Minutes

1. The meeting was called to order at 12:15PM by SBA Chair Nina Iyengar. A quorum was present. SBA members in attendance: Nina Iyengar, Carla Neumann, and Sabrina Martire. SBA members absent: Angelica Ramos Allen and Joann Vars.

2. Public Comments: None.

3. Approve November’s SBA Minutes. Tabled to next meeting.

4. Discuss and Approve SBA Business
   A. Confirm new standing meeting date and location: 2nd Thursdays at the Child Advocates Office at Court.
      i. May need to come up with a new date due to a potential conflict with another education-related meeting. Considering moving our meetings to the 3rd Thursdays of the month to the Child Advocates Office at Court.
      ii. Will vote at the February meeting.
      iii. Sabrina will send out the calendar invite to all members.

   B. Elevator Pitch:
      i. Previously: foundation for language for children to use; for parents and how to speak to children with appropriate language.
      ii. SBA is a completing a needs assessment focusing on K-3 regarding prevention programs for both the students and school staff. We are researching, analyzing and will make recommendations.
         i. Vote on new elevator pitch at Feb meeting

   C. Nitty, gritty details of a needs assessment study: current child welfare stats, current services, gaps, etc.
      i. K-3: needs assessment;
      ii. Specific focus with programs that are currently providing prevention.
      iii. Research Districts:
         1. Oak Grove (target district), Evergreen (target district), Franklin-McKinley (target district), and East Side School District (large district)
         2. Compare w/a district that has a more established model system: Campbell, Cupertino, Palo Alto, San Jose Unified (Specific to Almaden) –Carla
            i. Potentially at a later date South County
      1. What do we want research:
         i. Do they have a protocol when it comes to prevention?
         ii. If yes, who are you working with? What is the actual program?
iii. With regards to both students as well as staff (what training is the staff getting to be prepared)

iv. Demographic breakdown of the district and schools (do programs vary to those needs)

5. Items for Future Agendas
   A. Report back from Council Retreat
      i. Specific to the Brown Act (google doc-clarification on whether or not we can use this to take and share notes)
         1. It would come from the SBA chair; you can control the doc so that edits can or cannot be made
   B. Vote on permanent standing meeting day
   C. Vote on elevator pitch
   D. Vote on districts to research
   E. Approve November 2019 and January 2020 minutes.

6. Announcements
   A. Council retreat on Friday, January 10, 2020 at 9:00 a.m. at UPLIFT Family Services, 251 Llewellyn Avenue, Campbell. All welcome, but please RSVP with CAPC Coordinator.

7. The meeting adjourned at 1:00 pm. The next SBA Ad Hoc Committee meeting is scheduled for 12:15PM, 2/13/20 at the Child Advocate’s Court Office at the Family Justice Center Courthouse: 201 N. 1st Street, Suite 1300, San Jose, CA 95113,