DATE: September 14, 2020, Regular Meeting
TIME: 12:30 PM
PLACE: **By Virtual Teleconference Only**

AGENDA

Pursuant to the provisions of California Governor’s Executive Order N-29-20, issued on March 17, 2020, this meeting will be held by teleconference only. No physical location will be available for this meeting; however, members of the public will be able to participate in the meeting as noted below.

To address the Commission in public comment, please review the Public Comment Instructions below, then access the teleconference at: https://sccgov.org.zoom.us/j/93869559166

Further instructions for accessing the teleconference will be posted online at: www.sccgov.org/bosmeeting

Notice to the Public - Meeting Procedures

In compliance with the Americans with Disabilities Act and the Brown Act, those requiring accommodations in this meeting should notify the Clerk of the Roads Commission no less than 24 hours prior to the meeting at (408) 299-5001, or TDD (408) 993-8272.

Please note: To contact the Commission and/or to inspect any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to all or a majority of the Board of Supervisors (or any other commission, or board or committee) less than 72 hours prior to that meeting, visit our website at http://www.sccgov.org or contact the Clerk at (408) 299-5001 or 70 W. Hedding Street, San Jose, CA 95110, during normal business hours.

Persons wishing to address the Commission are requested to limit their comments to two minutes. Groups of speakers on a specific item are asked to limit their total presentation to a maximum of twenty minutes for each side of the issue.

Public Comment Instructions

Members of the Public may provide public comments at this meeting as follows:

- Written public comments may be submitted by email to bnc@cob.sccgov.org. Written comments will be distributed to the Commission as quickly as possible, however, please note that documents may take up to 24 hours to be posted to the agenda outline.

- Spoken public comments will be accepted through the teleconference meeting. To address the Commission, click on the link above for the appropriate meeting to access the Zoom-based meeting. Please read the following instructions carefully.

  1. You may download the Zoom client or connect to the meeting in-browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.

  2. You will be asked to enter an email address and name. The Clerk requests that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.

  3. When the Chairperson calls for the item on which you wish to speak, click on “raise hand.” The Clerk will activate and unmute speakers in turn. Speakers will be notified shortly before they are called to speak.

  4. When called to speak, please limit your remarks to the time limit allotted.
Opening

1. Call to Order/Roll Call.

2. Public Comment.

This item is reserved for persons desiring to address the Commission on any matter within the subject matter jurisdiction of the Commission that is not on this agenda. Members of the public who wish to address the Commission on any item not listed on the agenda should request time to speak. The Chairperson will call individuals to speak in turn.

Speakers are limited to the following: three minutes if the Chairperson or designee determines that five or fewer persons wish to address the Commission; two minutes if the Chairperson or designee determines that between six and fourteen persons wish to address the Commission; and one minute if the Chairperson or designee determines that fifteen or more persons wish to address the Commission.

The law does not permit Commission action or extended discussion of any item not on the agenda except under special circumstances. If Commission action or response is requested, the Commission may place the matter on a future agenda.

Regular Agenda - Items for Discussion

3. Approve minutes of the January 13, 2020 Regular Meeting.

4. Elect Commission Officers for Fiscal Year 2020-2021:
   a. Elect Chairperson.
   b. Elect Vice Chairperson.

5. Receive a verbal report from Roads and Airports Department relating to Department operations in response to COVID-19.

6. Receive report from the Roads and Airports Department relating to technology updates regarding pedestrian contactless push buttons.

7. Receive report from the Roads and Airports Department relating to the Circulation and Mobility Update.

8. Discuss and approve dissolving the Outreach Ad Hoc Committee. (ID# 102880)

9. Receive verbal report from Bicycle and Pedestrian Advisory Committee. (Wadler)

10. Receive verbal reports from Chairperson and Commissioners.

11. Receive verbal reports from Roads Director and Staff.

12. Propose items for the next meeting.
Announcements

13. Announcements and correspondence:
   
a. Chairperson's announcements.
   
b. Commissioners' announcements.
   
c. There is currently one vacancy on the Commission. For Internet access to the
      vacancies list and applications visit http://www.sccgov.org/sites/bos/bnc.
   
d. The County of Santa Clara provides reimbursement to appointed Commissioners
      for family care expenses incurred during the time spent performing their official
      County duties. For additional information please contact the Office of the Clerk of
      the Board at (408) 299-5001.

Adjourn

14. Adjourn to the next regular meeting on Monday, November 9, 2020 at 12:30 p.m. in
    Room 157, 70 West Hedding Street, San Jose, or by virtual teleconference.
DATE: January 13, 2020, Regular Meeting
TIME: 12:30 PM
PLACE: Conference Room 157
County Government Center – 70 W. Hedding Street, 1st Floor
San Jose, CA 95110

MINUTES

Opening

1. Call to Order/Roll Call.

Chairperson Hertan called the meeting to order at 12:30 p.m. A quorum was present.

<table>
<thead>
<tr>
<th>Attendee Name</th>
<th>Title</th>
<th>Status</th>
<th>Arrived</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barinder Ahluwalia</td>
<td>Commissioner</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Matthew Cohen</td>
<td>Commissioner</td>
<td>Absent</td>
<td></td>
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<tr>
<td>Peter Hertan</td>
<td>Chairperson</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Doug Muirhead</td>
<td>Vice Chairperson</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Patricia Showalter</td>
<td>Commissioner</td>
<td>Present</td>
<td></td>
</tr>
<tr>
<td>Herman Wadler</td>
<td>Commissioner</td>
<td>Absent</td>
<td></td>
</tr>
</tbody>
</table>

2. Public Comment.

Jim Stallman, Chairperson, Valley Transportation Authority Bicyclist and Pedestrian Advisory Committee, advised that as of December 28, 2019, there is limited bus service on the expressways. He further advised of missing sidewalk between Central Expressway and Scott Boulevard on San Tomas Expressway. Mr. Stallman further stated that a crosswalk is needed at Lawrence Expressway and Doyle Road.

Regular Agenda - Items for Discussion

3. Approve minutes of the November 18, 2019 Regular Meeting.

3 RESULT: APPROVED [4 TO 0]
MOVER: Patricia Showalter, Commissioner
SECONDER: Doug Muirhead, Vice Chairperson
AYES: Ahluwalia, Hertan, Muirhead, Showalter
ABSENT: Cohen, Wadler

4. Receive verbal report from Bicycle and Pedestrian Advisory Committee. (Wadler)

No report was received.
5. Receive a report relating to the Annual List of meeting topics for the Year 2020. (Roads and Airports Department) (ID# 99955)

Barry Ng, Deputy Director, Infrastructure Development, Roads and Airports Department (RDA), reported that the Annual List provided in the packet higher-level concerns.

Vice Chairperson Muirhead requested background material to be added to the calendar for points of reference.

Commissioner Showalter requested additional literature for referencing before regular meetings and further stated that she would like frequent updates relating to Measure B.

Chairperson Hertan advised of video analytics that could improve efficiency of light signals on roads where multiple jurisdictions are involved and further advised that synchronization of lights could decrease greenhouse gas emissions.

Chairperson Hertan expressed appreciation to RDA for work on the calendar and work plan.

Commissioner Muirhead stated that he is anticipating the Circulation and Mobility Element report scheduled for June 2020.

Commissioner Showalter noted that she would benefit from additional information relating to inter-jurisdictional issues regarding conflicting mandates and fundamental principles.

5 RESULT: RECEIVED

6. Consider recommendations relating to Roads Commission Work Plan for Fiscal Year July 1, 2020 through June 30, 2021 (FY 2021) and Accomplishments for FY 2020, to be submitted to the Clerk of the Board by April 1, 2020, and subsequently forwarded to the Board of Supervisors through the Housing, Land Use, Environment and Transportation Committee. (ID# 99790)

Possible action:


   OR

b. Approve directing a subcommittee to develop the Work Plan for Commission consideration.

   OR

c. Approve the creation of a Work Plan Ad Hoc Committee and appoint Commissioners to serve.

   OR
d. Authorize a Commissioner to prepare a draft Work Plan for Commission consideration.

Chairperson Hertan expressed interest in the Commission receiving a report relating to the synchronization of lights, and impediments to synchronization. He further stated that he prefers Crossroads to capture data from the public on County roads. Vice Chairperson Muirhead noted that phone and software applications could be utilized to capture this information.

Vice Chairperson Muirhead further suggested the additional topic of Climate Adaptation to the work plan.

Mr. Ng noted that the Annual List does not include meeting topics for January, March, and May of 2021 and noted that those topics could be added at a later date.

Vice Chairperson Muirhead made a motion to approve directing the Roads Department to develop the work plan for Commission Consideration. The motion was seconded by Chairperson Hertan. The motion failed on a vote of 1-3, with Commissioners Ahluwalia, Showalter, and Vice Chairperson Hertan voting no.

The Commission unanimously approved as amended the Roads Department to develop the work plan and forward to the Board of Supervisors through the Housing, Land Use, Environment, and Transportation Committee (HLUET).

| 6 RESULT: | APPROVED AS AMENDED [4 TO 0] |
| MOVER: | Patricia Showalter, Commissioner |
| SECONDER: | Peter Hertan, Chairperson |
| AYES: | Ahluwalia, Hertan, Muirhead, Showalter |
| ABSENT: | Cohen, Wadler |

7. Discuss and approve forwarding amended bylaws for the Roads Commission to the Board of Supervisors through the Housing, Land Use, Environment, and Transportation Committee. (ID# 99823)

Discussion ensued relating to the process of creating and forwarding Commission Bylaws to HLUET and the Board of Supervisors.

| 7 RESULT: | APPROVED [4 TO 0] |
| MOVER: | Barinder Ahluwalia, Commissioner |
| SECONDER: | Doug Muirhead, Vice Chairperson |
| AYES: | Ahluwalia, Hertan, Muirhead, Showalter |
| ABSENT: | Cohen, Wadler |

8. Receive verbal reports from Chairperson and Commissioners.

Vice Chairperson Muirhead reported that Leo Camacho, Senior Civil Engineer, RDA, attended the December 2019 meeting of the Special Districts Association. He further
reported that the Valley Transportation Authority Advisory Committee Meeting includes the annual Transportation System Monitoring Program Report which highlights roadway safety, street pavement, and highway litter and graffiti.

9. Receive verbal reports from Roads Director and Staff.

Mr. Ng reported that in November 2019, Dave Sykes, San Jose City Manager, issued a letter to various jurisdictions regarding Vision Zero indicating the City of San Jose is leading a Countywide task force and calling for various jurisdiction participation. He further stated that in response to the call for assistance, Harry Freitas, Director, RDA, volunteered to sit on the task force for the County.

Mr. Ng advised of an agreement with Verizon to pilot a street lights project which consisted of the County replacing up to 250 standard street lights with Light Emitting Diode (LED) lights and Verizon, at their own cost, placing a device on the converted lights to detect functionality via a mobile network.

Mr. Ng further advised that the Roads and Airports Department will have a cleanup day in the month of May 2020.

Mr. Ng stated that a referral was brought to the Board of Supervisors relating to Crothers Road, which was closed due to damage and possible landslide activity in 1998. He advised that RDA will repair the road to create a pedestrian and bike safe road.

Ellen Talbo, County Transportation Planner, RDA, provided information relating to a plan led by the Metropolitan Transportation Commission and Association of Bay Area Governments called Plan Bay Area 2050, which is a blueprint for the future in regard to housing, transportation, environment sustainability, and economic sustainability. She further provided information relating to the County general plan.

Ms. Talbo provided background information and advised of current challenges relating to updating the Circulation Mobility Element with relevant content that is in line with current County policies and goals.

Ms. Talbo further advised that RDA is actively working with the Department of Planning and Development relating to the Level of Service (LOS) to Vehicle Miles Traveled (VMT) Policy and identifying thresholds for land uses and VMT thresholds.

10. Propose items for the next meeting.

No items were proposed.

Announcements

11. Announcements and correspondence:

a. Chairperson's announcements.

Chairperson Hertan made no announcements.
b. Commissioners' announcements.

Vice Chairperson Muirhead advised the Commission of the upcoming Chairperson training that will be provided by the County.

Commissioner Showalter announced that she participates on the Bay Conservation Development, which Commission passed two major policy changes relating to Bay fill for habitat and environmental justice.

c. Chairperson Training is scheduled for Thursday, January 30, 2020 at 4:00 p.m. in Isaac Newton Senter Auditorium, County Government Center, 70 West Hedding Street, San Jose.

d. There is currently one vacancy on the Commission. For Internet access to the vacancies list and applications visit http://www.sccgov.org/sites/cob/bnc.

e. The County of Santa Clara provides reimbursement to appointed Commissioners for family care expenses incurred during the time spent performing their official County duties. For additional information please contact the Office of the Clerk of the Board at (408) 299-5001.

Adjourn

12. Adjourn to the next regular meeting on Monday, March 9, 2020 at 12:30 p.m. in Room 157, 70 West Hedding Street, San Jose.

Chairperson Hertan adjourned the meeting at 2:15 p.m.

Respectfully submitted,

Charisse Sumoba
Deputy Clerk
DATE: September 14, 2020
TO: Roads Commission
FROM: Charisse Sumoba,
SUBJECT: Disbanding the Outreach Ad Hoc Committee.

RECOMMENDED ACTION
Discuss and approve dissolving the Outreach Ad Hoc Committee.

ATTACHMENTS:
• scc.roads (PDF)
scc.roads.ad_hoc_outreach

To: County Roads Commission
From: Vice-Chairperson Muirhead
Meeting Date: March 9, 2020
Subject: Discuss and Disband Ad Hoc Outreach Committee

We have had four Commissioners meet with three Supervisor offices. My sense is that the response from each has been essentially that we should keep doing what we have been doing and to ask the offices if we need something from them.

I will use my meeting with Scott Strickland, Chief of Staff to Supervisor Chavez, to illustrate the distance between our original goals for relationship building and the response from the Supervisors.

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I asked how their office interacted with the Department, since County staff mentioned working directly with the District offices and not necessarily informing the Commission of those interactions. Scott responded that they had three levels of interaction. First are the one-off activities of fix-a-pothole work-order nature. Second are on-going projects such as the Alum Rock trail (planned by County Parks, funded by VTA Measure B, to be built by County Roads). Third are higher-order considerations such as budget (Scott) or legislative priorities (me). This is where Scott suggested there might be a gap which the Commission might fill.
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You can see what we had in mind in the whiteboard capture at the end of this message. Individual Commissioners may find opportunities to reach out to their Supervisor or Policy Aide, since we now have a two-month notice for possible topics with our planning calendar. Commissioners might participate in community meetings organized by the Roads Department or other forums. But I see no need for a formal plan since we do not have willing partners in the Supervisors.

So I request that we take action to disband the Ad Hoc Outreach Committee.

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Roads Commission Work Plan Special Meeting - whiteboard capture
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Best Practices

Supervisors meet once per year

* subcommittee 2-3 members

* relationship building for appointee

Policy Staff meet twice per year
Proposal

By 6/30 5 meetings w/ policy staff

By 12/31 5 meetings w/ supervisors (once)

Vision - close working relationship in order to better advise

Goals

1. understand particular challenges and aspirations
2. represent needs of department for public benefit

Stakeholders

1. Supervisors (5)
2. Policy Aides (5)
   - D1 Transportation Aide Francisco Villalobos
   - D2 Chief of Staff Scott Strickland
   - D3 Transportation Aide Kevin Lee
   - D4 Transportation Aide Derrick Seaver
   - D5 Transportation Aide Kristine (Kris) Zanardi
3. Commissioners (7)
4. Department leaders
5. Public