

County of Santa Clara
Personnel Board



DATE: January 11, 2019, Business Meeting
TIME: 9:00 AM
PLACE: Conference Room 157
County Government Center – 70 W. Hedding Street, 1st Floor
San Jose, CA 95110

AGENDA

In compliance with the Americans with Disabilities Act and the Brown Act, those requiring accommodations in this meeting should notify the Clerk of the Personnel Board no less than 24 hours prior to the meeting at (408) 299-5001, or TDD (408) 993-8272.

Please note: To contact the Commission and/or to inspect any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to all or a majority of the Board of Supervisors (or any other commission, or board or committee) less than 72 hours prior to that meeting, visit our website at <http://www.sccgov.org> or contact the Clerk at (408) 299-5001 or 70 W. Hedding Street, 10th Floor, San Jose, CA 95110, during normal business hours.

Persons wishing to address the Commission on a regularly scheduled item on the agenda are requested to complete a request to speak form and give it to the Deputy Clerk. (Government Code Section 54953.3.) Individual speakers will be called by the Chairperson and are requested to limit their comments to two minutes. Groups of speakers on a specific item are asked to limit their total presentation to a maximum of twenty minutes for each side of the issue.

COMMUTE ALTERNATIVES: The Board of Supervisors encourages the use of commute alternatives including public transit, bicycles, carpooling, and hybrid vehicles.

For public transit trip planning information, contact the VTA Customer Service Department at (408) 321-2300 Monday through Friday between the hours of 6:00 a.m. to 7:00 p.m., and on Saturday from 7:30 a.m. to 4:00 p.m. Schedule information is also available on the web at www.vta.org.

Bicycle parking racks are available in the James McEntee, Sr., Plaza in front of the County Government Center building. If this Board or Commission does not meet in the County Government Center, please contact VTA for related routes.

Opening

1. Call to Order/Roll Call.
2. Public Comment.

This item is reserved for persons desiring to address the Board on any matter within the subject matter jurisdiction of the Board that is not on this agenda. Members of the public who wish to address the Board on any item not listed on the agenda should complete a request to speak form and give it to the Deputy Clerk. The Chairperson will call individuals to speak in turn.

Speakers are limited to the following: three minutes if the Chairperson or designee determines that five or fewer persons wish to address the Board; two minutes if the Chairperson or designee determines that between six and fourteen persons wish to address the Board; and one minute if the Chairperson or designee determines that fifteen or more persons wish to address the Board.

The law does not permit Board action or extended discussion of any item not on the agenda except under special circumstances. If Board action or response is requested, the Board may place the matter on a future agenda.

Regular Agenda

3. Approve minutes of the December 14, 2018 Business Meeting.
4. Consider status of pending Findings of Fact.
 - a. Lily Ha - Hearing on November 30, 2018.
5. Receive verbal report from Office of Labor Relations.
6. Discuss pending hearing schedule/appeal backlog.
7. Receive verbal report from the ad hoc subcommittee relating to Personnel Board scheduling matters.

Adopt Findings of Fact

8. Adopt Findings of Fact for Norma Contreras.

Verbal Reports

9. Announce Personnel Board decisions, if any, on disciplinary actions.
10. Receive report from County Counsel.
11. Make announcements.
12. Receive correspondence.

Appeal Hearing(s)

13. Convene hearing to consider the appeal of Karen Kao relating to suspension from the Consumer and Environmental Protection Agency.
14. Announce that the appeal of Karen Kao will be discussed in closed session.
15. Recess to closed session to consider the appeal of Karen Kao pursuant to Government Code Section 54957(b)(1), relating to Public Employee Discipline/Demotion/Release.
16. Reconvene meeting to announce actions, if any, taken during closed session regarding the appeal of Karen Kao.
17. Announce that the appeal of Charlene Mahabali will be discussed in closed session.
18. Recess to closed session to consider the appeal of Charlene Mahabali pursuant to Government Code Section 54957(b)(1), relating to Public Employee Discipline/Demotion/Release.
19. Reconvene meeting to announce actions, if any, taken during closed session regarding the appeal of Charlene Mahabali.

Adjourn

20. Adjourn to the next hearing on Friday, January 18, 2019, at 9:00 a.m. in Conference Room 157, County Government Center, 70 West Hedding Street, San Jose.