landmark” status.</td>
<td>2</td>
<td>ongoing</td>
</tr>
</tbody>
</table>
Coordinate with the Santa Clara County Parks and Recreation Department and with the Parks and Recreation Commission to preserve historic structures within County parklands.

**ONGOING DUTIES AND RESPONSIBILITIES/PROJECTS**

<table>
<thead>
<tr>
<th>PROJECT</th>
<th>ACTIVITIES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advise the Board on matters of County history and the preservation of historic resources</td>
<td>Respond to inquiries from the Board of Supervisors, Department of Planning and Development, Parks and Recreation Department, or other departments as appropriate regarding County history and historic preservation issues.</td>
</tr>
<tr>
<td>Mills Act Contracts</td>
<td>Consider Mills Act applications as received and make recommendations to the Board.</td>
</tr>
<tr>
<td>Outreach and Public Relations</td>
<td>Support an active and creative program of public education, maintain and enhance historic preservation web page and develop brochures and other publications related to County history, historic preservation and the Commission, and provide recommendations for County-related historic displays.</td>
</tr>
<tr>
<td>Support County Archives</td>
<td>Provide a Commission member liaison as requested to participate in the County Archives Committee meetings.</td>
</tr>
</tbody>
</table>

Promote public knowledge, participation, understanding and appreciation of Santa Clara County’s rich and diverse history and sense of place.

Support Historic Preservation Month (May) activities to help raise awareness of historic preservation issues.

Support, initiate and collaborate with other County departments and organizations to promote and enhance knowledge of the history and cultural heritage of Santa Clara County.

<table>
<thead>
<tr>
<th>PROJECT</th>
<th>ACTIVITIES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mills Act Contracts</td>
<td>Consider Mills Act applications as received and make recommendations to the Board.</td>
</tr>
</tbody>
</table>

**ONGOING DUTIES AND RESPONSIBILITIES/PROJECTS**

<table>
<thead>
<tr>
<th>PROJECT</th>
<th>ACTIVITIES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advise the Board on matters of County history and the preservation of historic resources</td>
<td>Respond to inquiries from the Board of Supervisors, Department of Planning and Development, Parks and Recreation Department, or other departments as appropriate regarding County history and historic preservation issues.</td>
</tr>
<tr>
<td>Mills Act Contracts</td>
<td>Consider Mills Act applications as received and make recommendations to the Board.</td>
</tr>
<tr>
<td>Outreach and Public Relations</td>
<td>Support an active and creative program of public education, maintain and enhance historic preservation web page and develop brochures and other publications related to County history, historic preservation and the Commission, and provide recommendations for County-related historic displays.</td>
</tr>
<tr>
<td>Support County Archives</td>
<td>Provide a Commission member liaison as requested to participate in the County Archives Committee meetings.</td>
</tr>
<tr>
<td>County Unused Structures Inventory</td>
<td>Provide recommendations to Parks and Recreation Department on documentation of unused structures on County Parklands and treatment of historic resources on County Parklands.</td>
</tr>
<tr>
<td>GOAL/OBJECTIVE</td>
<td>ACTIVITIES SUPPORTING GOAL</td>
</tr>
<tr>
<td>----------------</td>
<td>----------------------------</td>
</tr>
<tr>
<td>Encourage, through public and private action and collaboration with other organizations, the maintenance and rehabilitation of historic resources</td>
<td>Evaluated applications for Historical Heritage Grant Program (HHGP) and provided funding recommendations to the Board.</td>
</tr>
<tr>
<td>Maintain a professional, active and educated historic preservation commission for Santa Clara County</td>
<td>Submittal of Certified Local Government (CLG) Annual Report</td>
</tr>
<tr>
<td></td>
<td>Discussed requirements to maintain CLG certification</td>
</tr>
<tr>
<td>Identify, protect, preserve and enhance historic resources.</td>
<td>Recommend to the Board of Supervisors the designation of landmark-eligible properties as initiated by property owners.</td>
</tr>
<tr>
<td></td>
<td>Prepare a list of County-owned Landmarks and identify those in need of immediate preservation/rehabilitation or restoration efforts and forward recommendations to the Board of Supervisors.</td>
</tr>
<tr>
<td></td>
<td>Identify and recommend updates to historic context statement (per Office of Historic Preservation Guidelines for Historic Context Statement) for Santa Clara County and forward recommendations to the Board of Supervisors.</td>
</tr>
<tr>
<td>Promote public knowledge, participation, understanding and appreciation of Santa Clara County’s rich history and sense of place.</td>
<td>Support Historic Preservation Month activities to raise awareness of historic preservation.</td>
</tr>
<tr>
<td></td>
<td>Grant recipients of the Historical Heritage Grant Program presented to the Commission, the successful completion of restoration / preservation works to historic resources in the Santa Clara Valley.</td>
</tr>
</tbody>
</table>
Instructions for Completion of Annual Boards & Commissions Work Plans and Prior Year Accomplishments

A committee comprised of Board Policy Aides and the Office of the Clerk of the Board have developed a standard template for use by Boards and Commissions in completing their annual work plans. A significant change is that work plans will be based on a fiscal year rather than a calendar year. The new work plans are to be completed by each Board and Commission and approved at a regular Board or Commission meeting no later than April 1 of each year. The Clerk’s Office will then transmit the work plans to the appropriate Board Committee for review in May of each year and to the Board of Supervisors for approval in June.

Please use the following instructions when completing the work plans:

Cover Sheet (Page 1)

This area should include the name of the Board or Commission, the timeframe covered by the work plan (i.e. Fiscal Year 2007 July 1, 2006 – June 30, 2007) members’ names, chair’s name, and vacancies as of April 1. Do not put commissioner addresses or phone numbers on the work plan. The Board offices have access to that information if necessary. This page will need to be updated each year.

Mission Statement: (Page 2)

This area of the work plan should clearly state the mission of the Board or Commission. This information may be extracted from the enabling legislation (i.e. Ordinance, Board action, Resolution) that formed the Board or Commission or may be a purpose statement approved by the Board or Commission and derived from the enabling legislation. This section may also contain the roles and responsibilities of the Board or Commission. This page may not need to be updated each year.

Historical Background: (Page 2)

This area should provide the reader with some historical information about the Board or Commission (i.e. when it was formed, issues of focus in years’ past, significant outcomes of work by the Board or Commission. NOTE: Accomplishments from the previous year should not be discussed here – there is another area on the work plan where this is done. This page may not need to be updated each year.
Fiscal Year Work Plan: (Page 3)

This area should provide the goals/objectives (no more than 5) of the work plan, the activities planned to accomplish the goals, the priority ranking of each goal and the timeline anticipated to accomplish the goal. This page will need to be updated each year.

Prior Year Accomplishments: (Page 4)

This area should address the prior year work plan accomplishments including the goal/objective, activities that supported the successful completion of the goal and the status of the goal. The status column should inform the reader whether the goal was a) completed, b) not started and why, c) in process and expected completion date, or d) eliminated and why. This page will need to be updated each year.

Ongoing Projects: (Page 5)

This area provides the Board or Commission with an opportunity to inform the reader of ongoing projects that the Board or Commission is continuing to work on. This page may not need to be updated each year.
COUNTY OF SANTA CLARA

(Board or Commission)

FISCAL YEAR 2020-2021 WORK PLAN

AND

2019-2020 ACCOMPLISHMENTS

Members
MISSION STATEMENT:

HISTORICAL BACKGROUND:
# FISCAL YEAR 2021 WORK PLAN

<table>
<thead>
<tr>
<th>GOAL/OBJECTIVE</th>
<th>PROPOSED ACTIVITIES</th>
<th>PRIORITY RANKING</th>
<th>TIMELINE FOR COMPLETION</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
PRIOR YEAR ACCOMPLISHMENTS

<table>
<thead>
<tr>
<th>GOAL/OBJECTIVE</th>
<th>ACTIVITIES SUPPORTING GOAL</th>
<th>STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PROJECT</td>
<td>ACTIVITIES</td>
<td></td>
</tr>
<tr>
<td>---------</td>
<td>------------</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
DATE: February 20, 2020
TO: Historical Heritage Commission
FROM: Danika Relth,
SUBJECT: Department of Transportation Letter

RECOMMENDED ACTION
Discuss letter from the State of California Department of Transportation relating to the Saratoga Creek Bridge Project.

ATTACHMENTS:
- Dept of Transportation Letter (PDF)
January 17, 2020

Christopher Manning
Santa Clara County Historic Heritage Commission
70 West Hedding Street
San Jose, CA 95110

Dear Christopher Manning:

The California Department of Transportation (Caltrans), as the lead agency under the California Environmental Quality Act (CEQA), circulated for public review the Draft Environmental Impact Report (EIR)/Environmental Assessment (EA) for the Saratoga Creek Bridge Project from February 12, 2018 to March 29, 2018.

The Saratoga Creek Bridge Project proposes to address seismic concerns for the Saratoga Creek Bridge on State Route 9 in Santa Clara County between Sanborn Road and Deer Path Road. The purpose of the project is to maintain safe and stable connectivity along State Route 9, between the City of Saratoga in Santa Clara County and the community of Felton, a Census-Designated Place, in Santa Cruz County.

Pursuant to CEQA Section 15088, Caltrans is providing a proposed response to public agencies 10 days prior to the certification of the Final EIR. As such, enclosed is a proposed response to your comments on this project. A copy of the Final EIR/EA will be provided when available.

Thank you for your interest in the project.

Sincerely,

[Signature]

BRIAN GASSNER
Environmental Branch Chief
Division of Environmental Analysis

"Provide a safe, sustainable, integrated and efficient transportation system to enhance California’s economy and quality of life."
Christopher Manning  
January 2020  
Page 2

ORIGIinal COMMENT

Dear Caltrans,

[Comment 24-1] Due to public noticing requirements, the Long Bridge historic bridge project was not included on the agenda for the March 15 meeting of the Santa Clara County Historic Heritage Commission. We attended your public meeting in Saratoga on February 28, alerted by Annette Stransky of the Saratoga Historical Foundation. The project was brought to the attention of the Commission by the Giannini family during the Public Comment portion of the regular meeting of the Commission on March 15, and the scope of the project was discussed later in the meeting as an informational item.

Although the Commission was not able to take a formal vote on the project, we wish to add our comments.[]

We were glad to see that the environmental documents did recognize that Highway 9 is a California Scenic Highway and that the bridge is historic. [Comment 24-2] Please be aware that Long Bridge and the adjacent Saratoga Springs area have been designated as State Landmark #435, along with many other historic sites in Saratoga. This designation was awarded in 1950.[]

[Comment 24-3] Our information regarding the construction of the bridge differs from your evaluation. A news article from February of 1903 discusses the opening of the bridge and says it is constructed completely of sandstone, quarried about 300 feet from the bridge site. This differs from your evaluation of the bridge as an unreinforced concrete bridge with earth fill.[] The Saratoga area features several examples of extraordinary rock work by local masons. We refer you to the dam of the San Jose Water Company reservoir in Sanborn Park as well as the substantial retaining wall on Saratoga-Los Gatos Road (Highway 9) just a few feet from the Saratoga Museum.

We know that Caltrans is very sensitive to historic landmarks and will consider the situation carefully. Your work on Highway 9 adjacent to the Hakone Garden site several years ago was commendable. We are confident that your engineers will be able to balance the need for

"Provide a safe, sustainable, integrated and efficient transportation system to enhance California’s economy and..."
public safety with our desire to preserve a structure that is so remarkable.

[Comment 24-4] We were surprised to find that we had not been included on your list of agencies, even though this historic bridge is within Santa Clara County jurisdiction. Please add us to the list of contact agencies for any future projects. [Comment 24-5] In looking over the list of contacts for this project we see you have contacted the City of Santa Clara, not the County of Santa Clara.

Please make that correction to your contact list for any future projects on Highway 9.

Sincerely,
Christopher Manning, Chairman
Santa Clara County Historic Heritage Commission

CALTRANS RESPONSE

Comment 24-1: Caltrans is appreciative of the Historic Heritage Commission’s participation. We regret that the Santa Clara County Historic Heritage Commission was not specifically included on the draft environmental document distribution list. However, a notice of availability of the draft environmental document was provided to the Santa Clara County Department of Planning and Development on February 14, 2018. It is Caltrans understanding that the Santa Clara County Historic Heritage Commission is under the jurisdiction of the Santa Clara County Department of Planning and Development and that the Department of Planning and Development would disseminate the information to the appropriate agencies. The Santa Clara County Historical Heritage Commission has been added to the distribution list to ensure your organization receives the finalized document.

Comment 24-2: The identification of Saratoga Creek Bridge in the California Landmark nomination prepared in 1949, which was subsequently registered as California Landmark #435, provides historical context of the area. Those resources located within the project area and that were identified in the landmark nomination were evaluated for the National Register of Historic Places (NRHP) and California Register of Historic Resources. The only historical resource located within the project area is the Saratoga Creek Bridge, which was
determined eligible for the NRHP in 1985 under the Caltrans Statewide Historic Bridge Inventory.

**Comment 24-3:** Chapter 1 of the environmental document references the in-depth special investigation of the structure's materials that was performed on the Saratoga Creek Bridge (Bridge No. 37 0074) in 2010 by Caltrans Materials Engineering and Testing Services, Office of Structural Materials Quality Assurance and Source Inspection. An In-Depth Investigation report was prepared in 2011 which contains the findings of this investigation (Petska, 2011). These findings are not different from your own findings. The rubble masonry spandrel walls are composed of sandstone. The earth-fill in the bridge is composed of a mixture of sandstone rubble and cement. The only feature that does not contain sandstone is the concrete arch, as can be seen in the picture below.

![Figure 1 Picture of concrete arch looking westward at the western abutment. The two bore holes can be seen here where coring of the bridge was done for the 2011 in-depth geotechnical investigation (Petska, 2011).](image)

**Comment 24-4:** April Halberstadt, Commissioner for the Santa Clara County Historic Heritage Commission, requested on May 8, 2017, that Robert Salisbury, a planner with the Santa Clara County Department of Planning and...
Development, should be sent notification of the DED for the Commission. On February 14, 2018, Caltrans sent a notification of DED letter to Robert Salisbury. An electronic notification was also sent on February 21, 2018.

Comment 24-5: The City of Santa Clara is not included in the distribution list for the Draft EIR/EA. Caltrans did not circulate the DED to the City of Santa Clara since it is too far from both the project area and adjacent areas to be considered as potential stakeholders in the proposed project.

The list of agencies that the Notification of the Draft EIR/EA was sent can be found in Chapter 6 of the document. On page 6-3 of the DED the following departments within Santa Clara County’s government are listed:

- Santa Clara County Roads & Airports Department
- Santa Clara County Park and Recreation Department
- Santa Clara County Department of Planning and Development Planning Office
- Sanborn County Parks and Recreation Department

The last is a typo that has been fixed in the finalized document, it should read Santa Clara County - Sanborn County Park since a notification was sent both to the principle planner of the Parks and Recreation Department and to the head ranger of Sanborn County Park itself.

No correction has been made since the Distribution List is already accurate. The Santa Clara County Historical Heritage Commission has been added to the distribution list of the finalized document.
DATE: February 20, 2020
TO: Historical Heritage Commission
FROM: Danika Relth,
SUBJECT: Willow Glen Trestle

RECOMMENDED ACTION
Receive report relating to the current status of the Willow Glen Trestle. (Halberstadt)

ATTACHMENTS:
- Trestle Report (PDF)
To: Heritage Commission  
From: April Halberstadt, Commissioner  

Re: Willow Glen Trestle - litigation and status  

Last Tuesday there was a proposed motion on the agenda of the Board of Supervisors to refer the Willow Glen Trestle issue to County Administration for review. As you may know, the issue of the demolition of the Trestle has been in the courts for the last five years. The City of San Jose purchased a new prefab bridge to replace the trestle and filed an EIR that was not adequate. 

A group of Willow Glen residents who have been working on the County's bicycle trail systems for many years filed suit to prevent the demolition, saying the trestle was more than adequate for hikers and bicyclists. In addition, the trestle is a critical link in the history of the creation of the town of Willow Glen, built by Western Pacific to compete with monopolistic Southern Pacific. Friends of the Willow Glen Trestle includes Larry Ames, an avid cyclist who has been working on creating the trails system for about forty years. 

When the initial suit was filed more than five years ago, it was not on San Jose's Historic Inventory. This oversight was not unusual; similar structures and bridges are frequently overlooked. A subsequent Historic Study has corrected that oversight. 

Santa Clara County is involved in this project because in 2011, the County committed $2 million in Park Charter Funds to the purchase of the trail. A conservation easement was placed on the Trestle at that time which states the trestle is to be restored and the City must consult with the County before modification or demolition. 

Supervisor Cortese, supported by Supervisor Chavez planned to make a motion to refer the project to staff but the item met with surprising dissent by Supervisor Ellenberg. Because of her dissent, the item was dropped. Later in the week, Supervisor Ellenberg reached out to Larry Ames to provide an explanation. I sat in on that conversation. At the end of our thirty minute discussion Supervisor Ellenberg noted she was unaware of the related CEQA issues or that the County had made a serious investment in the project. She noted she would be discussing this item further with her Chief of Staff, who will undoubtedly reach out to Supervisor Cortese. 

Hopefully the item will be referred to County staff and we will move quickly to renovate the existing trestle according to the original plans.  

April Halberstadt
DATE: February 20, 2020
TO: Historical Heritage Commission
FROM: Danika Relth,
SUBJECT: Survey Ad Hoc Committee

RECOMMENDED ACTION
Receive report from the Survey Ad Hoc Committee.

ATTACHMENTS:
- Survey Subcommittee Report (PDF)
On January 31, Commissioners April Halberstadt, Tere Johnson and Debbie Shepherd met at the Panera Restaurant on Coleman Avenue to review the County’s current Historic Inventory.

The Inventory is a preliminary list of structures and cultural features that are over 50 years old and considered to be of potential historic and cultural significance to the residents of Santa Clara County.

The current Inventory was prepared over ten years ago by a contract consultant, and includes primarily structures in the unincorporated areas south of the City of San Jose. Some structures on the Stanford campus are also included and were added many years ago as the result of a campus study.

Earlier Subcommittee meetings with Tere Johnson and Susan Walsh have determined that large areas of the County have never been surveyed and many properties have been overlooked or are in jeopardy because of the lack of oversight. Areas that need a preliminary survey include the San Jose County Club, the Los Altos Hills Area and large portions of the unincorporated areas of the West Valley behind Saratoga and Los Gatos.

Earlier review meetings revealed that some of the structures listed on the Inventory are actually owned by the County or by the Mid-Peninsula Open Space District. The Historic Inventory needs to update its list so that the status and condition of County-owned structures is noted.

Action items: Tere Johnson received a volume containing the DPR records of all of the existing structures on the Historic Inventory and made a copy of the list of other buildings. He will field check these buildings to determine if they are extant. Debbie Shepherd will concentrate her efforts on the Palo Alto and North County areas.

There was some discussion about preparing the updated report and discussing our findings with the Santa Clara County Director of Planning and then with the Board of Supervisors.

The Subcommittee will be meeting again soon although no date has been set at this time.

Respectfully submitted,
April Halberstadt