1. The meeting was called to order at 12:20 p.m. A quorum was present. Committee members present: Melody Kinney, Lydia Harris, Rocio Abundis, and Nora Manchester. Others present: Chad Keele and Julie McKellar.

2. Public Comments - Lydia Harris reported that the CAPC retreat was great, believes there should be more time for discussion. Melody Kinney thanked the committee for participating in the retreat.

3. The minutes from October’s meeting were approved. (First: Nora Manchester; Second: Lydia Harris; Approved: All.)

4. Discuss/Approve Allocations Committee Business
   A. Child Sexual Abuse Prevention RFP Update- Agreement signed with YWCA. It plans to use 50k for the first year and will ramp up services. Programming will begin at Hoover and Ohlone Middle schools. The program is driven by change agents (engage student leaders for 8 weeks, then student leaders coordinate a campus event around sexual abuse prevention). YWCA is meeting with administrations and teachers at those locations and going over how to receive disclosures. YWCA will also be working with children in grades 1 and 2 doing presentations and interactive activities in aftercare. In year 2 will add grades 3, 4, 5, 6. It uses the Shifting Boundaries curriculum with the outcome goal of increasing the ability to make healthy choices in relationships and and secondary outcome is to increase knowledge of healthy relationships. For grades 1 & 2 outcome is to be able to identify a safe adult and have a safety plan if needed. There will be about 15 students involved at each middle school and about 60 first and second graders.

   B. Report/Updates on Currently Funded Agencies- Chad Keele reviewed the financials and reported that invoices have been processed through December with no new trends to report. Caminar is trending in the right direction, invoices have tripled, they have made program modifications. Before the holidays funded agencies were sent notices for onsite monitoring and visits are being scheduled. Visits include reviewing supporting documents to validate invoices/services and protective factors surveys. Staff and client interviews take place as possible.

   C. Preparing for 2020 RFP- Needs Assessment & Funding priorities.
      i. The committee discussed using the CSA (County Self Assessment, effective through either FY22 or FY21) and looking at what bubbles up at the upcoming Prevention Summit and what came up at the CAPC Retreat to see if that info validates what the needs are in the CSA. Rocio Abundis will also share the anecdotal information gathered by DFCS.
ii. The committee reviewed the small group report-backs from the CAPC retreat. Plan- Melody Kinney will collect ideas into themes and committee will look at tallies at next meeting. Melody’s work will be forwarded to Rocio to share with Prevention Summit organizers.

D. Committee Membership- the Allocations Committee roster was approved (Motion: Nora Manchester; Second: Rocio Abundis; Approved: All). Suggestions for committee members- Juvenile Probation, Public Health, County Office of Education.

E. Committee Work Plan FY20/21- The committee reviewed and discussed modifications to the FY19/20 to reflect Year C of the RFP process. Lydia Harris made a motion to approve the work plan with changes agreed upon during the discussion. Nora Manchester seconded the motion and the motion carried. and changes needed to reflect RFP year C.

5. Items for Future Agendas- none

6. Announcements- none

7. The meeting adjourned at 1:40 p.m. The next Allocations Committee meeting is scheduled for February 20, 2020 at 12:15 p.m.