

County of Santa Clara  
Children, Seniors, and Families Committee/Finance  
and Government Operations Committee

Supervisor Cindy Chavez, Chairperson. Supervisor Dave Cortese, Vice Chairperson.



By Virtual Teleconference Only

**DATE:** May 28, 2020, Regular Meeting

**TIME:** 9:30 AM

**PLACE:** By Virtual Teleconference Only

**MINUTES**

**Notice to the Public**

Please be advised that Supervisors Dave Cortese and Cindy Chavez preside over both the Children, Seniors, and Families Committee (CSFC) and the Finance and Government Operations Committee (FGOC) and constitute a quorum of both Committees.

This meeting was therefore noticed as both a CSFC and FGOC meeting.

**Opening**

**1. Call to Order.**

Chairperson Chavez called the meeting to order at 9:30 a.m. A quorum was present via teleconference, pursuant to the provisions of Executive Order N-29-20 issued on March 17, 2020 by the Governor of the State of California.

Attendee Name	Title	Status	Arrived
Cindy Chavez	Chairperson	Remote	
Dave Cortese	Vice Chairperson	Remote	

**2. Public Comment.**

No public comments were received.

**3. Approve Consent Calendar and changes to the Committee's Agenda.**

Item No. 10 was added to the Consent Calendar. Item No. 15 was removed from the Consent Calendar. Item No. 6 was held to August 27, 2020. Item No. 13 was held to date uncertain.

**3 RESULT: APPROVED AS AMENDED [UNANIMOUS]**

**MOVER:** Dave Cortese, Vice Chairperson

**SECONDER:** Cindy Chavez, Chairperson

**AYES:** Chavez, Cortese

## Regular Agenda - Items for Discussion

### 4. Receive report from the Probation Department relating to Neighborhood Safety/Services Unit. (ID# 101286)

Taken out of order after Item No. 15.

Chairperson Chavez requested that Administration report to the Board of Supervisors on June 2, 2020 relating to department response to calls for volunteers regarding contact tracing.

<b>4 RESULT:</b>	<b>RECEIVED [UNANIMOUS]</b>
<b>MOVER:</b>	Dave Cortese, Vice Chairperson
<b>SECONDER:</b>	Cindy Chavez, Chairperson
<b>AYES:</b>	Chavez, Cortese

### 5. Receive report from the Office of Gender-Based Violence Prevention relating to next steps and needs assessment for sexual assault mapping. (ID# 100971)

Chairperson Chavez requested that Administration report to the Committee on September 24, 2020 relating to updated information and statistics.

<b>5 RESULT:</b>	<b>RECEIVED [UNANIMOUS]</b>
<b>MOVER:</b>	Dave Cortese, Vice Chairperson
<b>SECONDER:</b>	Cindy Chavez, Chairperson
<b>AYES:</b>	Chavez, Cortese

### 6. Receive report from Social Services Agency, Department of Family and Children's Services, relating to timely medical and dental examinations for children in the County child welfare system. (ID# 101452)

Held to August 27, 2020 at the request of Chairperson Chavez.

<b>6 RESULT:</b>	<b>HELD [UNANIMOUS]</b>	<b>Next: 8/27/2020 9:30 AM</b>
<b>MOVER:</b>	Dave Cortese, Vice Chairperson	
<b>SECONDER:</b>	Cindy Chavez, Chairperson	
<b>AYES:</b>	Chavez, Cortese	

### 7. Receive report from the Social Services Agency (SSA) relating to the SSA website scheduled to launch on June 4, 2020. (Held from April 23, 2020, Item No. 12.) (ID# 101517)

Patty Irwin, Senior Management Analyst, Social Services Agency, provided information relating to the SSA website, including sample pages.

<b>7 RESULT:</b>	<b>RECEIVED [UNANIMOUS]</b>
<b>MOVER:</b>	Dave Cortese, Vice Chairperson
<b>SECONDER:</b>	Cindy Chavez, Chairperson
<b>AYES:</b>	Chavez, Cortese

**8. Receive verbal report from Director, Social Services Agency.**

Bob Menicocci, Director, Social Services Agency, provided information relating to the SSA website and impacts on the Agency due to reduced allocations from the State of California budget and COVID-19.

**8 RESULT: RECEIVED**

**9. Receive verbal report from Director, Department of Child Support Services.**

Ignacio Guerrero, Director, Department of Child Support Services, provided information relating to the Fiscal Year 2020-2021 State budget allocations which includes a funding cut of approximately \$5 million to the Department. He also provided information relating to efforts to reduce spending by the Department and the impact of funding cuts on local child support agencies.

**9 RESULT: RECEIVED**

**10. Receive report from the Management Audit Division relating to its annual self-assessment. (ID# 101372)**

Added to the Consent Calendar at the request of Chairperson Chavez.

**10 RESULT: RECEIVED**

**11. Receive report from the Management Audit Division relating to the Fiscal Year 2020-2021 Proposed Annual Work Plan and provide direction relating to selection of audits and/or special studies for the coming year. (ID# 101373)**

Chairperson Chavez requested that the Management Audit Division report to the Finance and Government Operations Committee on date uncertain with options for consideration relating to revising the Work Plan to remove selected audits and allocating an additional 3,000 staff hours for budget review and analysis.

**11 RESULT: APPROVED [UNANIMOUS]**

**MOVER:** Cindy Chavez, Chairperson

**SECONDER:** Dave Cortese, Vice Chairperson

**AYES:** Chavez, Cortese

**12. Consider recommendations relating to the vote-by-mail adjustments given the COVID-19 crisis and the Emergency Ballot Delivery method for marginalized voters. (Referral from April 7, 2020 Board of Supervisors meeting, Item No. 12.) (Chavez) (ID# 101378)**

Possible action:

- a. Receive report from the Registrar of Voters (ROV) relating to options for consideration for full implementation of the vote-by-mail process for the November 3, 2020 election, if necessary, given the risks that the COVID-19 crisis presents.

- b. Forward report to the Board of Supervisors with a recommendation to direct County Counsel to prepare a Resolution for Board consideration affirming the County's commitment to conducting a safe, fair, and efficient election including protocols for an all-mail ballot election with appropriate social distancing and public health protections for in-person voting for the November 3, 2020 election, and supporting legislative or executive actions to the extent necessary to permit such protocols.
- c. Receive report from ROV relating to expanding awareness of, and access to, the Emergency Ballot Delivery procedure to eligible voters and organizations serving residents who may face barriers to voting, including, but not limited to, residents who are disabled, hospitalized, incarcerated, or confined to their homes due to medical emergencies.

Shannon Bushey, Registrar of Voters, and Matt Moreles, Assistant Registrar of Voters, provided information relating to all-mail ballot elections and misconceptions regarding in-person voting, the number of vote centers and drop box locations mandated by the Voter's Choice Act, and Executive Orders issued by the Governor of the State of California regarding all-mail ballot elections.

The Committee received the report and directed the Registrar of Voters and County Counsel to collaborate to prepare a Resolution for Board consideration at the earliest possible date.

**12 RESULT: APPROVED AS AMENDED [UNANIMOUS]**

**MOVER:** Cindy Chavez, Chairperson

**SECONDER:** Dave Cortese, Vice Chairperson

**AYES:** Chavez, Cortese

- 13. Receive quarterly report from the Office of the County Executive and the Facilities and Fleet Department relating to the status of the Fairgrounds master planning process. (ID# 101371)**

Held to date uncertain at the request of Chairperson Chavez.

**13 RESULT: HELD [UNANIMOUS]**

**MOVER:** Dave Cortese, Vice Chairperson

**SECONDER:** Cindy Chavez, Chairperson

**AYES:** Chavez, Cortese

### Consent Calendar

- 14. Approve minutes of the April 23, 2020 Regular Meeting.**

**14 RESULT: APPROVED [UNANIMOUS]**

**MOVER:** Dave Cortese, Vice Chairperson

**SECONDER:** Cindy Chavez, Chairperson

**AYES:** Chavez, Cortese

**15. Receive semi-annual report from the Facilities and Fleet Department relating to the status of capital projects. (ID# 101150)**

Removed from the Consent Calendar at the request of Chairperson Chavez and taken out of order after Item No. 3.

**15 RESULT: RECEIVED [UNANIMOUS]**

**MOVER:** Dave Cortese, Vice Chairperson

**SECONDER:** Cindy Chavez, Chairperson

**AYES:** Chavez, Cortese

**16. Receive report from the County Communications Department relating to status of implementing the Silicon Valley Regional Communications System. (ID# 101358)**

**16 RESULT: RECEIVED**

**17. Receive report from the Facilities and Fleet Department relating to the use of real estate brokers. (ID# 101257)**

**17 RESULT: RECEIVED**

**18. Receive semi-annual report from the Technology Services and Solutions Department relating to departmental and Countywide information technology projects. (ID# 101272)**

**18 RESULT: RECEIVED**

## Adjourn

**19. Adjourn. The next regular meeting of the Children, Seniors, and Families Committee that focuses on items under the purview of the Children, Seniors, and Families Committee is on Thursday, June 25, 2020 at 9:30 a.m. in the Board of Supervisors' Chambers, County Government Center, 70 West Hedding Street, San Jose.**

Chairperson Chavez adjourned the meeting at 11:49 a.m.

Respectfully submitted,

Dave Leon

Deputy Clerk