County of Santa Clara
Airport Land Use Commission

DATE: February 26, 2020, Regular Meeting
TIME: 6:00 PM
PLACE: Conference Room 157
County Government Center – 70 W. Hedding Street, 1st Floor
San Jose, CA 95110

AGENDA

In compliance with the Americans with Disabilities Act and the Brown Act, those requiring accommodations in this meeting should notify the Clerk of the Airport Land Use Commission no less than 24 hours prior to the meeting at (408) 299-5001, or TDD (408) 993-8272.

Please note: To contact the Commission and/or to inspect any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to all or a majority of the Board of Supervisors (or any other commission, or board or committee) less than 72 hours prior to that meeting, visit our website at http://www.sccgov.org or contact the Clerk at (408) 299-5001 or 70 W. Hedding Street, San Jose, CA 95110, during normal business hours.

Persons wishing to address the Commission on a regularly scheduled item on the agenda are requested to complete a request to speak form and give it to the Deputy Clerk. (Government Code Section 54953.3.) Individual speakers will be called by the Chairperson and are requested to limit their comments to two minutes. Groups of speakers on a specific item are asked to limit their total presentation to a maximum of twenty minutes for each side of the issue.

COMMUTE ALTERNATIVES: The Board of Supervisors encourages the use of commute alternatives including public transit, bicycles, carpooling, and hybrid vehicles.

For public transit trip planning information, contact the VTA Customer Service Department at (408) 321-2300 Monday through Friday between the hours of 6:00 a.m. to 7:00 p.m., and on Saturday from 7:30 a.m. to 4:00 p.m. Schedule information is also available on the web at www.vta.org.

Bicycle parking racks are available in the James McEntee, Sr., Plaza in front of the County Government Center building. If this Board or Commission does not meet in the County Government Center, please contact VTA for related routes.

Opening

1. Call to Order/Roll Call.

2. Public Comment.

This item is reserved for persons desiring to address the Commission on any matter within the subject matter jurisdiction of the Commission that is not on this agenda. Members of the public who wish to address the Commission on any item not listed on the agenda should complete a request to speak form and give it to the Deputy Clerk. The Chairperson will call individuals to speak in turn.

Speakers are limited to the following: three minutes if the Chairperson or designee determines that five or fewer persons wish to address the Commission; two minutes if the Chairperson or designee determines that between six and fourteen persons wish to address the Commission; and one minute if the Chairperson or designee determines that fifteen or more persons wish to address the Commission.
The law does not permit Commission action or extended discussion of any item not on the agenda except under special circumstances. If Commission action or response is requested, the Commission may place the matter on a future agenda.

**Regular Agenda - Items for Discussion**

3. Approve minutes of the January 22, 2020 Regular Meeting.

4. Consider recommendations relating to a request from the City of San Jose for a General Plan Text Amendment to create a new mobile home park General Plan land use designation. (City File Nos. GPT19-003, GPT19-005, GPT19-006). (ID# 100500)

   Possible action:
   
   a. Find the proposed General Plan Text Amendment consistent with the Airport Land Use Commission (ALUC) safety, height and noise policies for the San Jose International (SJC) and Reid-Hillview Airport (RHV) Comprehensive Land Use Plans (CLUPs).
   
   OR
   
   b. Find the proposed General Plan Text Amendment inconsistent with the ALUC safety, height and noise policies for SJC and RHV CLUPs.

5. Discuss and approve Airport Land Use Commission Work Plan for Fiscal Year July 1, 2020 through June 30, 2021 (FY 2021) and Accomplishments for FY 2020, to be submitted to the Clerk of the Board by April 1, 2020, and subsequently forwarded to the Board of Supervisors through the Housing, Land Use, Environment, and Transportation Committee. (ID# 100499)

6. Receive verbal report from the Department of Planning and Development relating to proposed Diridon Station and Downtown Core development in San Jose. (Mark Connolly)

7. Receive report from Chairperson relating to Commission activities. (Paul Donahue)

8. Receive report from the Department of Planning and Development. (Mark Connolly)

9. Receive report from Airport Planner, San Jose International Airport. (Cary Greene)

10. Receive report from Assistant Director of County Airports. (Ken Betts)

11. Receive report from Moffett Federal Airfield representative. (David Satterfield)

12. Receive report relating to Palo Alto Airport. (Mark Connolly)

**Announcements**

13. Announcements and correspondence:

   a. Commissioners' announcements.

   b. There is currently one vacancy on the Commission. For internet access to the vacancies list and applications, please visit http://www.sccgov.org/sites/cob/bnc.
c. The County of Santa Clara provides reimbursement to appointed Commissioners for family care expenses incurred during the time spent performing their official County duties. For additional information please contact the Office of the Clerk of the Board at (408) 299-5001.

d. Reminder: Annual Form 700 Statements of Economic Interests are due April 1, 2020.

Adjourn

14. Adjourn to the next regular meeting on Wednesday, March 25, 2020 at 6:00 p.m. in Room 157, County Government Center, 70 W. Hedding Street, San Jose.
County of Santa Clara  
Airport Land Use Commission

DATE: January 22, 2020, Regular Meeting  
TIME: 6:00 PM  
PLACE: Conference Room 157  
County Government Center – 70 W. Hedding Street, 1st Floor  
San Jose, CA 95110

MINUTES

Opening

1. Call to Order/Roll Call.
Chairperson Donahue called the meeting to order at 6:00 p.m. A quorum was present.

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<tr>
<th>Attendee Name</th>
<th>Title</th>
<th>Status</th>
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<tbody>
<tr>
<td>Walter Windus</td>
<td>Commissioner - Seat 1</td>
<td>Present</td>
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<tr>
<td>Diego Barragan</td>
<td>Vice Chairperson - Seat 2</td>
<td>Present</td>
<td></td>
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<tr>
<td>E. Ronald Blake</td>
<td>Commissioner - Seat 3</td>
<td>Present</td>
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<tr>
<td>Paul Donahue</td>
<td>Chairperson - Seat 4</td>
<td>Present</td>
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<tr>
<td>Lisa Matichak</td>
<td>Commissioner - Seat 6</td>
<td>Present</td>
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<tr>
<td>Glenn Hendricks</td>
<td>Commissioner - Seat 7</td>
<td>Present</td>
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2. Public Comment.
No public comments were received.

Regular Agenda - Items for Discussion

3. Approve minutes of the December 18, 2019 Regular Meeting.
Approved as amended to remove the word "suggests" on the third sentence of the third paragraph in Item No. 4, to change the word "assess" to "assessing" on the last sentence of Item No. 6, to replace the first half of the first sentence in Item No. 4 to read: "Regarding height, Mr. Connolly reported that the site would allow for a maximum height of 30 foot tall buildings," and to replace the second half of the last sentence in Item No. 9 to read: "...noise data reports available based on operational activity online."

3 RESULT: APPROVED AS AMENDED [UNANIMOUS]
MOVER: Glenn Hendricks, Commissioner - Seat 7
SECONDER: Walter Windus, Commissioner - Seat 1
AYES: Windus, Barragan, Blake, Donahue, Matichak, Hendricks

4. Discuss and approve reappointment of Paul Donahue to the Airport Land Use Commission, Seat Number 4. (ID# 100076)
5. Elect Officers for Calendar Year 2020:

a. Elect Chairperson.

Chairperson Donahue was re-elected as Chairperson.

5.a RESULT: APPROVED [5 TO 0]
MOVER: Walter Windus, Commissioner - Seat 1
SECONDER: Lisa Matichak, Commissioner - Seat 6
AYES: Windus, Barragan, Blake, Matichak, Hendricks
ABSTAIN: Donahue

b. Elect Vice Chairperson.

Vice Chairperson Barragan was re-elected as Vice Chairperson.

5.b RESULT: APPROVED [UNANIMOUS]
MOVER: Glenn Hendricks, Commissioner - Seat 7
SECONDER: Lisa Matichak, Commissioner - Seat 6
AYES: Windus, Barragan, Blake, Donahue, Matichak, Hendricks

6. Consider proposed amendment to Airport Master Plan for San Jose International Airport. (ID# 100044)

Possible action:

a. Receive report regarding the San Jose International Airport Master Plan Amendment and determine that adoption of the Master Plan would require a future CLUP amendment.

OR

b. Receive report regarding the San Jose International Airport Master Plan Amendment and determine that adoption of the Master Plan would not require a future CLUP amendment.

Ryan Sheelen, Airport Planner, San Jose International Airport (SJC), provided an overview of the Master Plan Amendment for a proposed development program project modifications including terminal projects, air cargo projects, expanded general aviation projects, and additional jet fuel storage. He advised that the proposed amendment includes the conversion of General Aviation runway 11-29 from a runway to a taxiway, and realignment of multiple cross taxiways between aircraft parking aprons and nearest
parallel taxiways. Mr. Sheelen reported that the Runway Incursion Mitigation Design Standards Analysis Study includes criteria relating to landside facilities on the east side of SJC to be devoted to air passenger terminal area plus air cargo and aviation support uses, while the west side of SJC primarily will serve as general aviation facilities with some additional aviation support uses. Finally, Mr. Sheelen stated that a proposed hotel would be added to the terminal area.

Cary Greene, Airport Planner, SJC, provided an overview of Commission involvement in the Master Plan Amendment, timeline for review process, and tentative adoption date of the updated Master Plan Amendment.

Mark Connolly, Planner, Department of Planning and Development, reported that the absence of runway 11-29 would require amendments with SJC CLUP safety, height, and noise policies upon finalization of the Master Plan Amendment, and that modifications to the CLUP would be required.

Discussion ensued relating to projections of growth to operations, hotel construction including parking, various project timelines and preparations, ride share pick up locations, and a potential decrease in noise contours.

Two individuals addressed the Commission.

Approved determining adoption of the Master Plan would require a future CLUP amendment.

6 RESULT:  APPROVED [UNANIMOUS]  
MOVER:  Glenn Hendricks, Commissioner - Seat 7  
SECONDER:  Diego Barragan, Vice Chairperson - Seat 2  
AYES:  Windus, Barragan, Blake, Donahue, Matichak, Hendricks

7. Consider recommendations relating to a request from the City of Santa Clara for a General Plan Amendment and Rezoning to allow construction of nine townhomes on 0.52 acres within the Airport Influence Area of San Jose International Airport (SJC).  (ID# 99757)  

Possible action:

a. Find the General Plan Amendment, Rezoning and Tentative Subdivision Map request consistent with the Airport Land Use Commission (ALUC) safety, height and noise policies for the SJC Comprehensive Land Use Plan (CLUP).

OR

b. Find the General Plan Amendment, Rezoning and Tentative Subdivision Map request inconsistent with the ALUC safety, height and noise policies for the SJC CLUP.

Mr. Connolly reported the referral from the City of Santa Clara for a General plan Amendment and rezoning within the SJC Airport Influence Area (AIA) will allow
development of nine townhomes on 0.52 acres and the tentative Map would allow the 
subdivide the site into ten lots.

Regarding safety, Mr. Connolly reported that the area lies outside of all safety zones, 
therefore none of the safety policies within the CLUP would apply. He further advised 
that the proposed General Plan Amendment, Rezoning and Tentative Map are not 
subject to the SJC CLUP 4.3.9 Infill Policy.

Regarding noise, Mr. Connolly provided information relating to noise and stated that the 
site is located within the 65 decibel noise contour, therefore, staff recommends that prior 
to the issuance of a building permit, a detailed analysis of the noise reduction 
requirements and mitigation measure be included in future building plan designs, 
demonstrating interior noise levels are mitigated to at least 45 decibel noise contour, and 
that future building plans avoid outdoors patios and outdoor activity associated with the 
residential portion of the project. He further stated that staff recommends that prior to 
the issuance of building permits, future building plans avoid outdoor patios or outdoor 
activities areas associated with the residential portion of the project; that an avigation 
easement be dedicated to the City of San Jose on behalf of SJC; and, a detailed analysis 
of the noise reduction requirements and mitigation measure be included in future 
building plan designs.

Regarding height, Mr. Connolly reported that the site lies beneath the 212 feet Mean Sea 
Level (MSL) imaginary surface limit, with the rezoning allowing a maximum height for 
each of the nine townhomes of approximately 25 feet Above Grade Level high and the 
elevation at approximately 21 feet Above Mean Sea Level (AMSL), for a total height of 
46 feet AMSL. He further clarified that the project would be consistent with height 
policies.

Finally, Mr. Connolly reported that staff recommends the requirement of an avigation 
easement dedicated to the City of San Jose on behalf of SJC.

Two individuals addressed the Commission.

Approved as amended to find the general plan amendment and rezoning consistent with 
the SJC CLUP with the condition that an avigation easement be dedicated to the City of 
San Jose on behalf of SJC; and, the condition that prior to an issuance of a building 
permit, future building plans should avoid outdoor patios or outdoors activity areas 
associated with the residential areas; and, that a detailed analysis of the noise reduction 
requirements and mitigation measure to at least 45 decibel noise contour.

7 RESULT:  APPROVED AS AMENDED [UNANIMOUS]
MOVER:    Glenn Hendricks, Commissioner - Seat 7
SECONDER: Walter Windus, Commissioner - Seat 1
AYES:     Windus, Barragan, Blake, Donahue, Matichak, Hendricks

8. Consider recommendations relating to a request from the City of San Jose for a 
Zoning Amendment regarding alcohol manufacturing and parking. (ID# 100060)
Possible action:

a. Find the Zoning Amendment consistent with the policies contained within the San Jose International Airport (SJC) and Reid-Hillview Airport (RHV) Comprehensive Land Use Plans (CLUPs).

OR

b. Find the Zoning Amendment inconsistent with the policies contained within the SJC and RHV CLUPs.

Mr. Connolly provided information relating to the proposed zoning amendment to establish an administrative process for smaller alcohol manufacturing tap rooms, tasting rooms, and parking regulations in the City of San Jose. Mr. Connolly reported that this de minimis referral does not have any aviation land use impacts. Finally, he advised that the zoning amendment is consistent with the safety, height, and noise policies contained with SJC and RHV CLUPs.

Discussion ensued relating to the difference between large and small scale alcohol manufacturing requirements.

Approved finding the Zoning Amendment consistent with the policies contained within the SJC and RHV CLUPs.

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<th>8 RESULT:</th>
<th>APPROVED [UNANIMOUS]</th>
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<tr>
<td>MOVER:</td>
<td>Walter Windus, Commissioner - Seat 1</td>
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<td>SECONDER:</td>
<td>E. Ronald Blake, Commissioner - Seat 3</td>
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<tr>
<td>AYES:</td>
<td>Windus, Barragan, Blake, Donahue, Matichak, Hendricks</td>
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9. Consider recommendations relating to a request from the City of San Jose for a Zoning Amendment relating to outdoor Special Event permitting. (ID# 100053)

Possible action:

a. Find the Zoning Amendment consistent with the policies contained within the San Jose International Airport (SJC) and Reid-Hillview Airport (RHV) Comprehensive Land Use Plan (CLUPs).

OR

b. Find the Zoning Amendment inconsistent with the policies contained within the SJC and RHV CLUPs.

Mr. Connolly advised of the proposed Zoning Amendment to define zoning districts and regulations relating to outdoor special event permits in the City of San Jose. He further reported that outdoor areas may experience temporary, non-harmful, single-event aviation noise. Finally, Mr. Connolly reported that it is a de minimis referral and that the zoning amendment is consistent with ALUC's safety, height, and noise policies contained within SJC and RHV CLUPs.
Discussion ensued relating to the definition of an outdoor area.

Approved finding the Zoning Amendment consistent with the policies contained within the SJC and RHV CLUPs.

9 RESULT: APPROVED [UNANIMOUS]
MOVER: Walter Windus, Commissioner - Seat 1
SECONDER: Lisa Matichak, Commissioner - Seat 6
AYES: Windus, Barragan, Blake, Donahue, Matichak, Hendricks

10. Discuss and approve Airport Land Use Commission Work Plan for Fiscal Year July 1, 2020 through June 30, 2021 (FY 2021) and Accomplishments for FY 2020, to be submitted to the Clerk of the Board by April 1, 2020, and subsequently forwarded to the Board of Supervisors through the Housing, Land Use, Environment, and Transportation Committee.

Discussion ensued relating to options to develop the FY 2021 Commission Work Plan. The Commission requested that staff and Chairperson Donahue prepare a draft Work Plan for commission consideration at the next ALUC meeting.

The Commission authorized Chairperson Donahue to work with staff to create the Work Plan.

10 RESULT: APPROVED [UNANIMOUS]
MOVER: Walter Windus, Commissioner - Seat 1
SECONDER: Diego Barragan, Vice Chairperson - Seat 2
AYES: Windus, Barragan, Blake, Donahue, Matichak, Hendricks

11. Receive verbal report from the Department of Planning and Development relating to proposed Diridon Station and Downtown Core development in San Jose. (Mark Connolly)

Mr. Connolly provided information relating to the Googleplex infrastructure and noted that the referral is still in process due to incompleteness and will likely not be available to review until February or March 2020.

Discussion ensued relating to a potential high speed rail connection to the Diridon Station area.

11 RESULT: RECEIVED

12. Receive report from Chairperson relating to Commission activities. (Paul Donahue)

No report was received.

13. Receive report from the Department of Planning and Development. (Mark Connolly) (ID# 100097)
Mr. Connolly advised of a news article from Los Angeles Times relating to a Supreme Court ruling regarding homeless shelters.

Commissioner Hendricks advised of the challenges regarding homeless shelters near County airports and noted various locations throughout the County that have concerns with homelessness.

**13 RESULT: RECEIVED**

14. Receive report from Airport Planner, San Jose International Airport. (Cary Greene)

No report was received.

15. Receive report from Assistant Director of County Airports. (Ken Betts)

Ken Betts, Assistant Director of County Airports, Roads and Airports Department, provided information relating to a pending report by Gensler to assess the redevelopment of RHV, including two community outreach events in March and April 2020 for the public. Discussion ensued relating to the funding of the Gensler report and on potential lawsuit regarding RHV.

**15 RESULT: RECEIVED**

16. Receive report from Moffett Federal Airfield representative. (David Satterfield)

David Satterfield, Chief, Aircraft Maintenance, NASA Ames Research Center, reported that no easements have been processed recently.

In response to an inquiry by Mr. Satterfield, Mr. Connolly advised that he addressed a concern relating to Part 77 surfaces and provided information relating to his availability for that individual.

Mr. Satterfield advised that the hangar reskin project timeline is undetermined at this time.

**16 RESULT: RECEIVED**

17. Receive report relating to Palo Alto Airport. (Mark Connolly)

Mr. Connolly advised of a conversation with the Mayor of East Palo Alto relating to adopting the CLUP and noted the Commission's willingness to provide support for its adoption. He further advised that he has not received new referrals.

**17 RESULT: RECEIVED**

18. Propose future agenda items.

No items were proposed.

**Announcements**
19. Announcements and correspondence:

a. Commissioners' announcements.
   No announcements were made.

b. There are currently two vacancies on the Commission. For internet access to the vacancies list and applications, please visit http://www.sccgov.org/sites/cob/bnc.

c. The County of Santa Clara provides reimbursement to appointed Commissioners for family care expenses incurred during the time spent performing their official County duties. For additional information please contact the Office of the Clerk of the Board at (408) 299-5001.

Adjourn

20. Adjourn to the next regular meeting on Wednesday, February 26, 2020 at 6:00 p.m. in Room 157, County Government Center, 70 W. Hedding Street, San Jose.

The meeting was adjourned at 8:20 p.m.

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<tr>
<th>20 RESULT:</th>
<th>ADJOURNED [UNANIMOUS]</th>
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<tr>
<td>MOVER:</td>
<td>Glenn Hendricks, Commissioner - Seat 7</td>
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<td>Walter Windus, Commissioner - Seat 1</td>
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<tr>
<td>AYES:</td>
<td>Windus, Barragan, Blake, Donahue, Matichak, Hendricks</td>
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Respectfully Submitted,

Cynthia Freitas
Deputy Clerk
DATE: February 26, 2020

TO: Airport Land Use Commission

FROM: Mark Connolly, Senior Planner / Deputy Zoning Administrator
       Mark Connolly, Senior Planner / Deputy Zoning Administrator

SUBJECT: General Plan Test Amendment referral from City of San Jose creating Mobile Home Park designation

RECOMMENDED ACTION

Consider recommendations relating to a request from the City of San Jose for a General Plan Text Amendment to create a new mobile home park General Plan land use designation. (City File Nos. GPT19-003, GPT19-005,GPT19-006).

Possible action:

a. Find the proposed General Plan Text Amendment consistent with the Airport Land Use Commission (ALUC) safety, height and noise policies for the San Jose International (SJC) and Reid-Hillview Airport (RHV) Comprehensive Land Use Plans (CLUPs).

   OR

b. Find the proposed General Plan Text Amendment inconsistent with the ALUC safety, height and noise policies for SJC and RHV CLUPs.

Summary

The City of San Jose Planning Office is proposing modifications to their General Plan by implementing a text amendment to create a new land use category “Mobile Home Park”.

As a city-wide General Plan amendment, the project affects lands within the Airport Influence Areas (AIA’s) of San Jose International and Reid Hillview Airports.

Pursuant to State Law, anytime a General Plan or Rezoning is proposed within the AIA of an airport, a referral to the ALUC is required and shall be evaluated using the safety, height and noise policies contained within the Comprehensive Land Use Plan (CLUP).
The General Plan Text Amendment specifically, addressed the following areas:

Establishes a new land use designation in the Envision San José 2040 General Plan entitled Mobile Home Park for the preservation and protection of mobile homes.

Density: No greater than 25 mobile home lots (as defined in San José Municipal Code Chapter 20.200) per acre.

**Consistency with the ALUC CLUP’s**

The subject General Plan Text Amendment is a Planning effort to protect Mobile Home Parks as land uses within the City of San Jose. The three areas included within the General Plan Amendment to immediately re-designate with the subject application are not within the AIA’s of SJC or RHV.

However, the establishment of the land use designation is City-wide, which could potentially affect lands with the AIA in the future.

A potential safety impact could occur if a new mobile home park were established or applied to an existing area that exceeded safety zone CLUP density. In the subject case, there is no potential for the General Plan Text Amendment to conflict with any safety, height, or noise policy contained within the San Jose International or Reid Hillview CLUPs. If a future project is proposed within the AIA of SJC or RHV, the ALUC policies of safety height and noise would apply.

Overall, the subject General Plan Amendment has no aviation land use impacts.

**BACKGROUND**

The original referral was sent to the ALUC in September of 2019. The City requested a deferral of the item to develop language added to ensure any “new infill development on existing mobile home parks would match the density of mobile home lots in the existing mobile home park.”
STEPS FOLLOWING ACTION:
Following the determination of consistency with the CLUPs, the ALUC recommendations will be forwarded to the City of San Jose Planning Staff to be included in Planning Commission and City Council actions.

ATTACHMENTS:
- GPT19-003_ALUC-Referral (PDF)
- GPT19-003 Maps (PDF)
September 17, 2019

Mark J. Connolly
Senior Planner / Staff to the ALUC
70 W. Hedding Street, 7th Floor East Wing
San Jose, CA 95110

RE: General Plan Text Amendment, City File No. GPT19-003

Dear Mr. Connolly:

The above referenced project is a City-initiated General Plan Text Amendment to the Envision San Jose 2040 General Plan. The proposed Text Amendment establishes a new land use designation in the Envision San José 2040 General Plan entitled Mobile Home Park for the preservation and protection of mobile homes. Attached is a summary of the proposed revisions in strike-through/underline format.

This General Plan Text Amendment is scheduled to be heard by the City of San Jose Planning Commission on October 23, 2019 and the City Council on November 19, 2019. If you have any questions please send me an e-mail at robert.rivera@sanjsoeca.gov or call me on my direct line at (408) 535-4843.

Sincerely,

Robert Rivera
Planner II
1. Mobile Home Park (Text Reference: Envision San José 2040 General Plan, Chapter 5 (“Interconnected City”), “Land Use Designations” section, following “Residential Neighborhood,” page 15)

Mobile Home Park
Density: No greater than 25 mobile home lots (as defined in San José Municipal Code Chapter 20.200) per acre

This designation allows for the construction, use and occupancy of a Mobile Home Park as defined in Section 18214 of the California Health and Safety Code, as amended. The intent of this designation is to preserve existing housing stock and to reduce and avoid the displacement of long-term residents. New residential development in this designation is limited to mobile home parks and incidental uses for mobile home park residents such as clubhouses and community rooms, pools, parks, and other common areas.
Figure 1: Aerial of Site
GP19-005 625 Hillsdale Avenue (Mountain Springs Mobile Home Park ~ 21.71 gross-acres)

Figure 2: Aerial of Site
GP19-006: 500 Nicholson Lane (Westwinds Mobile Home Park ~ 83.43 gross-acres)
Figure 3. Existing General Plan Land Use designation

Figure 4. Existing General Plan Land Use Designation
Figure 5. Proposed General Plan Land Use Designation

Figure 6. Proposed General Plan Land Use Designation
DATE: February 26, 2020

TO: Airport Land Use Commission

FROM: Mark Connolly, Senior Planner / Deputy Zoning Administrator

SUBJECT: ALUC FY 2021 Workplan

RECOMMENDED ACTION
Discuss and approve Airport Land Use Commission Work Plan for Fiscal Year July 1, 2020 through June 30, 2021 (FY 2021) and Accomplishments for FY 2020, to be submitted to the Clerk of the Board by April 1, 2020, and subsequently forwarded to the Board of Supervisors through the Housing, Land Use, Environment, and Transportation Committee.

OVERVIEW

The ALUC work plan is the business organizing tool for the Commission. The work plan gives the ALUC Commissioners a way to review and amend Ongoing ALUC projects, propose projects and review how well the previous fiscal year accomplishments were met.

Staff suggests the ALUC review the attached Work Plan, provide staff any edits and motion to approve the work plan.

The ALUC approved work plan will be forwarded to the Housing, Land Use Environment and Transportation Committee (HLUET) in March and then to the Board of Supervisors for final approval in May of 2018.

ATTACHMENTS:
- APPROVED Airport Land Use Commission Fiscal Year 2018-2019 Work Plan (PDF)
- DRAFT ALUCFY2021 Workplan.Draft (DOCX)
- Airport Land Use Commission Fiscal Year 2019-2020 Work Plan (PDF)
- Work Plan Template (PDF)
COUNTY OF SANTA CLARA
AIRPORT LAND USE COMMISSION
FISCAL YEAR 2019 WORK PLAN
AND
FISCAL YEAR 2018 ACCOMPLISHMENTS

Commissioners
Walter Windus, Chairperson
Paul Donahue, Vice Chairperson
Diego Barragan
E. Ronald Blake
Ralph Britton
Greg Scharff
Glenn Hendricks

Proxy Commissioners
Carl Honaker
Jamil Shaikh
Keith Graham
Frank Sweeney
Jack Morton
Will Willoughby
Russ Melton
MISSION STATEMENT:
The purpose of the Airport Land Use Commission (ALUC) is to create and adopt plans and policies for development of areas surrounding public airports in Santa Clara County. It is also intended to minimize the public's exposure to safety hazards and excessive noise and to ensure that the approaches to public airports are kept clear of structures that could pose an aviation safety hazard.

The ALUC has three primary responsibilities:
1 To prepare and adopt a Comprehensive Land Use Plan (CLUP) for areas surrounding public airports in Santa Clara County.
2 To review general and specific plans prepared by local agencies for consistency with the ALUC's (CLUPs) for Santa Clara County Airports.
3 To review, if requested, proposed land use actions for areas surrounding public airports.

The purpose of the CLUP is to provide guidance for the compatible growth of areas surrounding public airports in Santa Clara County. The CLUP is intended to minimize the public's exposure to safety hazards and excessive noise. In formulating the plan, the ALUC established policies for the regulation of land use, building height, safety, and noise insulation within areas adjacent to each of the public airports in the county. The jurisdiction of the ALUC does not include the operation of any airport in Santa Clara County. Future growth and activity at each of the airports is, however, considered in the ALUC's Land Use Plans for purposes of determining appropriate land use policies.

Proposals for amendments to general or specific plans and either building or zoning regulations by local agencies must be submitted to the ALUC for a determination of consistency with its Comprehensive Land Use Plans (CLUPs) for Santa Clara County Airports. Airport master plans are also subject to review for consistency with the ALUC's Comprehensive Land Use Plan (CLUP).

HISTORICAL BACKGROUND:
The Airport Land Use Commission was established in 1971 pursuant to Public Utilities Code Section 21670, which mandates the establishment of an airport land use commission by counties with an airport served by a scheduled airline. The ALUC developed the Land Use Plan (CLUP) as a policy plan and adopted the document in 1973. In order to simplify the 1973 text, to clarify points, and to ensure that current practice is documented in written form, the current plan was updated in 1992. Airport-specific CLUP's have been adopted for Palo Alto, Reid Hillview, San Martin, Moffett Field and San Jose International Airports.
## FISCAL YEAR 2019 WORK PLAN

**July 1, 2018 to June 30, 2019**

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<th>PROPOSED ACTIVITIES</th>
<th>PRIORITY RANKING</th>
<th>TIMELINE FOR COMPLETION</th>
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<tr>
<td>Evaluate referred land use applications and make determinations of consistency with ALUC Land Use Plans CLUPs for Areas Surrounding Santa Clara County Airports, as required under PUC 21674 (a)</td>
<td>A. Review within 60 days referrals from the Cities of San Jose, Santa Clara, Sunnyvale, Mountain View, Palo Alto and County of Santa Clara, involving proposed rezoning and general plan amendments for project sites/areas located within the ALUC’s referral boundaries.</td>
<td>1</td>
<td>FY 2018-19</td>
</tr>
</tbody>
</table>
| Adopt amendments to ALUC Land Use Plans for Areas Surrounding Santa Clara County Airports, per PUC 21674 (c) & PUC 21675 (a) | A. Review options to review height and potentially amend CLUP height policies.  
B. Advocate to amend State Legislation to allow ALUC Staff to provide recommendations for DeMinimis projects.  
C. Review and analyze the ALUC’s authority to draft a heliport specific CLUP for Valley Medical Center (VMC).  
D. If the Airport Obstruction Study (One Engine Inoperative), is adopted for buildings in the downtown area, by the City of San Jose, the ALUC would adopt the Study into the appropriate CLUP(s).  
E. If necessary, schedule amendment of respective CLUP to be consistent with any Airport Master Plan Amendment following referral. | 1               | FY 2018-19              |
|                                                                                  |                                                                                                                                                    | 2               | FY 2018-19              |
|                                                                                  |                                                                                                                                                    | 2               | December 2018           |
|                                                                                  |                                                                                                                                                    | 3               | FY 2018-19              |
|                                                                                  |                                                                                                                                                    | 3               | FY 2018-19              |
| Coordinate with Cities within Santa Clara County | A. Engage with downtown development groups to ensure compliance with ALUC policies and procedures, or amend them. | 1 | FY 2018-19 |
| - | B. Host webinars to train jurisdictional Staff on ALUC referral procedures and aviation policy (including Palo Alto). | 1 | FY 2018-19 |
| - | C. Staff to attend Cities Association meeting to provide update on elected officials. | 2 | December 18 |
| Monitor availability of Grant Funding | A. Monitor State and Federal Grant Funding that may become available and apply for grant funding as it becomes available. | 1 | FY 2019 |
| Monitoring of ALUC Fee | A. Present fee options to the ALUC for adoption to enact a CLUP maintenance fee. | 1 | FY 2019 |
| - | B. Present fee options to the ALUC to pay for Heliport specific CLUP preparation. | 1 | “ |
| - | C. Make necessary fee adjustments to maintain cost recovery. | 2 | “ |
| Review of Airport Master Plans per PUC 21674 (d) & PUC 21676 (c) | A. Review any Airport Master Plans referred to the ALUC and ensure consistency with respective CLUP, and amend the CLUP if necessary. | 1 | FY 2019 |
| - | B. If SJC Airport declares permanent closure of runway 11-29, amend SJC CLUP as appropriate. | 2 | FY 2019 |
| - | C. Monitor Westside economic development proposals for possible Masterplan referral and amendment to the SJC CLUP. | 3 | FY 2019 |
## FISCAL YEAR 2018 ACCOMPLISHMENTS
July 1, 2017 to June 30, 2018

<table>
<thead>
<tr>
<th>GOAL/OBJECTIVE</th>
<th>ACTIVITIES SUPPORTING GOAL</th>
<th>STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Evaluate land use applications and make determinations of consistency with Land Use Plan for Areas Surrounding Santa Clara County Airports.</td>
<td>A. Acted on 23 (down 1 from prior FY) land use applications, which included 15 Major projects, three (3) Minor projects and five (5) De-minimis projects.</td>
<td>Complete</td>
</tr>
<tr>
<td>Adopt amendments to Land Use Plan for Areas Surrounding Santa Clara County Airports.</td>
<td>A. Adopted Fee Schedule for cost recovery.</td>
<td>Complete 12/17</td>
</tr>
<tr>
<td></td>
<td>B. Adopted county-wide policy for calculating density on Core and Shell development.</td>
<td>Complete 3/17</td>
</tr>
<tr>
<td></td>
<td>C. Established Avigation Easement streamlining process for Moffett Federal Airfield.</td>
<td>Complete mid FY 2018</td>
</tr>
<tr>
<td></td>
<td>D. Worked with the City of San Jose to provide alternatives to the Guadalupe Gardens soccer complex proposal.</td>
<td>Complete Jan-May 2017</td>
</tr>
<tr>
<td></td>
<td>E. Established policy with City of San Jose Planning staff for temporary projects in the Eastridge parking lot.</td>
<td>Complete September 2017</td>
</tr>
<tr>
<td></td>
<td>F. ALUC staff participated in two jurisdictional task forces for Specific Plans to implement aviation policy.</td>
<td>Ongoing</td>
</tr>
<tr>
<td></td>
<td>G. Staff invited to participate in CalTrans Division of Aeronautics Handbook update.</td>
<td>Ongoing</td>
</tr>
</tbody>
</table>
**ONGOING PROJECTS**

<table>
<thead>
<tr>
<th>PROJECT</th>
<th>ACTIVITIES</th>
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<tbody>
<tr>
<td>Hold regular Commission meetings and workshops.</td>
<td>Conduct regular business of the Commission, conduct joint meetings with other commissions and local organizations, conduct site visits to project referral locations within the Commission’s jurisdiction and hold Commission Workshops when necessary.</td>
</tr>
<tr>
<td>Adopt amendments to all CLUPs to be consistent with Master Plans, as well as monitoring annually the accuracy of the 2009 cost recovery fee schedule and other items as required.</td>
<td>A. As Needed.</td>
</tr>
<tr>
<td>Coordinate with Cities within Santa Clara County.</td>
<td>A. Correspone and meet with Santa Clara County municipalities as needed to facilitate common goals relating to planning for appropriate land use for property surrounding the County’s airports.</td>
</tr>
</tbody>
</table>
| Educate jurisdictions and the public at large regarding what the ALUC is and what its duties are, as well as any major projects of regional importance. | A. Provide public presentations on what the ALUC is and current projects. Staff attended a Cities Association meeting and provided the Committee members with background to the ALUC and updated them on current projects.  
B. Staff to provide an ALUC update to Department of Planning and Development on current projects the ALUC was undertaking.  
C. Work with the City of East Palo Alto to adopt their portion of the Palo Alto CLUP within the Airport Influence Area. |
| Monitor State and Federal legislation relative to airport land use. | A. Pursue implementation of legislation and guidelines that foster ALUC plans and policies and provide more ALUC authority. Also, monitor any changes that affect the ALUC functions as a body. |
| Monitor cost recovery fee schedule. | A. Staff to evaluate fees received against cost and proposed appropriate amendments to maintain cost recovery goal. |
COUNTY OF SANTA CLARA

AIRPORT LAND USE COMMISSION

FISCAL YEAR 2021 WORK PLAN

AND

FISCAL YEAR 2020 ACCOMPLISHMENTS

Commissioners
Paul Donahue, Chairperson
Diego Barragan, Vice Chairperson
Walter Windus
E. Ronald Blake
Lisa Matichak
Glenn Hendricks
Vacant

Proxy Commissioners
Jamil Shaikh
Keith Graham
Carl Honaker
Julie Matsushima
Robert Holbrook
Russ Melton
Vacant

Seat
4
2
1
3
6
7
5
MISSION STATEMENT:
The purpose of the Airport Land Use Commission (ALUC) is to create and adopt plans and policies for development of areas surrounding public airports in Santa Clara County. It is also intended to minimize the public's exposure to safety hazards and excessive noise and to ensure that the approaches to public airports are kept clear of structures that could pose an aviation safety hazard.

The ALUC has three primary responsibilities:
1. To prepare and adopt a Comprehensive Land Use Plan (CLUP) for areas surrounding public airports in Santa Clara County.
2. To review general and specific plans prepared by local agencies for consistency with the ALUC’s (CLUPs) for Santa Clara County Airports.
3. To review, if requested, proposed land use actions for areas surrounding public airports.

The purpose of the CLUP is to provide guidance for the compatible growth of areas surrounding public airports in Santa Clara County. The CLUP is intended to minimize the public's exposure to safety hazards and excessive noise. In formulating the plan, the ALUC established policies for the regulation of land use, building height, safety, and noise insulation within areas adjacent to each of the public airports in the county. The jurisdiction of the ALUC does not include the operation of any airport in Santa Clara County. Future growth and activity at each of the airports is, however, considered in the ALUC's Land Use Plans for purposes of determining appropriate land use policies.

Proposals for amendments to general or specific plans and either building or zoning regulations by local agencies must be submitted to the ALUC for a determination of consistency with its Comprehensive Land Use Plans (CLUPs) for Santa Clara County Airports. Airport master plans are also subject to review for consistency with the ALUC's Comprehensive Land Use Plan (CLUP).

HISTORICAL BACKGROUND:
The Airport Land Use Commission was established in 1971 pursuant to Public Utilities Code Section 21670, which mandates the establishment of an airport land use commission by counties with an airport served by a scheduled airline. The ALUC developed the Land Use Plan (CLUP) as a policy plan and adopted the document in 1973. In order to simplify the 1973 text, to clarify points, and to ensure that current practice is documented in written form, the current plan was updated in 1992. Airport-specific CLUP’s have been adopted for Palo Alto, Reid Hillview, San Martin, Moffett Field and San Jose International Airports.
# FISCAL YEAR 2021 WORK PLAN
July 1, 2020 to June 30, 2021

<table>
<thead>
<tr>
<th>GOAL/OBJECTIVE</th>
<th>PROPOSED ACTIVITIES</th>
<th>PRIORITY RANKING</th>
<th>TIMELINE FOR COMPLETION</th>
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<tbody>
<tr>
<td>Evaluate referred land use applications and make determinations of consistency with ALUC Land Use Plans CLUPs for Areas Surrounding Santa Clara County Airports, as required under PUC 21674 (a)</td>
<td>A. Review within 60 days referrals from the Cities of San Jose, Santa Clara, Sunnyvale, Mountain View, Palo Alto and County of Santa Clara, involving proposed rezoning and general plan amendments for project sites/areas located within the ALUC’s referral boundaries.</td>
<td>1</td>
<td>FY 2020-21</td>
</tr>
<tr>
<td>Adopt amendments to ALUC Land Use Plans for Areas Surrounding Santa Clara County Airports, per PUC 21674 (c) &amp; PUC 21675 (a)</td>
<td>A. If Airport Obstruction Study (One Engine Inoperative), or other alternative is ultimately adopted for buildings in the downtown area, or Diridon Station Area Plan by the City of San Jose, the ALUC would have adopt the Study into the SJC CLUP.</td>
<td>1</td>
<td>FY 2020-21</td>
</tr>
<tr>
<td></td>
<td>B. If Runway 11-29 is closed at San Jose International Airport, amend the SJC CLUP.</td>
<td>1</td>
<td>December 2020</td>
</tr>
<tr>
<td></td>
<td>C. If any Airport Masterplan is amended, schedule amendment of respective CLUP to be consistent with any Masterplan Amendment following referral.</td>
<td>2</td>
<td>December 2020</td>
</tr>
<tr>
<td></td>
<td>D. Prepare a fee study to identify ways to pay for and maintain cost recovery for CLUP amendments.</td>
<td>3</td>
<td>FY 2020-21</td>
</tr>
<tr>
<td></td>
<td>E. Advocate to amend State Legislation to allow ALUC Staff to provide recommendations for DeMinimis projects.</td>
<td>4</td>
<td>FY 2020-21</td>
</tr>
<tr>
<td></td>
<td>F. Prepare Draft Heliport specific CLUP for Valley Medical Center (VMC).</td>
<td>5</td>
<td>FY 2020-21</td>
</tr>
<tr>
<td>---</td>
<td>---</td>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td>Coordinate with Cities within Santa Clara County Airport AIA’s.</td>
<td>A. Engage with downtown development groups and steering committees to ensure project consistency with ALUC policies and procedures or amend them.</td>
<td>1</td>
<td>FY 2020-21</td>
</tr>
<tr>
<td></td>
<td>B. Host webinars to train jurisdictional Staff on ALUC referral procedures and aviation policy (including Palo Alto).</td>
<td>2</td>
<td>FY 2020-21</td>
</tr>
<tr>
<td></td>
<td>C. Staff to attend Cities Association meeting to provide update on elected officials</td>
<td>3</td>
<td>FY 2020-21</td>
</tr>
<tr>
<td>Monitor availability of Grant Funding</td>
<td>A. Monitor State and Federal Grant Funding that may become available and apply for grant funding as it becomes available.</td>
<td>1</td>
<td>FY 2020-21</td>
</tr>
<tr>
<td>Monitoring of ALUC Fee</td>
<td>A. Present fee options to the ALUC for adoption to enact a CLUP maintenance fee.</td>
<td>1</td>
<td>FY 2020-21</td>
</tr>
<tr>
<td></td>
<td>B. Present fee options to the ALUC to pay for Heliport specific CLUP preparation.</td>
<td>2</td>
<td>FY 2020-21</td>
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<tr>
<td></td>
<td>C. Make necessary fee adjustments to maintain cost recovery.</td>
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</tbody>
</table>
**Review of Airport Masterplans per PUC 21674 (d) & PUC 21676 (c)**

<table>
<thead>
<tr>
<th></th>
<th>Review any Airport Masterplans referred to the ALUC and provide consistency determination with respective CLUP.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>B. If the City of San Jose adopts 2020 Masterplan amendment and includes permanent closure of runway 11-29, amend SJC CLUP as appropriate.</td>
</tr>
<tr>
<td></td>
<td>C. Monitor Westside economic development proposals for possible Masterplan referral and amendment to the SJC CLUP.</td>
</tr>
<tr>
<td>1</td>
<td>FY 2020-21</td>
</tr>
<tr>
<td>2</td>
<td>December 2020</td>
</tr>
<tr>
<td>3</td>
<td>FY 2020-21</td>
</tr>
</tbody>
</table>
**FISCAL YEAR 2020 ACCOMPLISHMENTS**

**July 1, 2019 to June 30, 2020**

<table>
<thead>
<tr>
<th>GOAL/OBJECTIVE</th>
<th>ACTIVITIES SUPPORTING GOAL</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Evaluate land use applications and make determinations of consistency with Land Use Plan for Areas Surrounding Santa Clara County Airports.</td>
<td>A. Acted on 14 (down from 33 from prior FY) land use applications, which included 9 Major projects(15 prior FY, three (3) Minor projects(3 prior FY, six 2 De-minimis projects(2 prior FY and 1 Peery Park SP area staff-directed level referrals from Sunnyvale(9 prior FY). *)</td>
<td>Complete</td>
</tr>
<tr>
<td>**</td>
<td>**</td>
<td>**</td>
</tr>
<tr>
<td>PROJECT</td>
<td>ACTIVITIES</td>
<td></td>
</tr>
<tr>
<td>---------</td>
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<td>Hold regular Commission meetings and workshops</td>
<td>Conduct regular business of the Commission, conduct joint meetings with other commissions and local organizations, conduct site visits to project referral locations within the Commission's jurisdiction and hold Commission Workshops when necessary.</td>
<td></td>
</tr>
<tr>
<td>Adopt amendments to all CLUPs to be consistent with Masterplans, as well as monitoring annually the accuracy of the 2009 cost recovery fee schedule and other items as required.</td>
<td>A. As Needed</td>
<td></td>
</tr>
<tr>
<td>Coordinate with Cities within Santa Clara County</td>
<td>A. Correspond and meet with Santa Clara County municipalities as needed to facilitate common goals relating to planning for appropriate land use for property surrounding the County’s airports.</td>
<td></td>
</tr>
<tr>
<td>Educate jurisdictions and the public at large regarding what the ALUC is and what its duties are, as well as any major projects of regional importance.</td>
<td>A. Provide public presentations on what the ALUC is and current projects. Staff attended a Cities Association meeting and provided the Committee members with background to the ALUC and updated them on current projects.</td>
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<tr>
<td>Monitor State and Federal legislation relative to airport land use</td>
<td>A. Pursue implementation of legislation and guidelines that foster ALUC plans and policies and provide more ALUC authority. Also, monitor any changes that affect the ALUC functions as a body.</td>
<td></td>
</tr>
<tr>
<td>Monitor cost recovery fee schedule</td>
<td>A. Staff to evaluate fees received against cost and proposed appropriate amendments to maintain 10-yr. amortized cost recovery goal.</td>
<td></td>
</tr>
</tbody>
</table>
COUNTY OF SANTA CLARA
AIRPORT LAND USE COMMISSION
FISCAL YEAR 2020 WORK PLAN
AND
FISCAL YEAR 2019 ACCOMPLISHMENTS

Commissioners
Paul Donahue, Chairperson
Diego Barragan, Vice Chairperson
Walter Windus
E. Ronald Blake
Lisa Matichak
Glenn Hendricks

Proxy Commissioners
Jamil Shaikh
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Carl Honaker
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## FISCAL YEAR 2020 WORK PLAN
July 1, 2019 to June 30, 2020

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<td>Adopt amendments to ALUC Land Use Plans for Areas Surrounding Santa Clara County Airports, per PUC 21674 (c) &amp; PUC 21675 (a)</td>
<td>A. If Airport Obstruction Study (One Engine Inoperative), or other alternative is ultimately adopted for buildings in the downtown area, or Diridon Station Area Plan by the City of San Jose, the ALUC would have adopt the Study into the SJC CLUP.</td>
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<td></td>
<td>B. If Runway 11-29 is closed at San Jose International Airport, amend the SJC CLUP.</td>
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<td>C. If any Airport Masterplan is amended, schedule amendment of respective CLUP to be consistent with any Masterplan Amendment following referral.</td>
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<td></td>
<td>D. Prepare a fee study to identify ways to pay for and maintain cost recovery for CLUP amendments.</td>
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<td>E. Advocate to amend State Legislation to allow ALUC Staff to provide recommendations for DeMinimis projects.</td>
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<td>FY 2019-20</td>
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<td>F. Prepare Draft Heliport specific CLUP for Valley Medical Center (VMC).</td>
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<td>FY 2019-20</td>
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<tr>
<td>Coordinate with Cities within Santa Clara County Airport AIA’s.</td>
<td>A. Engage with downtown development groups and steering committees to ensure project consistency with ALUC policies and procedures or amend them.</td>
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<td>B. Host webinars to train jurisdictional Staff on ALUC referral procedures and aviation policy (including Palo Alto).</td>
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<td>Monitor availability of Grant Funding</td>
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<tr>
<td>Monitoring of ALUC Fee</td>
<td>A. Present fee options to the ALUC for adoption to enact a CLUP maintenance fee.</td>
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<td>B. Present fee options to the ALUC to pay for Heliport specific CLUP preparation.</td>
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### Review of Airport Masterplans per PUC 21674 (d) & PUC 21676 (c)

<p>| | | |</p>
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<th></th>
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<tbody>
<tr>
<td>A.</td>
<td>Review any Airport Masterplans referred to the ALUC and provide consistency determination with respective CLUP.</td>
<td>1</td>
</tr>
<tr>
<td>B.</td>
<td>If SJC Airport declares permanent closure of runway 11-29, amend SJC CLUP as appropriate.</td>
<td>2</td>
</tr>
<tr>
<td>C.</td>
<td>Monitor airfield westside economic development proposals for possible Masterplan referral and amendment to the SJC CLUP.</td>
<td>3</td>
</tr>
</tbody>
</table>
# FISCAL YEAR 2019 ACCOMPLISHMENTS

July 1, 2018 to June 30, 2019

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<td>Evaluate land use applications and make determinations of consistency with Land Use Plan for Areas Surrounding Santa Clara County Airports.</td>
<td>A. Acted on 33 (up 11 from prior FY) land use applications, which included 15 Major projects, three (3) Minor projects, six 6 De-minimis projects and 9 Peery Park SP area staff-directed level referrals from Sunnyvale.</td>
<td>Complete</td>
</tr>
</tbody>
</table>
| Adopt amendments to Land Use Plan for Areas Surrounding Santa Clara County Airports | A. Reviewed options to review height and potentially amend CLUP height policies.  
B. Adopted amendment to the 2017 Fee Schedule for cost recovery.  
C. Adopted county-wide policy for calculating density on Core and Shell development.  
D. Adopted miscellaneous CLUP amendments, including a clarification to density calculation in safety zones and County-wide policy for Applicant’s to obtain FAA No Hazard Determinations prior to being referred to the ALUC when possible.  
E. Worked with the City of San Jose to provide alternatives to land uses in the Guadalupe Gardens area.  
F. ALUC staff participated in two jurisdictional task forces for Specific Plans to implement aviation policy.  
G. Staff invited to participate in CalTrans Division of Aeronautics Handbook update | Complete 4/18  
Complete mid FY 2018  
Complete December 2018  
Ongoing  
Complete FY 2019  
Ongoing |
<p>| | | |</p>
<table>
<thead>
<tr>
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</tr>
</thead>
<tbody>
<tr>
<td>H.</td>
<td>Staff and the ALUC worked with the County Facilities Department and executive Office to ensure that the County Facility Masterplan and Main Jail projects are consistent with ALUC policy.</td>
<td>Complete FY 2019</td>
</tr>
<tr>
<td>I.</td>
<td>Staff initiated electronic jurisdictional referral process</td>
<td>Complete FY 2019</td>
</tr>
<tr>
<td>PROJECT</td>
<td>ACTIVITIES</td>
<td></td>
</tr>
<tr>
<td>---------</td>
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<tr>
<td>Hold regular Commission meetings and workshops</td>
<td>Conduct regular business of the Commission, conduct joint meetings with other commissions and local organizations, conduct site visits to project referral locations within the Commission’s jurisdiction and hold Commission Workshops when necessary.</td>
<td></td>
</tr>
<tr>
<td>Adopt amendments to all CLUPs to be consistent with Masterplans, as well as monitoring annually the accuracy of the 2018 cost recovery fee schedule and other items as required.</td>
<td>A. As Needed</td>
<td></td>
</tr>
<tr>
<td>Coordinate with Cities within Santa Clara County</td>
<td>A. Correspond and meet with Santa Clara County municipalities as needed to facilitate common goals relating to planning for appropriate land use for property surrounding the County’s airports.</td>
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</tr>
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| Educate jurisdictions and the public at large regarding what the ALUC is and what its duties are, as well as any major projects of regional importance. | A. Provide public presentations on what the ALUC is and current projects. Staff attended a Cities Association meeting and provided the Committee members with background to the ALUC and updated them on current projects.  
B. Staff to provide an ALUC update to Department of Planning and Development on current projects the ALUC was undertaking.  
C. Work with the City of East Palo Alto to adopt their portion of the Palo Alto CLUP within the Airport Influence Area. |
| Monitor State and Federal legislation relative to airport land use | A. Pursue implementation of legislation and guidelines that foster ALUC plans and policies and provide more ALUC authority. Also, monitor any changes that affect the ALUC functions as a body. |
| Monitor cost recovery fee schedule | A. Staff to evaluate fees received against cost and proposed appropriate amendments to maintain 10-yr. amortized cost recovery goal. |
COUNTY OF SANTA CLARA

(Board or Commission)

FISCAL YEAR 2020-2021 WORK PLAN

AND

2019-2020 ACCOMPLISHMENTS

Members
MISSION STATEMENT:

HISTORICAL BACKGROUND:
## FISCAL YEAR 2021 WORK PLAN

<table>
<thead>
<tr>
<th>GOAL/OBJECTIVE</th>
<th>PROPOSED ACTIVITIES</th>
<th>PRIORITY RANKING</th>
<th>TIMELINE FOR COMPLETION</th>
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PRIOR YEAR ACCOMPLISHMENTS

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<th>ACTIVITIES SUPPORTING GOAL</th>
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## ONGOING PROJECTS

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