DATE: October 14, 2020, Regular Meeting
TIME: 2:00 PM
PLACE: **By Virtual Teleconference Only**

AGENDA

Pursuant to the provisions of California Governor’s Executive Order N-29-20, issued on March 17, 2020, this meeting will be held by teleconference only. No physical location will be available for this meeting; however, members of the public will be able to participate in the meeting as noted below.

To address the Commission in public comment, please review the Public Comment Instructions below, then access the teleconference at https://sccgov-org.zoom.us/j/91318318724 (recommended) or +1 669 219 2599, meeting ID 913 1831 8724# (participant ID not required).

Further instructions for accessing the teleconference will be posted online at: www.sccgov.org/bosmeeting

Notice to the Public - Meeting Procedures

In compliance with the Americans with Disabilities Act and the Brown Act, those requiring accommodations in this meeting should notify the Clerk of the Senior Care Commission no less than 24 hours prior to the meeting at (408) 299-5001, or TDD (408) 993-8272.

Please note: To contact the Commission and/or to inspect any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to all or a majority of the Board of Supervisors (or any other commission, or board or committee) less than 72 hours prior to that meeting, visit our website at http://www.sccgov.org or contact the Clerk at (408) 299-5001 or 70 West Hedding St, East Wing, 10th Floor, San Jose, CA 95110, during normal business hours.

Persons wishing to address the Commission are requested to limit their comments to two minutes. Groups of speakers on a specific item are asked to limit their total presentation to a maximum of twenty minutes for each side of the issue.

Public Comment Instructions

Members of the Public may provide public comments at this meeting as follows:

- Written public comments may be submitted by email to bnc@cob.sccgov.org. Written comments will be distributed to the Commission as quickly as possible, however, please note that documents may take up to 24 hours to be posted to the agenda outline.

- Spoken public comments will be accepted through the teleconference meeting. To address the Commission, click on the link above for the appropriate meeting to access the Zoom-based meeting. Please read the following instructions carefully.

  1. You may download the Zoom client or connect to the meeting in-browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.

  2. You will be asked to enter an email address and name. The Clerk requests that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.

  3. When the Chairperson calls for the item on which you wish to speak, click on “raise hand.” The Clerk will activate and unmute speakers in turn. Speakers will be notified shortly before they are called to speak. (Call in attendees press *9 to request to speak, and *6 to unmute when prompted.)

  4. When called to speak, please limit your remarks to the time limit allotted.
Opening

1. Call to Order/Roll Call.

2. Public Comment.
   
   This item is reserved for persons desiring to address the Commission on any matter within the subject matter jurisdiction of the Commission that is not on this agenda. Members of the public who wish to address the Commission on any item not listed on the agenda should request to speak at this time. The Chairperson will call individuals to speak in turn.

   Speakers are limited to the following: three minutes if the Chairperson or designee determines that five or fewer persons wish to address the Commission; two minutes if the Chairperson or designee determines that between six and fourteen persons wish to address the Commission; and one minute if the Chairperson or designee determines that fifteen or more persons wish to address the Commission.

   The law does not permit Commission action or extended discussion of any item not on the agenda except under special circumstances. If Commission action or response is requested, the Commission may place the matter on a future agenda.

Regular Agenda - Items for Discussion

3. Approve minutes of the September 9, 2020 Regular Meeting.

4. Receive report from Maribel Martinez, Joint Information Center Manager, Office of Emergency Services, relating to County COVID-19 recovery efforts.

5. Receive report from Daniel Moretti, Program Manager, Office of LGBTQ Affairs, and Dr. Karen Fredriksen Goldsen, Professor, University of Washington School of Social Work, relating to the LGBTQ Senior Survey.

6. Approve establishing an ad hoc committee to prepare recommendations for Commission relating to LGBTQ seniors, and appoint Commissioners to serve on the Committee.

7. Receive report from Department of Aging and Adult Services. (Diana Miller)

8. Receive report relating to the digital inclusion for Seniors. (Adler)

9. Receive report relating to the Adult Day Study (ADS) program. (Dupic)

10. Receive report relating to the COVID-19 pandemic ad hoc committee. (Taylor)

11. Consider recommendations relating to submitting a request to the Board of Supervisors for an exemption to the frequency of regular meetings per Board Policy 3.69. (ID# 103253)

   Possible action:

   a. Discuss tasks from the Senior Care Commission Fiscal Year 2020-2021 workplan that must be completed within the next 12 months, and that cannot be accomplished
through the combined use of subcommittees and a schedule of six regular meetings per calendar year.

b. Approve submitting a request to the Board of Supervisors for an exemption to the frequency of regular meetings per Board Policy 3.69, to allow a monthly meeting schedule for the Senior Care Commission, through December 31, 2021.

c. Authorize the Chairperson of the Senior Care Commission to submit the necessary information, as required under Board Policy 3.69, to the Clerk of the Board in order for the exemption request to be submitted to the Board of Supervisors.

Announcements

12. Announcements:

a. Chairperson's announcements.

b. Commissioners' announcements.

c. There are currently no vacancies on the Commission. For internet access to the vacancies list and applications visit www.sccgov.org/sites/cob/bnc/.

d. The County of Santa Clara provides reimbursement to appointed Commissioners for family care expenses incurred during the time spent performing their official County duties. For additional information please contact the Office of the Clerk of the Board at (408) 299-5001.

Adjourn

13. Adjourn to the next regular meeting on Wednesday, November 4, 2020 at 2:00 p.m. in the Auditorium, Office of the Sheriff, 55 W. Younger Avenue, San Jose, or by virtual teleconference.
DATE: September 9, 2020, Regular Meeting
TIME: 2:00 PM
PLACE: By Virtual Teleconference Only

MINUTES

Opening

1. Call to Order/Roll Call.

Chairperson Taylor called the meeting to order at 2:00 p.m. A quorum was present via teleconference, pursuant to the provisions of Executive Order N-29-20 issued on March 17, 2020 by the Governor of the State of California.

<table>
<thead>
<tr>
<th>Attendee Name</th>
<th>Title</th>
<th>Status</th>
<th>Arrived</th>
</tr>
</thead>
<tbody>
<tr>
<td>Richard Adler</td>
<td>Commissioner</td>
<td>Remote</td>
<td></td>
</tr>
<tr>
<td>Pamela Bancroft</td>
<td>Commissioner</td>
<td>Remote</td>
<td></td>
</tr>
<tr>
<td>Carmen Brammer</td>
<td>Commissioner</td>
<td>Late</td>
<td>3:10 PM</td>
</tr>
<tr>
<td>Amy Carlson</td>
<td>Vice Chairperson</td>
<td>Remote</td>
<td></td>
</tr>
<tr>
<td>Tim Dupic</td>
<td>Commissioner</td>
<td>Remote</td>
<td></td>
</tr>
<tr>
<td>Rick Kaplowitz</td>
<td>Commissioner</td>
<td>Remote</td>
<td></td>
</tr>
<tr>
<td>Susan Lam</td>
<td>Commissioner</td>
<td>Remote</td>
<td></td>
</tr>
<tr>
<td>Luc Ha Thi Le</td>
<td>Commissioner</td>
<td>Absent</td>
<td></td>
</tr>
<tr>
<td>Gail Osmer</td>
<td>Commissioner</td>
<td>Remote</td>
<td></td>
</tr>
<tr>
<td>Sonali Parnami</td>
<td>Commissioner</td>
<td>Remote</td>
<td></td>
</tr>
<tr>
<td>Ann Peterson</td>
<td>Commissioner</td>
<td>Remote</td>
<td></td>
</tr>
<tr>
<td>Sam Saiu</td>
<td>Commissioner</td>
<td>Remote</td>
<td></td>
</tr>
<tr>
<td>Katherine Schuda</td>
<td>Commissioner</td>
<td>Remote</td>
<td></td>
</tr>
<tr>
<td>Wiggsy Sivertsen</td>
<td>Commissioner</td>
<td>Remote</td>
<td></td>
</tr>
<tr>
<td>Tylor Taylor</td>
<td>Chairperson</td>
<td>Remote</td>
<td></td>
</tr>
<tr>
<td>Elna Tymes</td>
<td>Commissioner</td>
<td>Late</td>
<td>2:13 PM</td>
</tr>
</tbody>
</table>

2. Public Comment.

No public comments were received.

Regular Agenda - Items for Discussion

3. Approve minutes of the August 12, 2020 Regular Meeting.

Taken out of order after Item No. 6b.
3 RESULT:  APPROVED [14 TO 0]
MOVER:  Tim Dupic, Commissioner
SECONDER:  Elna Tymes, Commissioner
AYES:  Adler, Bancroft, Carlson, Dupic, Kaplowitz, Lam, Osmer, Parnami, Peterson, Saiu, Schuda, Sivertsen, Taylor, Tymes
ABSENT:  Brammer, Le

4. Receive report from Department of Aging and Adult Services. (Diana Miller)

Taken out of order after Item No. 9. and considered concurrently with Item No. 5

Diana Miller, Project Manager, Department of Aging and Adult Services (DAAS), provided information relating to budget reductions in DAAS, remote in-home support services, and data relating to Adult Protective Services referrals. She further reported that Lisa Pate has been announced as the Chief Public Guardian for DAAS. Ms. Miller provided information relating to the Senior Nutrition Program site services, including the enrollment of 1400 new members since the start of the COVID-19 pandemic. Finally, she advised that the Seniors Agenda Network Summit new coordinator is Martha Holland.

Discussion ensued relating to the Three-Year Plan of Action Initiative, mandated reports for Adult Protective Services referrals, and the Isolation Prevention Project for socially isolated seniors during the COVID-19 pandemic.

Commissioner Schuda left the meeting at 2:56 p.m.

4 RESULT:  RECEIVED

5. Receive report on the Seniors Agenda Network Summit. (Diana Miller)

Considered concurrently with Item No. 4.

6. Appoint Commissioners to serve as Standing Committee Chairpersons for Fiscal Year 2020-2021.

a. Receive nominations from Chairperson.

Taken out of order after Item No. 2.

Chairperson Taylor announced that the slate of nominees includes Commissioner Brammer as Chairperson of the Institutional Care and Protective Issues Committee, Commissioner Osmer as Chairperson of the Community Care Committee, and Commissioner Kaplowitz as Chairperson of the Legislative Committee.

Commissioner Tymes joined the meeting at 2:13 p.m.

6.a RESULT:  RECEIVED

b. Appoint a Commissioner to serve as Chairperson of the Executive Committee.
Taken out of order after Item No. 6e.

The Deputy Clerk stated that per the bylaws, the Chairperson of the Commission is appointed to serve as Chairperson of the Executive Committee.

### 6.b RESULT: NO ACTION TAKEN

c. Appoint a Commissioner to serve as Chairperson of the Institutional Care and Protective Issue Committee.

Taken out of order after Item No. 6a.

The Commission appointed Commissioner Brammer as Chairperson of the Institutional Care and Protective Issues Committee.

### 6.c RESULT: APPROVED [14 TO 0]

**MOVER:** Tylor Taylor, Chairperson  
**SECONDER:** Elna Tymes, Commissioner  
**AYES:** Adler, Bancroft, Carlson, Dupic, Kaplowitz, Lam, Osmer, Parnami, Peterson, Saiu, Schuda, Sivertsen, Taylor, Tymes  
**ABSENT:** Brammer, Lee

d. Appoint a Commissioner to serve as Chairperson of the Community Care Committee.

The Commission appointed Commissioner Osmer as Chairperson of the Community Care Committee.

### 6.d RESULT: APPROVED [14 TO 0]

**MOVER:** Tylor Taylor, Chairperson  
**SECONDER:** Sam Saiu, Commissioner  
**AYES:** Adler, Bancroft, Carlson, Dupic, Kaplowitz, Lam, Osmer, Parnami, Peterson, Saiu, Schuda, Sivertsen, Taylor, Tymes  
**ABSENT:** Brammer, Lee

e. Appoint a Commissioner to serve as Chairperson of the Legislative Committee.

The Commission appointed Commissioner Kaplowitz as Chairperson of the Legislative Committee.

### 6.e RESULT: APPROVED [14 TO 0]

**MOVER:** Tylor Taylor, Chairperson  
**SECONDER:** Gail Osmer, Commissioner  
**AYES:** Adler, Bancroft, Carlson, Dupic, Kaplowitz, Lam, Osmer, Parnami, Peterson, Saiu, Schuda, Sivertsen, Taylor, Tymes  
**ABSENT:** Brammer, Lee

7. Consider recommendations relating to the Adult Day Study (ADS) program.
a. Receive report relating to the ADS program. (Taylor/Dupic)

Taken out of order after Item No. 3.

Commissioner Dupic provided information relating to the ADS program including budget and rollover funding. He stated that funding for the ADS study will be considered at the next Board of Supervisors meeting on September 22, 2020.

7.a RESULT: RECEIVED

b. Approve establishing an ad-hoc committee to prepare recommendations for the ADS program, and appoint Commissioners to serve on the committee.

The Commission approved establishing an ad hoc committee to prepare recommendations for the ADS program, and appointed Commissioners Bancroft, Osmer, Dupic, Peterson, and Taylor to serve on the committee with an end date of June 30, 2021.

7.b RESULT: APPROVED [14 TO 0]
MOVER: Elna Tymes, Commissioner
SECONDER: Tim Dupic, Commissioner
AYES: Adler, Bancroft, Carlson, Dupic, Kaplowitz, Lam, Osmer, Parnami, Peterson, Saiu, Schuda, Sivertsen, Taylor, Tymes
ABSENT: Brammer, Le

8. Approve establishing an ad-hoc committee to prepare recommendations for Commission consideration relating to COVID-19 response and recovery for seniors, and appoint Commissioners to serve on the committee.

Taken out of order after Item No. 10b.

The Commission approved establishing an ad hoc committee to prepare recommendations for Commission consideration to COVID-19 response and recovery for seniors, and appointed Commissioners Tymes, Saiu, Kaplowitz, Sivertsen, Parnami, Lam, Brammer, and Taylor to serve on the committee with an end date of June 2021.

8 RESULT: APPROVED [13 TO 0]
MOVER: Elna Tymes, Commissioner
SECONDER: Wiggy Sivertsen, Commissioner
AYES: Adler, Bancroft, Brammer, Carlson, Dupic, Kaplowitz, Lam, Osmer, Parnami, Peterson, Saiu, Sivertsen, Tymes
ABSENT: Le, Schuda, Taylor

9. Approve establishing an ad-hoc committee to prepare recommendations for Commission consideration to identify and develop specific objectives related to the work plan, and appoint Commissioners to serve on the committee.

Taken out of order after Item No. 7.
The Commission approved establishing an ad hoc committee to prepare recommendations for Commission consideration to identify and develop specific objectives related to the work plan, and appointed Commissioners Brammer, Taylor, Carlson, Osmer, and Kaplowitz to serve on the committee with an end date of June 30, 2021.

9 RESULT: APPROVED [14 TO 0]
MOVER: Rick Kaplowitz, Commissioner
SECONDER: Gail Osmer, Commissioner
AYES: Adler, Bancroft, Carlson, Dupic, Kaplowitz, Lam, Osmer, Parnami, Peterson, Saiu, Schuda, Sivertsen, Taylor, Tymes
ABSENT: Brammer, Le

Announcements

10. Announcements:

a. Chairperson's announcements.

Taken out of order after Item Nos. 4 and 5 were considered concurrently.

Chairperson Taylor made no announcements.

Chairperson Taylor left the meeting at 3:01 p.m.

b. Commissioners' announcements.

Commissioner Adler provided information relating to the Adult Day Services survey for the Senior Nutrition Program and Sourcewise survey relating to COVID-19 pandemic issues for seniors.

Commissioner Lam advised that Avenidas can provide support for the Senior Digital Divide.

Commissioner Bancroft announced that she has attended Zoom meetings for the Whole Person Care Pilot Program relating to transfers from skilled nursing facilities to lower level facilities of care.

Commissioner Parnami advised that the Whole Person Care Pilot Program works in conjunction with Santa Clara Valley Medical Center.

Commissioner Brammer joined the meeting at 3:10 p.m.

c. There are currently no vacancies on the Commission. For internet access to the vacancies list and applications visit www.sccgov.org/sites/cob/bnc/.

d. The County of Santa Clara provides reimbursement to appointed Commissioners for family care expenses incurred during the time spent performing their official
County duties. For additional information please contact the Office of the Clerk of the Board at (408) 299-5001.

Adjourn

11. **Adjourn to the next regular meeting on Wednesday, October 14, 2020 at 2:00 p.m. in the Auditorium, Office of the Sheriff, 55 W. Younger Avenue, San Jose or by virtual teleconference.**

Vice Chairperson Carlson adjourned the meeting at 3:20 p.m.

Respectfully submitted,

Cynthia Freitas
Deputy Clerk
DATE: October 14, 2020  
TO: Senior Care Commission  
FROM: Cynthia Freitas, Deputy Clerk  
SUBJECT: Meeting Frequency Exemption Request (Board Policy 3.69)  

RECOMMENDED ACTION

Consider recommendations relating to submitting a request to the Board of Supervisors for an exemption to the frequency of regular meetings per Board Policy 3.69.

Possible action:

a. Discuss tasks from the Senior Care Commission Fiscal Year 2020-2021 workplan that must be completed within the next 12 months, and that cannot be accomplished through the combined use of subcommittees and a schedule of six regular meetings per calendar year.

b. Approve submitting a request to the Board of Supervisors for an exemption to the frequency of regular meetings per Board Policy 3.69, to allow a monthly meeting schedule for the Senior Care Commission, through December 31, 2021.

c. Authorize the Chairperson of the Senior Care Commission to submit the necessary information, as required under Board Policy 3.69, to the Clerk of the Board in order for the exemption request to be submitted to the Board of Supervisors.

REASONS FOR RECOMMENDATION

Ordinance Code A6-3 provides that regular meetings of boards and commissions, established pursuant to Charter section 506, shall be held no more frequently than once every two months unless specifically exempted from this requirement by the Board of Supervisors. At its December 18, 2018 meeting, the Board of Supervisors adopted Board Policy 3.69 relating to the requirements for a commission’s exemption to this requirement. A board/commission may still schedule a special meeting, when needed, in compliance with noticing requirements.

The Chairperson of the Senior Care Commission (“Commission”) requested that this item be placed on the Commission’s agenda for the Commission to discuss whether it wishes to seek an exemption, based on the justification requirements of Board Policy 3.69, for the
Commission to have a schedule of regular meetings more frequent than once every two months.

If the Commission approves seeking an exemption from the Board, before the request can be submitted to the Board, the Commission must provide the Clerk of the Board with a document specifying each task from its FY 2020-2021 work plan that cannot be accomplished without a monthly meeting schedule, and a detailed timeline of what is to be accomplished each month for a monthly meeting schedule through December 31, 2021.

The Clerk of the Board must also provide the following information in the submittal to the Board:

- The number of regular meetings of the Commission scheduled in the prior 12-month period, and number of those meetings that had a quorum, based on the records of the Clerk of the Board; and

- The number of special meetings of the Commission scheduled in the prior 12-month period, and number of those meetings that had a quorum, based on the records of the Clerk of the Board.

**BACKGROUND**

To apply for an exemption under Board Policy 3.69, a commission is required to demonstrate to the Board the justification for the exemption and the ability of the commission members to meet regularly on a more frequent basis. One of the grounds for an exemption to be granted is if the commission has a specific task the Board approved on the commission's annual workplan that must be completed within the next 12 months, and that cannot be accomplished through the combined use of subcommittees and a schedule of six regular meetings per calendar year. A commission may be granted an exemption based on this ground for no more than 18 months ending on December 31, such that a request approved during a given Fiscal Year will remain in effect for the remainder of that Fiscal Year and for the six months immediately following the end of the Fiscal Year.

**ATTACHMENTS:**

- Adopted Resolution No. BOS-2018-149 Adding Policy 3.69 re Requirements for Commission Exemption re Frequency of Meetings (PDF)
- Senior Care Commission Fiscal Year 2020-2021 Work Plan (PDF)
POLICY RESOLUTION NO. BOS-2018-149

RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF SANTA CLARA ADDING BOARD OF SUPERVISORS' POLICY MANUAL SECTION 3.69 RELATING TO REQUIREMENTS FORBoards' AND COMMISSIONS' EXEMPTION REGARDING FREQUENCY OF MEETINGS

WHEREAS, the Board of Supervisors wishes to give direction and set policy for such matters for which the responsibility of decisions is placed on it by virtue of State codes, County Charter or specific ordinances and resolutions or relates to its broad policy-making authority to matters regarding Santa Clara County;

WHEREAS, the Board of Supervisors wishes to clearly state and compile policies and to provide for distribution of these policies to affected decision-makers; and

WHEREAS, the Policy Manual is not set by ordinance, is not legally binding, and can be changed by adoption of a resolution approved by a majority of the Board of Supervisors and is intended to give guidance to staff and future members of the Board of Supervisors;

//
//
//
//
//
//
//
//
//
//
//
//

Board Policy Resolution Adding Section 3.69 relating to Requirements for Boards' and Commissions' Exemption regarding Frequency of Meetings
NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of the County of Santa Clara, State of California, that the Board of Supervisors’ Policy Manual is hereby amended by adoption of this resolution to add Section 3.69 relating to Requirements for Boards’ and Commissions’ Exemption Regarding Frequency of Meetings, attached hereto as Exhibit “A” and incorporated herein, and the Clerk of the Board is directed to incorporate the policy into the manual so that it is available to all County staff.

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Clara, State of California, on DEC 18 2018, by the following vote:

AYES:  CHAVEZ, CORTESE, SIMITIAN, WASSERMAN, YEAGER
NOES:  NONE
ABSENT: NONE
ABSTAIN: NONE

S. J. SIMITIAN, President
Board of Supervisors

ATTEST:

MEGAN DOYLE
Clerk of the Board of Supervisors

APPROVED AS TO FORM AND LEGALITY:

JAMES R. WILLIAMS
County Counsel

Exhibits to this Resolution:
A – Board Policy Manual Section 3.69 relating to Requirements for Boards’ and Commissions’ Exemption Regarding Frequency of Meetings

1906340
EXHIBIT A

Policy 3.69 REQUIREMENTS FOR BOARDS’ AND COMMISSIONS’ EXEMPTION REGARDING FREQUENCY OF MEETINGS

The Board of Supervisors ("Board") values the important role served by its advisory boards and commissions ("commissions") and seeks to strike an appropriate balance with the workload placed on facilities and staff in holding commission meetings. Ordinance Code section A6-3 provides that regular meetings of commissions established pursuant to Charter section 506 shall be held no more frequently than once every two months unless specifically exempted from this requirement by the Board. In addition to regular meetings, a commission may set a special meeting when necessary, in compliance with the Brown Act and County policies.

To apply for an exemption to the frequency of regular meetings under Section A6-3 of the Ordinance Code, a commission shall demonstrate to the Board the justification for the exemption and the ability of the commission members to meet regularly on a more frequent basis. Exemptions may only be granted for any of the following grounds:

1. The commission has a legal requirement to meet more frequently based on the opinion of the County Counsel;

2. The commission serves a quasi-judicial function for the County and/or holds hearings as part of a quasi-judicial County process; or

3. The commission has a specific task the Board approved on the commission’s annual workplan that must be completed within the next 12 months, and that cannot be accomplished through the combined use of subcommittees and the schedule of regular meetings as provided in the Ordinance Code.

A commission may seek an exemption by formally approving a request for exemption at a commission meeting, following Board approval of the commission’s annual work plan. Upon approval by the commission, the Clerk of the Board shall forward the request for exemption to the Board. The exemption request must include the following information:

1. If in the opinion of the County Counsel there is a legal requirement for the commission to meet more often.

2. If there is a specific task the Board approved on the commission’s annual workplan that must be completed within 12 months, and that cannot be accomplished through the combined use of subcommittees and the schedule of regular meetings as provided in the Ordinance Code. The commission shall specify the task and a detailed timeline of what is to be accomplished each month for a monthly meeting schedule through the December 31st end date of the requested exemption.
3. The number of regular meetings of the commission scheduled in the prior 12 month-period, and the number of those meetings that had a quorum, based on the records of the Clerk of the Board.

4. The number of special meetings of the commission scheduled in the prior 12-month period, and the number of those meetings that had a quorum, based on the records of the Clerk of the Board.

5. If the commission had an exemption approved in the prior calendar year, and the status of the task that needed to be completed under that exemption.

The Clerk of the Board and any department or agency that provides staff assistance to the commission may provide input to the Board regarding the commission’s request.

Requests approved under Exemptions 1 and 2 may be granted on an ongoing basis, subject to review upon changes to legal requirements or to the duties of the commission. County Counsel will review changes to legal requirements and notify the Clerk of the Board if an ongoing exemption approval may no longer be applicable under Exemption 1 or 2.

Requests approved under Exemption 3 shall remain in effect for no more than 18 months ending on December 31, such that a request approved during a given Fiscal Year will remain in effect for the remainder of that Fiscal Year and for the six months immediately following the end of the Fiscal Year.
COUNTY OF SANTA CLARA

Senior Care Commission

FISCAL YEAR 2020-2021 WORK PLAN

AND

2019-2020 ACCOMPLISHMENTS

Members:

Gail Osmer, Chairperson
Katherine Schuda, Vice Chairperson
Rick Kaplowitz
Luc Ha Le
Sonali Parnami

Carmen Brammer
Richard Adler
Elna Tymes
Wigsy Sivertsen
Tylor Taylor

Ann Peterson
Pamela Bancroft
Tim Dupic
Amy Carlson
Sam Saiu
Susan Lam

(No Vacancies)
MISSION STATEMENT:

The Senior Care Commission’s purpose is to be actively involved in collaborating with our county, state and federal programs and assessing existing services for seniors by identifying areas of unmet needs and finding solutions for those unmet needs, fostering programs that promote independence, good health and quality of life for persons over 60. Our three major standing committees include: community care, institutional care and the legislative committees. Through our standing committees we implement the mission by expanding community awareness and education, participating in concerns involving the quality of care or lack of it, for example, elder abuse, and by tracking current legislation and advocating for senior legislation in collaboration with our Board of Supervisors through our Children, Seniors and Families Committee.

HISTORICAL BACKGROUND:

The commission was established in 1987 by County Ordinance as the primary advisory group to the Santa Clara County Board of Supervisors on senior issues. One significant outcome of the commission over the previous years was the Senior Summit in which a variety of senior groups collaborated with the county services including APS to highlight senior issues related to health, social services and needs assessment. The success of the summit was the public information, resources, recognition and educational opportunities that the seniors and agencies shared and were able to utilize either individually or collectively for changes or additions to their programs.

Other outcomes of the prior years involved previous members participating with other collaborative groups, for example the County Department of Aging and Adult Services, along with other county departments, to conduct some assessments related to senior needs. These assessments are currently being utilized by programs for evaluating how needs can be met for seniors. In the recent years, members have participated in neighborhood forums in collaboration with the county in different locations to address concerns that may be pertinent to those neighborhoods, for example, transportation. By venturing out into the community, historically the commission is meeting its goals of educating, advocating and involving seniors in their own health, social services, legislative, institutional and community needs assessments.

In 2016, the commission conducted a study session regarding participation in Adult Day Service programs in the county. The results indicated that ADS programs are underutilized by those who could benefit from the services and that cost is a barrier to accessing the services. In 2018, the Board of Supervisors authorized an independent feasibility study proposed by the commission. That study recommended a pilot program to increase access to ADS. The County 2020 budget allocated $772,500 for a pilot program and the commission continues to collaborate with DAAS, the Office of Contract Management and service providers to implement an ADS Subsidy Pilot Program for qualified seniors.
<table>
<thead>
<tr>
<th>GOAL/OBJECTIVE</th>
<th>PROPOSED ACTIVITIES</th>
<th>PRIORITY RANKING</th>
<th>TIMELINE FOR COMPLETION</th>
</tr>
</thead>
</table>
| Provide oversight and advice on the implementation of Seniors Agenda and related causes | • Encourage and identify opportunities for collaboration among county departments and agencies, including support for the World Health Organization’s Age Friendly and Dementia Friendly Cities Initiatives.  
• Collaborate with the County and local senior centers and ADS facilities to develop a phased re-opening plan for nonmedical senior services.  
• Investigate and identify opportunities for the County to collaborate with businesses and nonprofit organizations to address the senior digital divide by providing devices, internet access and user training.  
• Monitor, support and contribute to the State Master Plan on Aging. | 1                | Ongoing                 |
| Continuation of support for Pilot Subsidy of Adult Day Services             | • Continue to work with the Board of Supervisors to seek second year funding for the subsidy amount through the DAAS budget.  
• Continue to work with the Office of Contract Management and ADPs through the implementation of the pilot program.  
• Work with referral sources to develop and implement an outreach plan for ADS participants. | 2                | Ongoing                 |
<table>
<thead>
<tr>
<th>GOAL/OBJECTIVE</th>
<th>PROPOSED ACTIVITIES</th>
<th>PRIORITY RANKING</th>
<th>TIMELINE FOR COMPLETION</th>
</tr>
</thead>
</table>
| Support and advocate for unhoused seniors and for affordable senior housing    | • Follow up and support the 2016 Measure A Bond for vulnerable and unhoused seniors.  
• Advocate for affordable senior housing.  
• Study the medical, social and other challenges and needs of unhoused seniors and support solutions.  
• Monitor evictions and other housing issues related to the pandemic.                                                                                     | 3                | Ongoing                |
| Support and advocate for Health Care Reform implementation activities that benefit Santa Clara County senior citizens | • Identify other County initiatives and community activities relating to Health Care Reform implementation for seniors.  
• Partner with Institute on Aging in its approved pilot program to affect nursing home transitions.  
• Identify and advocate for seniorbehavioral health, cognitive, and mental impairment issues and services.  
• Work with health providers and community advocates to support Whole Person Care and to coordinate health, behavioral health, and social services, to improve patient health and wellbeing, and to achieve more efficient and effective use of resources including residential care, retirement, independent and assisted living facilities and skilled nursing facilities. | 4                | Ongoing                |
<table>
<thead>
<tr>
<th>GOAL/OBJECTIVE</th>
<th>PROPOSED ACTIVITIES</th>
<th>PRIORITY RANKING</th>
<th>TIMELINE FOR COMPLETION</th>
</tr>
</thead>
</table>
| Support and advocate for meeting the needs of LBGTQ seniors                    | • Work with the County Office of LGBTQ Affairs to conduct a study of LGBTQ older adults in the County.  
• Schedule speakers for the Commission and attend presentations related to the experiences of LGBTQ seniors in residential care, retirement, independent and assisted living facilities and skilled nursing facilities.  
• Support and advocate for affordable and shared senior housing for the LGBTQ community. | 5                | Ongoing                 |
| Work with the cities, the county and the state to influence legislation affecting seniors | • Support and contribute to the State Master Plan on Aging to strengthen the safety-net infrastructure and to ensure the equitable distribution of resources and services.  
• Monitor legislation that promotes the development of senior housing, including SB 35 (percentage of senior units available per development).  
• Support and advocate for affordable senior housing.  
• Monitor and advocate local city/county ordinances relating to seniors.  
• Monitor bills in the State Legislature that affect seniors. | 6                | Ongoing                 |
<table>
<thead>
<tr>
<th>GOAL/OBJECTIVE</th>
<th>PROPOSED ACTIVITIES</th>
<th>PRIORITY RANKING</th>
<th>TIMELINE FOR COMPLETION</th>
</tr>
</thead>
</table>
| Advocate for accessible and affordable transportation for all seniors as needed | • Participate in meetings of transportation providers and advocates to provide input to ensure vulnerable seniors have their transportation needs met.  
• Work with community-based organizations, including R.Y.D.E., and governmental agencies, including VTA, to advocate for transportation solutions for seniors and support supplemental community-based transportation programs.  
• Monitor 2016 Measure B status and advocate as appropriate.                                                                                   | 7                | Ongoing                  |
<table>
<thead>
<tr>
<th>GOAL/OBJECTIVE</th>
<th>PROPOSED ACTIVITIES</th>
<th>PRIORITY RANKING</th>
<th>TIMELINE FOR COMPLETION</th>
</tr>
</thead>
</table>
| Stay informed of unmet needs of current and future seniors within the County    | • Invite speakers and representatives to speak to the Commission on various issues.  
• Invite constituent cities to Commission meetings for input and collaborative purposes.  
• Host forums and collaborate with other senior advocates.  
• Participate in the County Census Outreach Plan to ensure that seniors respond to the 2020 census.  
• Work with Second Harvest Food Bank to identify opportunities to meet senior needs for nutritious subsidized food distributions.  
• Identify opportunities for collaboration on all levels from the county to neighborhoods to promote emergency preparedness.  
• Invite County Supervisors to speak with the Commission at least once a year.  
• Work with county agencies to identify service needs and gaps in the senior community. | 8                | Ongoing                |
<table>
<thead>
<tr>
<th>GOAL/OBJECTIVE</th>
<th>PRIOR YEAR (FY 2019-2020) ACCOMPLISHMENTS</th>
<th>ACTIVITIES SUPPORTING GOAL</th>
<th>STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Provide oversight and advice on the implementation of Seniors Agenda and related causes</td>
<td>• Commissioners participated in the Senior Agenda summits and attended the Senior Policy meetings.</td>
<td>• Commissioners participated in Age-Friendly work groups and the quarterly Age-Friendly Cities Collaborative meetings.</td>
<td>Ongoing</td>
</tr>
<tr>
<td></td>
<td>• Participated in the Senior Wellness and Resource Fair.</td>
<td>• Commissioners attended the Senior Safari at Happy Hollow Park and Zoo and the DAAS off-site all staff meeting at Sanborn County Park.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Commissioners attended the 2019 World Elder Abuse Awareness Day program.</td>
<td>• Commissioners attended the 2019 World Elder Abuse Awareness Day program.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Presentation from Supervisor Wasserman relating to senior issues including health care, emergency preparedness and recreation services.</td>
<td>• Presentation from Supervisor Wasserman relating to senior issues including health care, emergency preparedness and recreation services.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Presentation from Supervisor Ellenburg relating to senior issues and county support for seniors through county departments and through community-based organizations that the county supports with funding.</td>
<td>• Presentation from Supervisor Ellenburg relating to senior issues and county support for seniors through county departments and through community-based organizations that the county supports with funding.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Presentation from Supervisor Cortese relating to senior issues, including housing and mental health.</td>
<td>• Presentation from Supervisor Cortese relating to senior issues, including housing and mental health.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Worked to increase awareness of emergency preparation at senior mobile home parks and distributed the L.I.F.E. file at the Senior Health and Resource Fair.</td>
<td>• Worked to increase awareness of emergency preparation at senior mobile home parks and distributed the L.I.F.E. file at the Senior Health and Resource Fair.</td>
<td></td>
</tr>
<tr>
<td>GOAL/OBJECTIVE</td>
<td>PRIOR YEAR (FY 2019-2020) ACCOMPLISHMENTS</td>
<td>STATUS</td>
<td></td>
</tr>
<tr>
<td>-------------------------------------------------------------------------------</td>
<td>----------------------------------------------------------------------------------------------------------</td>
<td>--------</td>
<td></td>
</tr>
<tr>
<td>Support and advocate for LBGTQ seniors</td>
<td>• Established working committee connection with the County Office of LGBTQ to move toward selection of and contract with a consultant for the study.</td>
<td>Ongoing</td>
<td></td>
</tr>
</tbody>
</table>
| Support and advocate for Health Care Reform implementation activities that benefit Santa Clara County senior citizens | • Supported the Institute on Aging in its approved pilot program to affect nursing home transitions.  
• Explored ways to support SCVHHS with senior mental health issues.  
• Report from Commissioner Osmer relating to elder hospital stay rights.  
• Presentation from Janie Whiteford, Santa Clara County IHSS Public Authority Advisory Board, regarding consumer management of providers, eligibility requirements and program funding.  
• Report from Greg Miller, California Alliance for Retired Americans Action Team, regarding the Medicare for All Act of 2019.  
• Report from Dr. Aimee Paulson, Chair of the CA Association of Nurse Practitioners Health Policy Committee, on the role of nurse practitioners.  
• Presentation from Todd Landreneau, Director, Aging and Older Adult System of Care, SCVHHS, and Margaret Obilor, Behavioral Health Division Director, SCVHHS, on programs for seniors.  
• Presentation to the ICPI committee from Gail Aken, Coordinated Care Initiative, on continuity of care for MediCal/Medicare support for health appointments, prescriptions and client needs.  
• The ICPI committee studied and wrote a White Paper on IHSS: costs, application, | Ongoing |
- The ICPI committee studied licensed vs. unlicensed home care services.
- Researched hospital to home programs for seniors through Valley Medical Center.
- Presentation from Meho Lien, Program Manager, SCVHHS, relating to the Older Adult Suicide Prevention Program.
<table>
<thead>
<tr>
<th>GOAL/OBJECTIVE</th>
<th>PRIOR YEAR (FY 2019-2020) ACCOMPLISHMENTS</th>
<th>ACTIVITIES SUPPORTING GOAL</th>
<th>STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Support and advocate for affordable and shared senior housing</td>
<td>• Monitored Measure A progress on use of funds for affordable housing.</td>
<td>• The County is now 33% toward its goal of 4,800 new affordable housing units through Measure A.</td>
<td>Ongoing</td>
</tr>
<tr>
<td></td>
<td>• Commission Chair addressed the San Jose Planning Commission on behalf of the Commission regarding senior housing proposals.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Advocate for accessible and affordable transportation for all seniors as needed.</td>
<td>• Supported County involvement in the R.Y.D.E. program.</td>
<td>• Advocated for and supported development of ride-sharing and other local transportation alternatives.</td>
<td>Ongoing</td>
</tr>
<tr>
<td>Work with the cities, the county and the state to influence legislation affecting seniors</td>
<td>• Approved and sent a letter to the Board of Supervisors in support of AB 238 regarding fire safety for mobile and manufactured homes.</td>
<td>• The ICPI Committee monitored AB 139 relating to amending sections of the Emergency and Transitional Housing Act of 2019.</td>
<td>Ongoing</td>
</tr>
<tr>
<td></td>
<td>• Members of the Legislative Committee attended the California Health and Human Services Agency meeting.</td>
<td>• Reviewed the following Assembly legislative bills in support of senior citizen welfare: AB 11 (affordable housing); AB 14 (multifamily housing); AB 50 (Medi-Cal assisted living waiver); AB 68 and AB 69 (simplify approval for accessory dwelling units); AB 139 (emergency and transitional housing); AB 143 (homeless shelters); AB 180 (emergency housing).</td>
<td></td>
</tr>
</tbody>
</table>
- Reviewed the following Senate legislative bills in support of senior citizen welfare: SB 5 (affordable housing); SB 11 (health care coverage: mental health parity); SB 13 (simplify approval for accessory dwelling units); SB 40 (conservatorship: mental illness and substance abuse); SB 46 (emergency notification); SB 228 (statewide MasterPlan on Aging); SB 280 (aging-in-place building standards); SB 303 (guardians and

<p>| Housing zoning; AB 251 (family caregiver tax credit); AB 358 (sexual assault examination kits: databases); AB 367 (add identity theft to list of crimes that prohibit being hired by a care facility); AB 387 (labeling prescription bottles); AB 388 (Alzheimer’s awareness); AB 426 (IHSS); AB 447 (care facilities: criminal record clearances); AB 480 (mental health: state administrator for older adults); AB 506 (long term health facilities inspection); AB 512 (Medi-Cal specialty mental health services: cultural competency assessment); AB 537 (Medi-Cal managed care plan); AB 568 (caregiver resource: volunteers); AB 728 (expand goals of multidisciplinary personnel teams for the homeless); AB 737 (requirements for RCFE license applications); AB 797 (notice of money transfers); AB 1110 (notice requirements for rent increases); AB 1481 (eviction limits); AB 1482 (rent caps); AB 1486 (affordable housing); AB 1487 (create Housing Alliance for the Bay Area); AB 1745 (emergency bridge housing); AB 1763 (affordable housing density). |
|   | conservators); SB 329 (acceptance of Section 8 vouchers); SB 338 (victimization: law enforcement policies); SB 345 (RCFE placement); SB 611 (report on affordable housing for older adults); SB 623 (criteria for housing assistance); SB 1292 (senior affordable housing developments: nursing pilot program). |   |</p>
<table>
<thead>
<tr>
<th>GOAL/OBJECTIVE</th>
<th>PRIOR YEAR (FY 2019-2020) ACCOMPLISHMENTS</th>
<th>STATUS</th>
</tr>
</thead>
</table>
| Continuation of support for Pilot Subsidy of Adult Day Services | • Obtained first year of funding for the ADS subsidy program.  
• Approved the RFP process with the OCM for the first twelve months of the ADS Pilot Program. | Ongoing  |
| Stay informed of unmet needs of current and future seniors within the county | • Presentation from Myrna Irigon, Chair, and Jim Evans, Vice Chair, of the Mountain View Senior Advisory Committee, regarding information on recent speakers and advocacy efforts of the Committee.  
• Requested and received an exemption to the frequency of regular meetings per County Policy 3.69, to allow the Commission to meet monthly in 2020.  
• Commissioners participated in the Board of Supervisors Children, Seniors and Families Committee Special Hearing on older adult issues. | Ongoing  |
## ONGOING PROJECTS

<table>
<thead>
<tr>
<th>PROJECT</th>
<th>ACTIVITIES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Participation in the Seniors Agenda</td>
<td>Staff several of the Work Groups and attend meetings on various aspects of the Senior Agenda.</td>
</tr>
<tr>
<td>Legislative Advocacy</td>
<td>Track applicable legislation and make recommendations to the Board of Supervisors.</td>
</tr>
<tr>
<td>Monitor and follow up on 2016 Measure A Bond Measure</td>
<td>Community Care Committee to follow progress regularly.</td>
</tr>
<tr>
<td>Follow up on Adult Day Subsidy Pilot Program to ensure implementation</td>
<td>Community Care Committee to work with the County to ensure implementation.</td>
</tr>
</tbody>
</table>